

MEETING AGENDA

TOLLAND TOWN COUNCIL – ARPA SUBCOMMITTEE REMOTE MEETING

SEPTEMBER 22, 2022 – 4:30 P.M.

1. CALL TO ORDER.
2. PUBLIC COMMENTS.
3. APPROVAL OF MINUTES.
<https://ecode360.com/documents/pub/TO1208/Minutes/?category=ARPA+Sub-Committee&year=2022&month=August&day=31>
4. OLD BUSINESS - ACTION/DISCUSSION ITEMS.
 - 4.1 UPDATE FOR DRAINAGE CONCERNS AT CROSS FARMS SOCCER FIELD – EMAIL FROM TOWN ENGINEER AND SCOTT LAPPEN.
 - 4.2 UPDATE FROM BRIAN FOLEY ON DISCUSSION WITH MR. TIM GRIFFIN (TOLLAND LITTLE LEAGUE REQUESTS) REGARDING HIS EMAIL FROM MAY 20, 2022.
 - 4.3 DISCUSSION AND POTENTIAL RESOLUTION TO RECOMMEND TO THE TOWN COUNCIL THE APPROVAL OF FUNDS FOR RECREATION PROGRAM FEES FREE OR REDUCED FEE RECREATIONAL PROGRAMS UP TO \$300,000.
5. NEW BUSINESS - ACTION/DISCUSSION ITEMS.
 - 5.1 DISCUSS FURTHER FUNDING FOR ADA NEEDS.
 - 5.2 REVIEW ARPA SPREADSHEET.
6. ADJOURNMENT.

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<https://us02web.zoom.us/j/81137396536?pwd=M3BNUHZnTXRjRXRQUVRBUDdqblNlUT09>

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TOLLAND TOWN COUNCIL – ARPA SUBCOMMITTEE MINUTES
ZOOM ONLY – SPECIAL MEETING
August 31, 2022 – 4:30 P.M.

Committee Members present: Colleen Yudichak, Chair (C); Tammy Nuccio, Vice Chair (VC); Brian Foley, Town Manager; Lisa Hancock, Secretary

Others present: Beverly Bellody, Human Services Director; Mike Wilkinson, Director of Administrative Services; Bruce Watt, Recreation Director.

1. Call to Order

The meeting was called to order at 4:30 PM by C. Yudichak

2. Public Comment

There was no public comment.

3. Approval Of Minutes

VC. Nuccio motioned to approve the Meeting Minutes of July 27, 2022. Seconded by Lisa Hancock. Motion carried unanimously.

<https://ecode360.com/documents/pub/TO1208/Agendas/?category=ARPA+Sub-Committee&year=2022&month=July&day=27>

4. Old Business – Action/Discussion Items

- 4.1 The subcommittee discussed potential funding for recreation program fees free or reduced fee recreational programs. Bruce Watt shared information regarding the historical cost of the various recreation programs. VC Nuccio suggested the idea of not providing the funding for all programs but maybe only the adult and youth and preschool programs excluding the pre-school class. Bruce Watt recommended offering reduced fee programs in order for there to be some ownership by the participants. This will help ensure that full participation in the classes. VC Nuccio requested that this topic added to the September ARPA Subcommittee agenda to discuss if this will move forward. VC Nuccio suggested that funding would be \$100,000 each for two years. Beverly Bellody questioned whether paying for vendors would trigger prevailing wage requirements. Lisa Hancock said that it would not because the funding would be a subsidization payment for the participation and not for the vendors directly. VC Nuccio motioned to table the item. Seconded by Brian Foley. Motion carried.
- 4.2 Lisa Hancock provided an update for Crack repair at Old Cathole Road Tennis Courts. ARPA funding may not be used for this project if we were to be awarded the STEAP funds for the remainder of the tennis court renovations. We have not heard if

the STEAP grant will be awarded yet. VC Nuccio would like to leave this on the list for now until we hear about the STEAP grant.

- 4.3 Lisa Hancock provided an update for drainage concerns at Cross Farms soccer field – The Town Engineer reviewed the site and met with Scott Lappen and Bruce Watt to discuss the concerns. The Town Engineer provided a cost estimate to address the drainage issue and also an estimate to replace the entire field. It is not necessary to replace the entire field. The areas of concern are the lower soccer field and back right corner of the upper field. Brian would like to discuss this further with Scott Lappen to make sure that we will spend funds appropriately. The Subcommittee would like to invite Scott Lappen to the next meeting for further discussion. Brian Foley motioned to table this item until the next meeting. Seconded by VC Nuccio. Motioned carried.

5. New Business

- 5.1 Mike Wilkinson discussed the request for the \$100,000 funding for the Bulky Waste and recycling needs. He provided background on how the initial fund was created in order to reserve funds to replace recycling bins in the future. It was determined during prior year's budget process that there would not be a need to replace these bins and that the funds would be better used to cover the interim impact of the recycling costs and one free bulky waste removal event. The payment for recycling is beginning to reduce the cost to the Town and depending on a future contract renewal, it might become affordable to be included within the budget for the future. The cost for the recycling can be between \$60,000 - \$80,000 depending on the contract terms. The one free bulky waste event costs between \$16,000 - \$20,000. VC Nuccio is not in favor of using one time revenue for ongoing expenditures and that we will need to eventually budget the full cost into the operating budget. She would like to move this item to the bottom of the list for now and revisit it in the future during the budget process.
- 5.2 The Subcommittee discussed Mr. Tim Griffin's Email attachment from May 20, 2022. Lisa Hancock provided the background regarding the original request. It was partially reactionary to the funding for the Miracle Field. Brian Foley is going to reach out to Mr. Griffin to determine if this is still a request. If it is still a request then he will ask them to prioritize the various items on the list. The Subcommittee has a concern that if this is considered then other sports teams may also desire funding and there may not be sufficient funding to provide equitable resources to all the teams. Lisa Hancock motioned to table this item to the next meeting after Brian Foley has had an opportunity to speak to Mr. Griffin. Seconded by Brian Foley. Motion carried unanimously.

5.3 A new item added to the request spreadsheet was discussed. It was concerning an email request from Mr. Art Jones for splash pad and other improvements at Crandall Park. The Subcommittee felt that this item would need extensive research regarding location, cost estimates, water sources, staffing and other future operating costs. VC Nuccio feels that this should be vetted completely prior to any recommendation. Lisa Hancock suggested that it could possibly be included as part of the Capital Improvement Program. It could then be determined if ARPA can fund it. Brian Foley would like to explore the idea.

6. Adjournment

VC Nuccio motioned for Adjournment at 6 PM. Seconded by Lisa Hancock. Motion carried unanimously.

Respectfully Submitted:

Lisa Hancock

Based on 50% Discount						
Youth Programs						
Program	Cost	Discount	Price of Program	Number of Participant	Sessions	Total amount Discounted
Summer Camp	\$ 205.00	\$ 102.50	\$ 102.50	50	7	\$ 35,875.00
Babysitter Course	\$ 90.00	\$ 45.00	\$ 45.00	15	1	\$ 675.00
Artventure	\$ 194.00	\$ 97.00	\$ 97.00	25	4	\$ 9,700.00
Lego (STEAM)	\$ 125.00	\$ 62.50	\$ 62.50	15	2	\$ 1,875.00
Cooking	\$ 70.00	\$ 35.00	\$ 35.00	15	1	\$ 525.00
Cooking (prek)	\$ 25.00	\$ 12.50	\$ 12.50	15	1	\$ 187.50
		\$ -	\$ -			\$ -
		\$ -	\$ -			\$ -
		\$ -	\$ -			\$ -
					Total	\$ 48,837.50
Youth Sports						
Program	Cost	Discount	Price of Program	Number of Participant	Sessions	Total amount Discounted
Futsal	\$ 95.00	\$ 47.50	\$ 47.50	25	3	\$ 3,562.50
Wiffleball	\$ 80.00	\$ 40.00	\$ 40.00	50	2	\$ 4,000.00
Tennis	\$ 80.00	\$ 40.00	\$ 40.00	20	2	\$ 1,600.00
Corkum Baseball	\$ 160.00	\$ 80.00	\$ 80.00	50	1	\$ 4,000.00
		\$ -	\$ -			\$ -
					Total	\$ 13,162.50
Preschool Programs						
Program	Cost	Discount	Price of Program	Number of Participant	Sessions	Total amount Discounted
Soccer Shots Mini	\$ 100.00	\$ 50.00	\$ 50.00	15	1	\$ 750.00
Soccer Shots Classic	\$ 115.00	\$ 57.50	\$ 57.50	15	1	\$ 862.50
		\$ -	\$ -			\$ -
		\$ -	\$ -			\$ -
		\$ -	\$ -			\$ -
					Total	\$ 1,612.50
Adult Programs						
Program	Cost	Discount	Price of Program	Number of Participant	Sessions	Total amount Discounted
Shake it up Fitness	\$ 42.00	\$ 21.00	\$ 21.00	10	1	\$ 210.00
Yoga	\$ 70.00	\$ 35.00	\$ 35.00	15	3	\$ 1,575.00
Knitting	\$ 67.00	\$ 33.50	\$ 33.50	10	1	\$ 335.00
		\$ -	\$ -			\$ -
		\$ -	\$ -			\$ -
		\$ -	\$ -			\$ -
		\$ -	\$ -			\$ -
		\$ -	\$ -			\$ -
					Total	\$ 2,120.00
Grand Total						\$ 65,732.50

Based on 75% Discount						
Youth Programs						
Program	Cost	Discount	Price of Program	Number of Participant	Sessions	Total amount Discounted
Summer Camp	\$ 205.00	\$ 153.75	\$ 51.25	50	7	\$ 53,812.50
Babysitter Course	\$ 90.00	\$ 67.50	\$ 22.50	15	1	\$ 1,012.50
Artventure	\$ 194.00	\$ 145.50	\$ 48.50	25	4	\$ 14,550.00
Lego (STEAM)	\$ 125.00	\$ 93.75	\$ 31.25	15	2	\$ 2,812.50
Cooking	\$ 70.00	\$ 52.50	\$ 17.50	15	1	\$ 787.50
Cooking (prek)	\$ 25.00	\$ 18.75	\$ 6.25	15	1	\$ 281.25
		\$ -	\$ -			\$ -
		\$ -	\$ -			\$ -
		\$ -	\$ -			\$ -
					Total	\$ 73,256.25
Youth Sports						
Program	Cost	Discount	Price of Program	Number of Participant	Sessions	Total amount Discounted
Futsal	\$ 95.00	\$ 71.25	\$ 23.75	25	3	\$ 5,343.75
Wiffleball	\$ 80.00	\$ 60.00	\$ 20.00	50	2	\$ 6,000.00
Tennis	\$ 80.00	\$ 60.00	\$ 20.00	20	2	\$ 2,400.00
Corkum Baseball	\$ 160.00	\$ 120.00	\$ 40.00	50	1	\$ 6,000.00
		\$ -	\$ -			\$ -
					Total	\$ 19,743.75
Preschool Programs						
Program	Cost	Discount	Price of Program	Number of Participant	Sessions	Total amount Discounted
Soccer Shots Mini	\$ 100.00	\$ 75.00	\$ 25.00	15	1	\$ 1,125.00
Soccer Shots Classic	\$ 115.00	\$ 57.50	\$ 57.50	15	1	\$ 862.50
		\$ -	\$ -			\$ -
		\$ -	\$ -			\$ -
		\$ -	\$ -			\$ -
					Total	\$ 1,987.50
Adult Programs						
Program	Cost	Discount	Price of Program	Number of Participant	Sessions	Total amount Discounted
Shake it up Fitness	\$ 42.00	\$ 31.50	\$ 10.50	10	1	\$ 315.00
Yoga	\$ 70.00	\$ 52.50	\$ 17.50	15	3	\$ 2,362.50
Knitting	\$ 67.00	\$ 50.25	\$ 16.75	10	1	\$ 502.50
		\$ -	\$ -			\$ -
		\$ -	\$ -			\$ -
		\$ -	\$ -			\$ -
		\$ -	\$ -			\$ -
		\$ -	\$ -			\$ -
					Total	\$ 3,180.00
					Grand Total	\$ 98,167.50

ARPA Funds Request List

	Request Category	Details of request	Request Made By	Voted to consider	Research Required	Research Complete	Date brought to Council	Council Decision	Estimated Cost	Amount Approved	ARPA Fund Balance
		Beginning Balance									2,163,102.81
7/27/2021	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	Funding for EHHD Covid costs	Rob Miller	yes			7/27/2021	Yes	5,470.00	5,470.00	2,157,632.81
12/9/2021	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	Using \$50,000 of ARPA funds to fund a study for well water concerns for potential application to the Clean Water Revolving Fund.	Tammy Nuccio	Yes	Yes	No	12/28/2021	Yes	50,000.00	50,000.00	2,107,632.81
2/24/2022	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	VACALL Truck for Storm Drain Cleaning MS4	Colleen Yudachik	Yes	no		3/8/2022	Yes	495,000.00	495,000.00	1,612,632.81
2/24/2022	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	Street Sweeper MS4	Colleen Yudachik	yes	no		3/8/2022	Yes	275,000.00	275,000.00	1,337,632.81
6/24/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Cross Farms ADA Pathway in CIP budget DEBT	Lisa Hancock	No Vote	No		8/9/2022	Yes	200,000.00	200,000.00	1,137,632.81
7/1/2022	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	TORO Mower Current CIP DEBT	Lisa Hancock	No Vote	no		8/9/2022	Yes	115,488.00	115,488.00	1,022,144.81

ARPA Funds Request List

7/1/2022	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	TMS Track Resurface CIP DEBT	Lisa Hancock	No Vote	No		8/9/2022		140,000.00	140,000.00	882,144.81
1/11/2022	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	Mental Health Task force - discussion continued-Amount could change (currently requesting only 10000 for community survey)	Tolland Mental Health and Substance Use Advisory Task Force	No Vote	yes	no	8/9/2022		60,000.00	10,000.00	872,144.81
4/13/2022	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	Tractor (School Use)	Colleen	No Vote			8/9/2022	Yes	24,000.00	24,000.00	848,144.81
4/14/2022	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	Floor Machines (Building Use)	Colleen	No Vote			8/9/2022	Yes	24,000.00	24,000.00	824,144.81
4/15/2022	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	Dishwasher & sink station (School Use)	Colleen	No Vote			8/9/2022	Yes	45,000.00	45,000.00	779,144.81
8/10/2022		Addition appropriation received								743,415.26	1,522,560.07
4/16/2022	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	Heavy duty truck – Used for Plowing and Park Maintenance Hold off until end of year	Colleen	No Vote					198,000.00		1,522,560.07
3/24/2022	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	Fire Engine - Budget for CIP has \$750,000 but pricing has increased (LH Recommends to wait as production may take time) Debt will not be issued this year. May need offset funding once bid results are received. Being advised that the budget is insufficient	ARPA Committee	No Vote					860,000.00		

ARPA Funds Request List

	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	Additional hours for Senior Dial a ride - Waiting on Response from Beverly and Kim		No Vote							
	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	Water extension/installation various areas of need	Tammy Nuccio	No Vote							
1/3/2022	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	\$20000 towards cost of study for forest management plan.-initial stage managed in general fund 2021-22 and hopes of timber sales to fund stage 2 (Hold for now)	Conservation Commission/Jim Hutton	No Vote	no	yes			20,000.00		
1/31/2022	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	free sports for kids/summer camp - Bruce Watt possibly to follow up with Willington?	Tammy Nuccio	No Vote	Yes	Yes			300,000.00		
3/24/2022	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	replenish funds for free bulky waste program	Mike Wilkinson	No Vote	no				100,000.00		
5/27/2022	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	ADA improvements on Town recreational fields and parks and Town-wide needs-Need study results for a better cost analysis - \$200,000 placeholder	Susan Lucek	No Vote	Yes				200,000.00		
6/1/2022	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	New Pickleball Fields at Heron Cove - Bruce is trying to get a better cost estimate	Bruce Watt	No Vote	Yes				250,000.00		

ARPA Funds Request List

5/20/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Tolland Soccer League field issues at Cross Farms - In review with Town Engineer and Public Works Director-awaiting quote from Engineer	David Garritt	No Vote	Yes						
5/24/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Tolland Little League request - see if Tim can come to a future meeting to discuss the request	Tim Griffin	No Vote	Yes				125,000.00		
8/10/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts		Art Jones- ajone@comcast.net	No Vote	Yes						
6/13/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Crandall Park Tennis Courts - The Town has applied for a STEAP grant. If it is not awarded, then may need to address with ARPA funds	Bruce Watt	No Vote	Yes	Yes			500,000.00		
NO LONGER UNDER CONSIDERATION											
5/17/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Miracle Field Site Preparation	Tammy Nuccio	Yes	No		5/24/2022		200,000.00		
3/15/2022	Respond to the pandemic and its negative economic impacts (includes Public Health)	Ambulance purchase	Colleen Yudachik						370,000.00		
3/23/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Engine 240 Refurb	ARPA Committee	No Vote	no				180,000.00		

ARPA Funds Request List

	Respond to the pandemic and its negative economic impacts (includes Public Health)	I'm contacting you as advised by the CT. SBA. I have been working with them for launching an new Tolland-based business and our launch plans have been derailed due to the extreme changes in costs for manufacturing, packaging and card stock as a result of all covid related changes, including the supply chain back-ups. Therefore, I'd like to inquire about what Tolland funds might be available for Tolland based businesses this year or early next year based upon the municipal \$ provided by the ARP in 2021, 2022.	Hollie Barnas holliebarnas@gmail.com	No Vote	Yes	yes	No does not fall under revenue loss rule		25,000.00		
	Invest in water, sewer, or broadband infrastructure	Fiber Network-not feasible	Lisa Hancock	No Vote					Depends		
4/17/2022	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	Crack repair /resurface tennis courts (Old Cathole) - Currently funded by CIP (Rec fund 42,000 and 40,000 CNRE)	Colleen/Bruce	No Vote	Yes	Yes	no		82,000.00		