

AGENDA
TOLLAND TOWN COUNCIL – ARPA SUBCOMMITTEE
ZOOM ONLY – SPECIAL MEETING
May 15, 2023 – 5:00 P.M.

1. CALL TO ORDER
2. PUBLIC COMMENTS
3. APPROVAL OF MINUTES – March 23, 2023 MEETING
<https://ecode360.com/TO1208/documents/Minutes?category=ARPA%20Sub-Committee>
4. OLD BUSINESS - ACTION/DISCUSSION ITEMS
 - 4.1 UPDATE FROM TOWN MANAGER ON STATUS OF ADA SIDEWALKS AND ADA ACCESSIBILITY TO VETERANS AREA.
5. NEW BUSINESS - ACTION/DISCUSSION ITEMS
 - 5.1 TOLLAND SOCCER LEAGUE – LIGHTING REQUEST CONSIDERATION - \$950,000 FOR SOCCER FIELDS ONLY – INCLUDING CONTINGENCY
 - 5.2 TOLLAND VETERANS COMMISSION – CONSIDERATION FOR FUNDING - \$17,100
 - 5.3 TOLLAND BOY SCOUTS – REQUEST FOR \$1,500 FOR GAZEBO AT CRANDALL PARK
 - 5.4 BULKY WASTE FUNDING REQUEST AND REPLENISHMENT OF PROGRAM FUNDS
 - 5.5 REVIEW OF THE SPREADSHEET AND ANY DISCUSSION OF ADDING OR REMOVING ITEMS
6. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/89738407213?pwd=VTIyRl14ZERrVEg1ekMzRDhiSWFSUT09>

Meeting ID: 897 3840 7213

Passcode: 05152023

One tap mobile

+16469313860,,89738407213#,,, *05152023# US

+13017158592,,89738407213#,,, *05152023# US (Washington DC)

Dial by your location

+1 646 876 9923 US (New York)

The Town of Tolland is an Affirmative Action/Equal Opportunity Employer

Budget Estimate

Cross Farms Park
Tolland, Connecticut
April 5, 2023

Estimate – Materials and installation

Musco’s Light-Structure System™ as described below, and installed:

300’ x 325’ x 300’ Baseball Field	\$400,000 plus / minus 10%
320’ x 350’ x 310’ Baseball Field	\$425,000 plus / minus 10%
200’ Little League BB	\$180,000 plus / minus 10%
320’ x 220’ Soccer Field.....	\$300,000 plus / minus 10%
Soccer Area 450’ x 300’	\$550,000 plus / minus 10%

Sales tax nor bonding are included. Budgets should be refreshed every 4 – 6 months.

Light-Structure System™ with Total Light Control – TLC for LED™ technology

System Description – Light-Structure System™ in 5 Easy Pieces™

Factory built, wired, aimed, and tested lighting system includes:

- Pre-cast concrete bases and Galvanized steel poles
- Remote electrical component enclosures and Pole length wire harnesses
- Factory aimed and assembled luminaires, including BallTracker® technology

On Field Performance, Control, and Warranty Services

- Guaranteed light levels
- Control-Link® control and monitoring system for remote on/off control, dimming (high/med/low), and monitoring with 24/7 customer support.
- Product assurance and warranty program that includes materials and onsite labor, eliminating 100% of your maintenance costs for 25 years.

Notes

Estimate is based on:

- Structural code and wind speed = 2018 IBC, 120 mi/h, and exposure: C, Importance Factor II
- Standard soil conditions – rock, bottomless, wet, or unsuitable soil may require additional engineering, special installation methods and additional cost.

Mike Mahoney
Phone: 860-453-4325
E-mail: Mike.Mahoney@Musco.com



Mission Statement

The mission of The Tolland Veterans' Recognition Commission is to serve Tolland's veterans, their spouses, and their families with dignity and compassion. To be their principal advocate in ensuring they receive the benefits to which they are entitled and to promote the health, welfare, and quality of life of all veterans in recognition of their service to this community and nation.



Tolland Veterans Recognition Commission

Line
Item

LOCAL OUT-REACH

		<i>Projected Costs</i>	
	Local Out-Reach Request	\$ 2,000.00	<i>Line Item Notes</i>
1	Marketing Materials	\$ 2,000.00	Signs, Banners, Office Supplies

VETERAN EVENTS

		<i>Projected Costs</i>	
	Veteran Events Request	\$ 9,000.00	<i>Line Item Notes</i>
2	Promotional Items	\$ 3,000.00	Shirts, Hoodies, Caps, etc
3	Events & Planning	\$ 3,000.00	Guest Speakers, Entertainment
4	Food Supplies	\$ 3,000.00	Coffee House, Social Events, Cookouts

EMERGENCY VETERANS ASSISTANCE FUND

		<i>Projected Costs</i>	
	Veteran Assistance Request	\$ 1,000.00	<i>Line Item Notes</i>
5	Veteran Assistance	\$ 1,000.00	These funds would be made available to veterans in emergency situations like fuel assistance or food assistance at the discretion of the TVRC to act as a stop gap while the veterans seek assistance from other resources.

VETERAN DROP-IN CENTER

		<i>Projected Costs</i>	
	Drop-In Center Request	\$ 5,100.00	<i>Line Item Notes</i>
6	Internet, Phone, etc	\$ 1,200.00	-
7	Resource Officer	\$ 3,900.00	52/wks, 5 hrs/wk, @ \$15/hr

Total Budget Request: \$17,100.00

The background of the slide is a close-up, slightly angled view of the American flag. The blue field with white stars is on the left, and the red and white stripes are on the right. The flag appears to be draped or folded, creating soft curves and shadows.

TOLLAND VETERANS' RECOGNITION COMMISSION

BUDGET PROPOSAL

Purpose

The purpose of the Veterans' Commission Budget Proposal is to complete the following:

1. Identify the Tolland Residents that are Veterans / Active Military
2. Establish lines of communication with the Veterans
3. Support the Veterans and show recognition/appreciation for their service
4. Develop and Maintain a strong relationship with the Veterans of Tolland
5. Gain and encourage local Veteran involvement within VRC events
6. Fundraising to further our outreach and impact within the community

Reasons for Outreach

It is paramount for the Tolland VRC to establish contact, bond, and support local Veterans. Our mission is to reduce negative impacts of service related conditions, improve the resiliency of our Veterans, and stand-up a support system to foster health and safety.

Veteran Statistics:

1. State of CT Veterans: 213,420 (Male:196,875; Female: 16,545); Tolland Veterans: ~600
2. Post Traumatic Stress Disorder (PTSD) [Dept of VA](#)
 - Iraq & Afghanistan Veterans: 15 out of every 100
 - Gulf War Veterans: 12 out of every 100
 - Vietnam Veterans: 30 out of every 100
3. Military Sexual Trauma (MST) [Dept of VA](#)
 - Sexual Assault: 23 of every 100 of female Veterans
 - Sexual Harassment: 55 out of every 100 females; 38 out of 100 males
4. Suicide [MilitaryTimes](#)
 - Global War on Terrorism: 4X more Veterans have died of suicide compared to combat related deaths
 - 30,177 Veteran Suicide
 - 7,057 Combat Deaths



Methods of Out-Reach

- Media
- Postal / Mailing
- Local Advertisement / Signage
- Town Events



Media Out-Reach

Tolland Website

- Info pertaining to Tolland Veterans' Recognition Commission needs update
- Links added for other media outputs
- Tolland Veterans' Corner (Vimeo)

Tolland Patch

- Monthly updates, news, and material pertaining to Veterans
- Veteran of the Quarter / Veteran of the Year

Facebook

- Monthly updates, news, and material pertaining to Veterans
- Veteran of the Quarter / Veteran of the Year
- Tolland Open Discussion Board
- Tolland Veterans page
- Links to all Media pages

Contact Info
Phone: (860) 871-3600
Address: Veterans Recognition Commission 21 Tolland Green Tolland, CT 06084 United States See map: Google Maps
Meetings - When: 3rd Thursday each month
Meetings - Where: 6th Floor Small Conference Room, Hicks Memorial Municipal Center, 21 Tolland Green.
Meetings - Time: 7:00 pm

Patch





Postal / Mailing Out-Reach

Mailing Types

- Registration
- Letter
- Pamphlet
- Raffle Prizes



Purposes

- Registration
- Updates with Commission
- Invitations to Events
- Awareness
- Reach Veterans of all ages





Local Out-Reach

Signage

- Allows us to keep Veterans up front and center
- Improves communication of support for Vets and Troops
- Means of communication for upcoming events / holidays
- Outreach to local Veterans for registration
- Send-offs and Welcome Home purposes

Types

- Yard Signs
- Banners
- Parking Signs
- Digital Boards

Locations

- Personal Property
- Municipality Buildings
- Parks / Ball Fields
- Town Green





Town Event Out-Reach

Event Types

- Stand Alone
- Veteran specific holidays
- In conjunction with Town celebrations

Purposes

- Registration
- Awareness
- Reach Veterans of all ages
- Fundraising

Event Ideas

Coffee Hour
Barbeques
Chili Cook-offs
5k Run
Fishing
Bowling League
Softball Game
Axe Throwing
Archery Lessons
Guest Speakers
Fundraising
Charities
Send-offs
Welcome Homes
Funeral Attendances
Flag Folding / Color Guard

Trip Ideas

Big E
Museums
CT Capitol
Hartford Armory Tour
Hartford Yard Goats
Hartford Wolf Pack
Casino
Races
Car Shows
Comedy Shows
Brew House Tours
U.S. Capital



Out-Reach Items

Coffee Cups

Yeti Mugs

Shot Glasses

Drinking Glass

Drink Tumbler

Water Bottle

Lanyards

Yard Signs

Yard Flags

T-Shirts

Sweatshirts

Beanies

Hats

Tote Bag

Pens

Pencils

Notebook

Calendars

Brochures

Bibles

Coins

Frisbees

Golf Balls

Bottle Openers

Key Chains

Mouse Pad

Wrist Bands



Out-Reach Event Supplies

Coffee
Powdered Creamer
Sugar
Sugar Supplements
Cups
Stirrers
Plates
Bowls
Utensils
Napkins
Paper Towels
Snacks
Food



Veterans' Out-Reach Initiative Budget Proposal

Line Item			
	LOCAL OUT-REACH		
		<i>Projected Costs</i>	
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	Total Budget Request: \$17,100.00		

Lynn Bielawiec

From: Michael Wilkinson
Sent: Wednesday, May 10, 2023 2:53 PM
To: Lynn Bielawiec
Subject: Free Bulky Waste Pick-Up October 2023 Option

Records show a pick-up of 1836 locations out of a possible approximately 5,200 households (approximately 35%) in October 2022 relating to the Free Bulky Waste Pick-Up. After a discussion with the Town Manager, one option is to request ARPA funding for the \$18,000 needed to do a Free Bulky Waste Pick-Up for residents/households in October 2023. The \$18,000 would be for the estimated cost to dispose of the Bulky Waste tonnage (204 tons) from a possible Free Bulky Waste Pick-Up in October 2023. As part of Addendums to the contract with our vendor Casella, in the last (4) fiscal years we have been charging the cost to dispose of the Bulky Waste tonnage from the Free Bulky Waste Pick-Up to the Refuse/Recycling capital account (\$18,704 in FY23), but all those funds were exhausted in the current fiscal year. In addition as part of the Addendums, over those (4) years, Casella has waived the Collection Fee for the Free Bulky Waste Pick-Up (\$15,340 in FY23). I would assume we can negotiate the waving of the FY24 Collection fee in the FY24 Addendum to the contract. Below are the tons of from the Free Bulky Waste Pick-Ups since FY15.

2015	137.22	July 2014 and April 2015
2016	257.3	Sept. 2015 + April 2016
2017	339.33	Oct. 2016 and May 2017
2018	144.42	October 2017 only
2019	205.78	October 2018 only
2020	195.61	October 2019 only
2021	219.76	October 2020 only
2022	207.69	October 2021 only
2023	216.16	October 2022 only

Michael S. Wilkinson
Director of Administrative Services
Town of Tolland
21 Tolland Green
Tolland, CT 06084
(p) 860-871-3627
(f) 860-871-3663

ARPA Funds Request List

	Request Category	Details of request	Request Made By	Voted to consider	Research Required	Research Complete	Date brought to Council	Council Decision	Estimated Cost	Amount Approved	Expenditures to date	ARPA Fund Balance	Status
		Beginning Balance										2,163,102.81	
7/27/2021	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Funding for EHHD Covid costs	Rob Miller	yes	no		7/27/2021	Yes	5,470.00	5,470.00	5,470.00	2,157,632.81	Complete
12/9/2021	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Using \$50,000 of ARPA funds to fund a study for well water concerns for potential application to the Clean Water Revolving Fund.	Tammy Nuccio	Yes	Yes	No	12/28/2021	Yes	50,000.00	50,000.00	14,109.63	2,107,632.81	In Progress
2/24/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	VACALL Truck for Storm Drain Cleaning MS4-on order not received yet	Colleen Yudachik	Yes	no		3/8/2022	Yes	495,000.00	495,000.00	0.00	1,612,632.81	In Progress
2/24/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Street Sweeper MS4	Colleen Yudachik	yes	no		3/8/2022	Yes	275,000.00	274,500.00	274,500.00	1,338,132.81	Complete
6/24/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Cross Farms ADA Pathway in CIP budget DEBT 205000072-755851-2205	Lisa Hancock	Yes	No		8/9/2022	Yes	200,000.00	91,783.00	91,783.00	1,246,349.81	Complete
7/1/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	TORO Mower Current CIP DEBT 20200072-755505-2197	Lisa Hancock	Yes	no		8/9/2022	Yes	115,488.00	115,488.00	115,488.00	1,130,861.81	Complete
7/1/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	TMS Track Resurface CIP DEBT 20100372-755449-2194	Lisa Hancock	Yes	No		8/9/2022	Yes	140,000.00	140,000.00		990,861.81	In Progress
1/11/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Mental Health Task force - discussion continued-Amount could change (currently requesting only 10000 for community survey)	Tolland Mental Health and Substance Use Advisory Task Force	Yes	yes	Yes	8/9/2022	Yes	60,000.00	10,000.00	9,093.50	980,861.81	Complete

ARPA Funds Request List

4/13/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Tractor (School Use) 20100472-755346-2190	Colleen	Yes	no		8/9/2022	Yes	24,000.00	24,000.00	24,000.00	956,861.81	Complete
4/14/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Floor Machines (Building Use) 2/16/23 on order 20100572-755345-2191	Colleen	Yes	no		8/9/2022	Yes	24,000.00	24,000.00	12,250.00	932,861.81	In Progress
4/15/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Dishwasher & sink station 2/16 working on order process 20100272-755344-2192	Colleen	Yes	no		8/9/2022	Yes	45,000.00	45,000.00	0.00	887,861.81	In Progress
8/10/2022		Addition appropriation received								743,415.26	546,694.13	1,631,277.07	
1/31/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	free sports for kids/summer camp - Bruce Watt 33010072-790004-ARPA	Tammy Nuccio	Yes	Yes	Yes	10/11/2022	Yes	200,000.00	200,000.00	15,466.50	1,431,277.07	In Progress
10/4/2022		Addition appropriation received								1,419,687.55		2,850,964.62	
	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	FY 23-24 CIP for BOE - TIS & TMS Seclusion Room Special Education Updates required	Lisa Hancock	Yes	no		2/28/23 23-24 CIP	Yes	58,000.00	58,000.00		2,792,964.62	Not Started
	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	FY 23-24 CIP for BOE - TIS Nurses Area Addition/Renovation	Lisa Hancock	Yes	no		2/28/23 23-24 CIP	Yes	41,000.00	41,000.00		2,751,964.62	Not Started
4/16/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Heavy duty truck – Used for Plowing and Park Maintenance - 23-24 CIP Request	Colleen	Yes	Yes	Yes	2/28/23 23-24 CIP	Yes	295,000.00	295,000.00		2,456,964.62	In Progress
1/3/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	\$15000 towards cost of study for forest management plan.-initial stage managed in general fund 2021-22 and this is stage 2	Conservation Commission/Jim Hutton	Yes	no	yes	2/28/2023	Yes	15,000.00	15,000.00		2,441,964.62	In Progress

ARPA Funds Request List

2/16/2023	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Little League updated request for field improvements	Bruce Watt	Yes	Yes	Yes	2/28/2023	Yes	63,000.00	63,000.00		2,378,964.62	In Progress
2/16/2023	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Ice Skating Rink Replacement	Skate Tolland, Rec Commission, Bruce Watt	Yes	Yes	yes	2/28/2023	Yes	10,000.00	10,000.00		2,368,964.62	Complete
3/20/2023	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Request to provide funding for the ECHIP Self Health Insurance BOE & Town Joint account for benefit of BOE budget relief	Brian Foley	Yes	Yes	Yes	3/28/2023	Yes	200,000.00	200,000.00	200,000.00	2,168,964.62	Complete
3/21/2023	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Additional funds needed for Tennis court project at Crandall park. The cost for the tennis court renovation is \$200,000 higher than the \$500,000 grant even with project scope adjustments. The extra funds will allow for the project to be completed in a timely fashion and will also provide ADA sidewalk accessibility to the courts.	Bruce Watt, Megan Massa, Lisa Hancock	Yes	No		3/28/2023	Yes	200,000.00	200,000.00		1,968,964.62	In Progress
2/14/2023	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	ADA Accessibility for sidewalks on the Town Green - FY 23-24 CIP plan	Brian Foley	No Vote	Yes	No			500,000.00				Not Considered Yet
4/3/2023	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Gazebo reconstruction at Veterans memorial park area at Crandall Park. Boy Scouts have done some fund raising and will need up to \$1,500 to do the project.	Brian Foley	No Vote	No				1,500.00				Not Considered Yet
3/24/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	replenish funds for free bulky waste program	Mike Wilkinson	No Vote	no				100,000.00				Not Considered Yet
2/14/2023	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	FY 23-24 CIP for Jail Museum/ADA needs-Going to try to determine if there are any historic grants. Need actual cost after design phase	Lisa Hancock	No Vote	Yes				100,000.00				Not Considered Yet

ARPA Funds Request List

1/17/2023	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Veterans Memorial - Waiting for actual cost estimate - B. Foley working on	Steve Jones	No Vote					10,000.00				Not Considered Yet
3/18/2023	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Veterans Commission Budget Request	Steve Jones	No Vote	no				17,100.00				Not Considered Yet
3/1/2023	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	ADA walkway from lower cross farms gravel lot to the lower soccer field.	Brian Foley	No Vote					?				Not Considered Yet
4/16/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Heavy duty truck – Used for Plowing and Park Maintenance - 24-25 CIP Request - Could be a potential price increase. Mgr having a Public Works Study performed to determine future needs	Colleen	No Vote	Yes				295,000.00				Not Considered Yet
5/27/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	ADA improvements on Town recreational fields and parks and Town-wide needs-Need to review study results for a better cost analysis - \$200,000 placeholder	Susan Lucek	No Vote	Yes				200,000.00				Not Considered Yet
6/1/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	New Pickleball Fields at Heron Cove - \$360,000 Heron Cove / to be determined	Bruce Watt	No Vote	Yes				360,000.00				Not Considered Yet
3/2/2023	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	On behalf of the Tolland Soccer Club, I would like to respectfully request considering using a portion of the remaining ARPA funds to install field lighting on the three soccer fields at Cross Farms. As not only the premier facility in town but also one of the top facilities in the state, this would further enhance the fields and expand their usage. Particularly during the fall season when the days get very short very quickly, it is difficult to schedule full practices for our teams. Not only would this allow full practices, but allow us to hold practices for multiple teams each night on the same field, helping to resolve our field shortage. In addition, it would also allow for night games. If the Town would fund the initial capital investment to install the lighting, the Club would pay for the annual electricity expense and contribute to the maintenance of the lights. This is a successful model that we currently use for both the lights at Crandall's Park and the irrigation systems. By doing so, we would significantly limit the recurring expense to the Town as it would be borne by the Club. Maybe also consider LED replacement project in CIP for Crandall Park and lighting for the other ball fields. (\$950,000 is only for soccer fields plus contingency)	Tolland Soccer Club: David Garritt	No Vote	Yes	Yes			950,000.00				Not Considered Yet
3/1/2023	Restore cuts in public services caused by pandemic-induced revenue losses and avoid	Crandall Park: walkway from lower cross farms gravel lot to the lower soccer field	Brian Foley	No Vote	Yes				?				Not Considered Yet

ARPA Funds Request List

	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Water extension/installation various areas of need (would need to be part of a CIP project)	Tammy Nuccio	No Vote						?				Not Considered Yet
8/10/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Splash Pad, music structure, etc at Crandall Park-additional comments: Their swimming pond had an awesome dock and raft, there was a splash pad for younger kids, and they had a very nice structure to host music events. Some of these things seem possible for our park, if there was interest from our town officials and the willingness to fund the improvements.	Art Jones- ajone@comcast.net	No Vote	Yes					?				Not Considered Yet