## AGENDA TOLLAND TOWN COUNCIL – ARPA SUBCOMMITTEE ZOOM ONLY MEETING FEBRUARY 23, 2023 – 4:30 P.M.

- 1. CALL TO ORDER
- 2. PUBLIC COMMENTS
- 3. APPROVAL OF MINUTES JANUARY 26, 2023 MEETING

https://ecode360.com/TO1208/documents/Minutes?category=ARPA%20Sub-Committee

- 4. OLD BUSINESS ACTION/DISCUSSION ITEMS
  - 4.1 REPORT FROM TOWN MANAGER ON BASEBALL/SOFTBALL FIELD NEEDS AND POTENTIAL FUNDING REQUEST - \$63,000
  - 4.2 REPORT FROM LISA HANCOCK REGARDING THE CONSERVATION COMMISSION'S REQUEST FOR FUNDING FOR TIMBER HARVESTING - \$15,000
  - 4.3 REQUEST FROM BRUCE WATT AND SKATE TOLLAND FOR AN ICE SKATING RINK - \$10,000
- 5. NEW BUSINESS ACTION/DISCUSSION ITEMS
  - 5.1 REVIEW OF THE SPREADSHEET AND ANY DISCUSSION OF ADDING OR REMOVING ITEMS
  - 5.2 REPORT FROM THE TOWN MANAGER ON ADA SIDEWALKS AND DISABLED VETS AND ADA ACCESSIBLE VETERANS AREA
  - 5.3 REQUEST FOR FUNDING FOR ADA SIDEWALKS ON TOWN GREEN \$500,000 AS PART OF THE REVISED FY 23-24 CIP PLAN

#### 6. ADJOURNMENT

Join Zoom Meeting

https://us02web.zoom.us/j/81047422904?pwd=YVBxR3ZhZ2JxTDRmVWJjeS9pbU1sZz09

Meeting ID: 810 4742 2904 Passcode: 02232023

One tap mobile +16468769923,,81047422904#,,,,\*02232023# US (New York) +16469313860,,81047422904#,,,,\*02232023# US

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## TOLLAND TOWN COUNCIL – ARPA SUBCOMMITTEE MINUTES ZOOM ONLY MEETING January 26, 2023 – 4:30 P.M.

**Committee Members present:** Colleen Yudichak, Chair (C); Tammy Nuccio, Vice Chair (VC); Brian Foley, Town Manager; Lisa Hancock, Secretary

### Others present: none.

## 1. Call to Order

The meeting was called to order at 4:32 PM by C. Yudichak.

## 2. Public Comment

There was no public comment.

## 3. Approval Of Minutes

B. Foley motioned to approve the Meeting Minutes of December 28, 2022. Seconded by VC Nuccio. Motion carried unanimously.

## 4. Old Business – Action/Discussion Items

## 4.1 Report from Town Manager on Soccer Field Status.

B. Foley stated that the project is moving along and that the drainage is being worked on. There will not be any need for ARPA funds. He also updated the committee on the baseball/softball field needs. He said that he is working together with the leagues to determine a list for a request of ARPA funds.

## 5. New Business

## 5.1 Update on Public Works Vehicles.

VC Nuccio asked if the Town Manager had an update on the need for two trucks. B. Foley stated that he still has to get a study completed to review the actual needs of the entire Public Works operation. He stated that at some point we will need to replace the trucks. VC Nuccio is concerned about purchasing two trucks within the same year because when it comes time to replace them in future years ARPA funds will not be available. C. Yudichak proposes that we push one of the trucks out to year two in order to stagger the purchases. VC Nuccio agreed with this idea. L. Hancock stated that as long as the commitment for the second truck is made before December 31, 2024 then we can still request funds in the FY 2024-25 budget and commit at that time. B. Foley motioned to approve the recommendation of using ARPA funds for the Capital Plan for one truck in FY 2023-24. Seconded by VC Nuccio.

#### 5.2 Update from Grants/Projects Manager on the jailhouse ADA ramp.

B. Foley advised that all the required information has been sent to the State SHPO in order to work on an RFP for an Architect. The Town is awaiting a response from SHPO.

#### 5.3 Discussion of a more transparent way of how we are using the funds on the website.

C. Yudichak discussed getting information onto the Town's ARPA website page. L. Hancock mentioned that putting the spreadsheet up every time it was updated would be cumbersome and require a significant amount of staff time. She recommended that we prepare a list of all the approved requests and put those on the website. Everyone concurred. B. Foley stated that he will have staff update the website after each ARPA meeting.

#### 5.4 Review of the spreadsheet and any discussion of adding or removing items.

The committee reviewed the spreadsheet. VC Nuccio discussed the veteran's memorial project. She recommends that a community share of the project style be used for this project. It would include possible fund raising on the part of the community and Veterans Commission along with a request for matching funds from the sustainable cities grant program. Then after that there could be a consideration for the use of ARPA funds. B. Foley will reach out to the Veterans Commission to discuss.

L. Hancock discussed the status of the Forest Management request from the Conservation Commission. She spoke with David Corcoran and he shared that the Commission has been moving forward on the project. He is going to check with Jim Hutton to see if there is still a need for ARPA funds.

L. Hancock discussed the ADA study that she had completed last year which included several high-cost initiatives. That report was also shared with Council. VC Nuccio would like to keep this project on the list for now for possible future consideration of some of the projects. B. Foley noted that there has been some ADA improvements that have moved forward, most notably, the recent Cross Farms ADA improvements. He is also going to be proposing improvements for the Town Green which will fall under this request also. VC Nuccio concurred with the many improvements thus far.

L. Hancock stated that the pickleball courts are included in a future year in the capital plan.B. Foley would like to leave this on the list for future consideration.

B. Foley stated that we can move the Soccer Field improvements to no longer considering because the repairs are underway.

C. Yudichak asked VC Nuccio if she had obtained any information from Vernon for their splash pad project. She stated that they had done some general research and had values for different types of splash pad projects which varied from \$750,000 to \$2.6 million. This project could potentially create a long-term operating and staffing cost for the Town and that would also need to be considered. The committee discussed leaving it on the list for now. L. Hancock also suggested that maybe a band shell be constructed at one of the parks or the Green if that was a desire communicated by the community. However, VC Nuccio mentioned that there does not appear to be a strong demand for it.

#### 6. Adjournment

L. Hancock motioned for Adjournment at 5.22 PM. Seconded by B. Foley. Motion carried unanimously.

#### **Respectfully Submitted,**

Lísa Hancock

## Lisa Hancock

From:	Bruce Watt
Sent:	Thursday, February 16, 2023 1:05 PM
То:	Colleen Yudichak; Tammy nuccio
Cc:	Brian Foley; Lisa Hancock
Subject:	ARAP Request

HI American Rescue Plan Act (ARPA) Subcommittee,

I would like to put a request for funding in regards to Little League Field improvements (baseball and softball) in the amount of \$63,000.00. Below you will find an itemized list for the requested funding accompanied by the benefits each item will provide.

	Field Projects	
	Crandall SB	Cost
Fencing	Add fencing to backstop	\$5,000.00
	RP1	
Dugouts	Build new dugouts	\$17,000.00
Bleachers	Add Bleachers (4 row w/ fencing)	\$6,000.00
Tarps	Mound and Home Plate Weighted Tarps	\$1,500.00
	RP2	
Dugouts	Top and screening	\$7,000.00
Tarps	Mound and Home Plate Weighted Tarps	\$1,500.00
Other	Add fencing for bullpen	\$1,500.00
	Move bleachers and shed	
	Birch Grove	
Dugouts	Top and screening	\$7,000.00
Bleachers	Needs Bleachers (4 row w/ fencing)	\$6,000.00
	Cross A	
Tarps	Mound and Home Plate Weighted Tarps	\$2,400.00
Fencing	Fencing for a bullpen area	\$1,500.00
	Cross C	
Tarps	Mound and Home Plate Weighted Tarps	\$1,500.00
Fencing	Fencing for a bullpen area	\$1,500.00
	Cross B	
Tarps	Mound and Home Plate Weighted Tarps	\$2,400.00
	Add Stone dust to dugout areas and batting cages	\$1,100.00
	Total	\$62,900.00

## Dugouts:

1. They provide protection from the elements: Baseball dugout shelters can protect players and coaches from sun, rain, and wind. This can help reduce the risk of player injuries and improve game quality.

2. They improve team morale: Baseball is a team sport and dugout shelters can help create a sense of camaraderie among players. This can lead to improved team morale and performance.

## **Dugout Top:**

Cover existing dugouts that are not currently covered for extra layer of protection from both game and weather elements.

## Weighted Tarps:

Baseball Tarps are great for preventing your field from getting wet. They are waterproof, so even if it rains on game day there is no need to worry about the players slipping and sliding around in mud. The baseball tarp can be placed over home plate or and pitching mound for added protection during downtime. You do not have to worry about water seeping through since baseball tarps are constructed from heavy-duty vinyl and poly materials that are durable, tear resistant, rot resistant, and mildew resistant while being easy to handle when putting on and taking off the field along with storage.

Baseball Tarps will also help with keeping the dirt and clay in their designated areas helping to keep material costs down and maintenance time to a minimum.

## Fencing for bullpen area

A bullpen describes the physical area, which is usually enclosed, where relievers warm up before entering games. The fenced in area would provide safety for both players and spectators as they warm up before and during a baseball game.

#### Bleachers

Bleachers will provide parents and other spectators a safe area to gather and watch participants playing at the fields.

#### Stone dust:

Material needed for the dugouts and batting cage area.

Bruce Watt, CPRP Director of Recreation Town of Tolland 860-871-3610

PLEASE MAKE NOTE OF MY NEW EMAIL ADDRESS: <a href="mailto:bwatt@tollandct.gov">bwatt@tollandct.gov</a>

## Lisa Hancock

From: Sent: To: Subject: David Corcoran Thursday, February 16, 2023 8:06 AM Lisa Hancock RE: FOREST MANAGEMENT NEEDS

The \$15,000 request would allow for the implementation of a Select Timber Harvest at the Campbell Conservation Area and provide funds for the initial forest management studies for two additional conservation areas. It is anticipated that these activities will ultimately generate revenue for the Town. If completed, this will provide for safer and more fulfilling recreational opportunities for users of the Conservation Areas and promote and support forest and ecological health in those areas, preserving these assets for outdoor recreation and open space for generations to come.

Thanks, David

From: Lisa Hancock <Ihancock@Tollandct.gov> Sent: Tuesday, February 14, 2023 09:08 To: David Corcoran <dcorcoran@Tollandct.gov> Subject: RE: FOREST MANAGEMENT NEEDS

Ok can you please write up something for the request that outlines what the funds are for and the results of what it will do for the community areas.

Lisa A. Hancock, MPA, CPFO, CCMO, CCGA Director of Finance & Records/Treasurer 21 Tolland Green Tolland CT 06084 Direct Phone Line: 860-871-3658



From: David Corcoran <<u>dcorcoran@Tollandct.gov</u>> Sent: Tuesday, February 14, 2023 9:03 AM To: Lisa Hancock <<u>lhancock@Tollandct.gov</u>> Subject: RE: FOREST MANAGEMENT NEEDS

\$15,000 should cover studies for two more conservation areas and the select timber harvest on one more – which would be a nice addition.

Thanks, David

From: Lisa Hancock <<u>lhancock@Tollandct.gov</u>> Sent: Tuesday, February 14, 2023 08:49

## Lisa Hancock

From:	Bruce Watt
Sent:	Thursday, February 16, 2023 1:05 PM
То:	Colleen Yudichak; Tammy nuccio
Cc:	Lisa Hancock; Brian Foley
Subject:	ARPA Funding Request

HI American Rescue Plan Act (ARPA) Subcommittee,

I would like to put a request for funding in regards to a portable ice rink in the amount of \$10,000.00. Below you will find an itemized list for the requested funding. The following figures are in line with the purchase made by the Town of Vernon for their portable rink.

## **History of Ice Skating**

The Town of Tolland had an ice skating area located a Heron Cove in the past (approximately 12+ years ago). The area was an asphalt area that would be flooded and maintained by the Town up until the repairs no longer could hold the water in the area. Approximately 3 years ago, a resident approached the Recreation Department in regards to a portable ice skating rink. The group "Skate Tolland" was formed now has approximately 170 members on their Facebook group in favor of an ice skating rink in Town.

The rink would provide skating for the residents of Tolland from the beginning of December through the end of February/early March (weather and ice conditions permitting).

## EZ ICE PRO Home Arena System <sup>™</sup> – New Rink: [PRO // 40ft \* 80ft // Double- \$9,130 Classic-Double // Round Corners // With Bumpers] - 040080DCDRBX × 1

Discount 🖤 FREEZE	-\$913
Subtotal	\$8,217
Shipping	\$0

Total

## \$8,217 USD

You saved \$913

The tools purchased for the ice rink are as followed:		
Items 52" Nicelce Resurfacer SKU: NI052RS	<b>Qty</b> 1	<b>Price</b> \$280.00
36" Wide Pro Series D Handle Snow Pusher/Scraper SKU: SP36UHMWAC	1	\$86.85
30" Steel Scraper, Heavy Duty 8 Lbs. SKU: YSP30DAC	1	\$60.00
Ice Chopper	1	\$37.00

1

Qty	Price
-	
	\$463.85
	\$65.09
	\$29.45
	\$558.39
	Qty

Bruce Watt, CPRP Director of Recreation Town of Tolland 860-871-3610

PLEASE MAKE NOTE OF MY NEW EMAIL ADDRESS: <a href="mailto:bwatt@tollandct.gov">bwatt@tollandct.gov</a>

	Request Category	Details of request	Request Made By	Voted to consider	Research Required	Research Complete	Date brought to Council	Council Decision	Estimated Cost	Amount Approved	Expenditures to date	ARPA Fund Balance
		Beginning Balance										2,163,102.81
7/27/2021	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	Funding for EHHD Covid costs	Rob Miller	yes	no		7/27/2021	Yes	5,470.00	5,470.00	5,470.00	2,157,632.81
12/9/2021	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	Using \$50,000 of ARPA funds to fund a study for well water concerns for potential application to the Clean Water Revolving Fund.	Tammy Nuccio	Yes	Yes		12/28/2021	Yes	50,000.00	50,000.00	14,109.63	2,107,632.81
2/24/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	VACALL Truck for Storm Drain Cleaning MS4-on order not received yet	Colleen Yudachik	Yes	no		3/8/2022	Yes	495,000.00	495,000.00	0.00	1,612,632.81
2/24/2022	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	Street Sweeper MS4	Colleen Yudachik	yes	no		3/8/2022	Yes	275,000.00	274,500.00	274,500.00	1,338,132.81
6/24/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Cross Farms ADA Pathway in CIP budget DEBT 205000072-755851-2205	Lisa Hancock	Yes	No		8/9/2022	Yes	200,000.00	91,783.00	91,783.00	1,246,349.81
7/1/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	TORO Mower Current CIP DEBT 20200072-755505-2197	Lisa Hancock	Yes	no		8/9/2022	Yes	115,488.00	115,488.00	115,488.00	1,130,861.81
7/1/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	TMS Track Resurface CIP DEBT 20100372-755449-2194	Lisa Hancock	Yes	No		8/9/2022	Yes	140,000.00	140,000.00		990,861.81

1/11/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	Mental Health Task force - discussion continued-Amount could change (currently requesting only 10000 for community survey)	Tolland Mental Health and Substance Use Advisory Task Force	Yes	yes	Yes	8/9/2022	Yes	60,000.00	10,000.00	193.50	980,861.81
4/13/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	<b>Tractor</b> (School Use) 20100472-755346-2190	Colleen	Yes	no		<b>8/9</b> /2022	Yes	24,000.00	24,000.00	24,000.00	956,861.81
4/14/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	Floor Machines (Building Use) 2/16/23 on order 20100572-755345-2191	Colleen	Yes	no		8/9/2022	Yes	24,000.00	24,000.00	0.00	932,861.81
4/15/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	Dishwasher & sink station (School Use) 2/16 working on order process 20100272-755344-2192	Colleen	Yes	no		8/9/2022	Yes	45,000.00	45,000.00	0.00	887,861.81
8/10/2022		Addition appropriation received								743,415.26	525,544.13	1,631,277.07
1/31/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts		Tammy Nuccio	Yes	Yes	Yes	10/11/2022	Yes	200,000.00	200,000.00	1,282.50	1,431,277.07
10/4/2022		Addition appropriation received								1,419,687.55	1,282.50	2,850,964.62
	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	FY 23-24 CIP for BOE - TIS & TMS Seclusion Room Special Education Updates required	Lisa Hancock	Yes	no		3/14/23 23-24 CIP	T	58,000.00			2,850,964.62
	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	FY 23-24 CIP for BOE - TIS Nurses Area Addition/Renovation	Lisa Hancock	Yes	no		3/14/23 23-24 CIP		41,000.00			2,850,964.62

4/16/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	<b>Heavy duty truck</b> – Used for Plowing and Park Maintenance - 23-24 CIP Request	Colleen	Yes	Yes	Yes	3/14/23 23-24 CIP	295,000.00		2,850,964.62
2/14/2023	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	ADA Accessibility for sidewalks on the Town Green FY 23-24 CIP plan	Brian Foley					500,000.00		
1/3/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	<b>\$15000</b> towards cost of study for forest management planinitial stage managed in general fund 2021-22 and will need to fund stage 2	Conservation Commission/Jim Hutton	No Vote	no	yes		15,000.00		
2/16/2023	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	Little League updated request for field improvements	Bruce Watt	No Vote	Yes	Yes		63,000.00		
2/16/2023	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	ice Skating Rink Replacement	Skate Tolland, Rec Commission, Bruce Watt	No Vote	Yes	yes		10,000.00		
2/14/2023	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	FY 23-24 CIP for Jail Museum/ADA needs-Going to try to determine if there are any historic grants. Need actual cost after design phase	Lisa Hancock	No Vote	Yes			100,000.00		
1/17/2023	Restore cuts in public services caused by pandemic induced revenue losses and avoid additional cuts	Veterans Memorial - Waiting for actual cost estimate	Steve Jones					10,000.00		

4/16/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	Heavy duty truck – Used for Plowing and Park Maintenance - 24-25 CIP Request - Could be a potential price increase. Mgr having a Public Works Study performed to determine future needs	Colleen	No Vote	Yes		295,000.00		
	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	Water extension/installation various areas of need (would need to be part of a CIP project)	Tammy Nuccio	No Vote					
3/24/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	replenish funds for free bulky waste program	Mike Wilkinson	No Vote	no		100,000.00		
5/27/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	ADA improvements on Town recreational fields and parks and Town-wide needs-Need to review study results for a better cost analysis - \$200,000 placeholder	Susan Lucek	No Vote	Yes		200,000.00		
6/1/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	New Pickleball Fields at Heron Cove - Bruce is trying to get a better cost estimate	Bruce Watt	No Vote	Yes		256,000.00		
8/10/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	Splash Pad, music structure, etc at Crandall Park-additional comments: Their swimming pond had an awesome dock and raft, there was a splash pad for younger kids, and they had a very nice structure to host music events. Some of these things seem possible for our park, if there was interest from our town officials and the willingness to fund the improvements.	Art Jones- ajone@comcast.net	No Vote	Yes				

		NOL	ONGER UNDER CO	NSIDERA	TION					
3/24/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	Fire Engine - Budget for CIP has \$750,000 but pricing has increased. Debt will not be issued this year. Bid results are received. Being advised that the budget is insufficient. Town Manager wants to hold off for this purchase for one year. Price will increase probably around \$300,000 to \$1.3 million in FY 23-24 (ARPA approved at \$1 Million to go to Council)	ARPA Committee	Yes	No		11/22/2022	No	1,300,000.00	
5/20/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	Tolland Soccer League field issues at Cross Farms - The materials have been delivered and as weather permits we are installing the under drainage as discussed	David Garritt	No Vote	Yes					
5/17/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	Miracle Field Site Preparation	Tammy Nuccio	Yes	No		5/24/2022		200,000.00	
3/15/2022	Respond to the pandemic and its negative economic impacts (includes Public Health)	Ambulance purchase	Colleen Yudachik						370,000.00	
3/23/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	Engine 240 Refurb	ARPA Committee	No Vote	по				180,000.00	
	negative economic	I'm contacting you as advised by the CT. SBA. I have been working with them for launching an new Tolland-based business and our launch plans have been derailed due to the extreme changes in costs for manufacturing, packaging and card stock as a result of all covid related changes, including the supply chain back-ups. Therefore, I'd like to inquire about what Tolland funds might be available for Tolland based businesses this year or early next year based upon the municipal \$ provided by the ARP in 2021, 2022.	holliebarnas@gmail.c	No Vote	Yes	yes	No does not fall under revenue loss rule		25,000.00	
	Invest in water, sewer, or broadband infrastructure	Fiber Network-not feasible	Lisa Hancock	No Vote					Depends	

4/17/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	Crack repair /resurface tennis courts (Old Cathole) - Currently funded by CIP (Rec fund 42,000 and 40,000 CNRE)	Colleen/Bruce	No Vote	Yes	Yes	no	82,000.00		
6/13/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Crandall Park Tennis Courts - The Town has applied for a STEAP grant. If it is was awarded. No need for ARPA.	Bruce Watt	No Vote	Yes	Yes		500,000.00		
	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	Additional hours for Senior Dial a ride - Other funding options provided directly to HVCC for this service.	Tammy Nuccio	No Vote						
5/24/2022	Restore cuts in public services caused by pandemic- induced revenue losses and avoid additional cuts	Tolland Little League request - Tim is no longer with Little League. Brian Foley worked with new leadership and they state that Mr. Griffin's list is not their needs	Tim Griffin	No Vote	Yes			125,000.00		