	Computer		Printer / Fax / Copy Scanner	Phones	Infrastructure			Security
	Hardware	Software	Hardware		Network	Servers	Power	
Refresh Strategy?		**Common Needs? Leverage ShareWare?**	**Printer Vendor Quotes? Aztec Quote needed - leverage current relationship ACTION NEEDED -** determine strategy/costing. Pay toner only	**- VoIP? - Dependant on Network**	**Fibertech Quote? DSL as backup?**	**Needs? - App vs. File ? - Redundancy ? - Replication ?**	**Generator Needs?**	**Dependant on Network**
Resident Trooper	Laptop; Was a discussion on the trooper using his patrol car laptop and the town purchasing a docking station - sep. laptop to access security cameras and emergency action plans - TTTF to recommend using TFD tuff book - needs new screen		All-in-one Color printer; Currently have a AIO and a color printer. Also states could get rid of additional copier with a better AIO. Justification for color?	- Network dependency	- Need network drop - Mission critical vs. low $			
Tolland Fire Dept	-New Computers in Fire Marshal, SCBA section of FS 240 - EOC setup that is reliable and easily deployed - Tablets for 1st responders - Public Safety Sec. needs to n-1 with Doug	- Formal patch management procedure in place. Currently manually preformed by Asst Chief - Patch, A/V, centrally managed and updated on set schedule - Application integration between town departments		- Voicemail system is unreliable and loses messages - New system with current generation features	- WAN unreliable residential broadband service - Reliable and redundant network infrastructure - 5 facility drops needed (EoC/Station 240 and 4 towers)	- Patch/Rebuild to get to n-1 currency - Repurpose existing for analog voice call b/up (Card $4k) vs blade solution - New server	- Enough UPS protection for servers and core infrastructure - Plan for backup generation for critical Technology Infrastructure (in Capital Plan)	- New Access Control System? - Updated security system with cameras and current generation features - **HOLISTIC TOWN SYSTEM STRATEGY** - Fiber network is foundational - Storage is needed
Parks and Rec	- Smartboards/projectors for meeting rooms	- All computers run same version of Windows and Office - Access installed on all machines - Prezi presentation software - Interactive forms for webpage - Better use/access of GIS data for trail development, etc.	- Updated fax machine - Copier and scanner combination		- Wi-Fi at the park, lodge, and Rec Center - existing cost of service			- **HOLISTIC TOWN SYSTEM STRATEGY** - cameras at park have network capability, but never had access to it - Auto gate opener - Remote access to lighting at park
Public Works	- parks and highway need computers for mechanics - Shannon computer dead - **Confirm if fixed?** - New Computers in Dog Pound,		Combo scan/print for maps		- needed for VoIP - General Public Safety (winter salt, etc.)			
Development Group	- **GIS - need of a faster computer.** Quad core i7, 8gig RAM, Video Card - Engineering benefit from faster computer, 24" monitor - smartphone or tablet for remote email access and meeting resources - Council Chambers and other Conference rooms - projector cords be hardwired (disappearing). - Council Chambers - dedicated computer for projection - Conference Rooms - all conference rooms need projection capabilities	- Routine upgrades and patches of software programs. Currently wait until they are blocked out to upgrade - View Permit - connection to Assessor's office to provide current owners to expedite permit tracking - ArcGIS - update available (~$6500) - If Town Engineer is hired, will need AutoCAD 3d, $4000 /$500 year, HydroCAD - $800, Stormwater modeling software $1000 - All departments made aware of software upgrades so all could benefit from knowledge	Large scale scanner for land records and plans. Cost ~$10,000	- Night button - Headsets for secretaries	- wireless connectivity (4G concern)			
Library	- 13 computers, some in need of replacement quickly	Investigate self-service technologies (see needs list)	- Color printing,scanning,printer at circulation desk - Wi-Fi enabled (color) printing	additional phone at circulation desk				
Human Services	- Tablet for meetings working at home	myseniorcenter.com - Photo editing app for ipad and/or desktop (Picasa??)	- Copier at Senior Center - Desktop Scanner in office - Multi-function printer with color - Fax capability from desktop or new fax machine - Mobile document scanner for home visits	- Senior Center - phone in downstairs - Phones with conference call ability - Smartphone			- Document storage acceptable for government audit purposes - Off-site b/up?	
Finance	- Revenue Collection valuators' slow, upgrade or replacement - Public Terminal for research and/or payment	- CC/Debit/ACH point of sale in office - Online payment updated to accept ACH payments - Check images - ability to see check that has been deposited (function of the bank?) - Electronic Billing - Streamline cash receipt recording process - integrates all departments software to MUNIS - Public lookup capabilities - tax searches - Access to land records from tax terminals - Software integration with Building Inspector - Cross train Assessment staff on the View Permit application - GIS - explore current capabilities and build/update to allow for easier access from all departments - E-Government, explore web based egovernment services - Online access to town clerk resources (birth certificates, marriage licenses, etc) - Review MUNIS software for more ways to streamline workflows - Training needs for MUNIS - Adobe Professional license (Acrobat?) - Time and attendance software upgrade -	- Ability to scan to a file. Revenue office has capability but not hooked up to network - Has consultant been contacted - New printer at the counter - Desktop Fax capabilities - Update check printing software to comply with bank requirements - Check scanning for remote capture and deposit					Closed circuit security system with camera and monitors
Town Hall	4G wireless modem ($460/yr + $660 equip) - TEMP SOLUTION WILL BE IN PLACE				4G as backup network	- email server replacement or hosted solution - update Firewall Appliance		