



# TOWN OF TOLLAND

## REPORT OF THE TOWN MANAGER

**Brian J. Foley**  
**Town Manager**

**January 10, 2023**

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**Town Manager's Office** – 860-871-3600

### Human Resources

Tolland has filled several vacancies: we have two Laborer employees (Phillip Ventura and Robert Gagnon) added in the Public Works Department starting 1/23/23. We wish them well in their new positions. Also, Assistant Human Services Director Maureen Flanagan left Town service on 1/6/23. We wish her well in the future. We evaluated the need to refill the position and it has since been posted.

**Assessor** – 860-871-3650

The Month of December

- Personal Property declarations have been recorded and valuation is underway.
- Building Permit field work is about complete and is being processed and valued.
- Inspections for Crumbling Foundation replacements are taking place. Tolland Meadows is a condo complex at 268 Hartford Turnpike. The whole complex has been inspected by an engineer. It has been concluded that 4 out of 8 buildings are affected. There are 40 units in those 4 buildings. I have received 9 applications for reductions in Tolland Meadows so far and 11 throughout the rest of town. 20 in Total (no change from November's report).
- The Motor Vehicle Supplemental list was priced and bills were sent to taxpayers.
- The Regular 2022 Motor Vehicle list was received from DMV and is being processed.

**Board of Education** – 860-870-6850

For a Board of Education update, please visit the link below:

[http://www.tolland.k12.ct.us/DistrictOffices/superintendent/superintendent\\_willett\\_s\\_page](http://www.tolland.k12.ct.us/DistrictOffices/superintendent/superintendent_willett_s_page). See attached Board of Education Secretary's report.

## **Building Department – 860-871-3601**

### Town Projects

- The Building Department is busy with issuing permits and performing inspections.
  - The department has been extraordinarily busy, compared to past years.
  - Daily interaction with various departments to better the Town, as a whole.
  - Answered counter and phone questions from residents, contractors and Realtors.
  - Every effort is made to provide the highest level of customer service.
  - Much time is spent on crumbling concrete foundation concerns.
- Crumbling foundation replacement permits issued this month: 0.
- Calls from Fire Department/Emergency: 3 after hours; 3 total.
- Work without permits: 0 cited – obtained full compliance.
- Participated in Development and staff meetings.
- Participated in numerous discussions regarding blighted properties and junk cars.
  - Building Official is the Blight Enforcement Officer.
  - Received 0 blight complaints.
  - Made 1 site visits.
- Attended continuing education classes, as required by State Statute.
- Building Department is the primary contact for all Special Event Permits.
  - 0 Special Event permits processed.
- Assisted the Zoning Enforcement Officer with field inspections.
- Assisted the Wetlands Agent with field inspections.
- Building Official and his staff spend significant time with potentially crumbling foundations.
  - Building Official continues to work with CRCOG to pre-vet vendors and contractors and refine best-practices to repair crumbling foundations.
- Building Dept. Permit Technician assists other departments on an as-needed basis.

### Commercial

- Building Official responded immediately to a car vs. commercial building, where there was moderate damage to the structure. If they wish to do so, the business should be able to reopen quickly, after initial cleanup and moving of inside items to access an alternate entry door is complete. Permanent repairs should be able to be completed within a short period of time.
- Consultation, plan review and inspection with the Fire Marshal regarding:
  - All commercial new construction and remodeling.
  - Commercial Certificate of Occupancies.
  - Change of use requests.
  - Special Event permits.
- Conducted numerous inspections with Fire Marshal DaBica, utilizing a “team approach” to better obtain compliance and enforce life-safety codes and regulations.

The Summary Building Report for December is attached.

**Collector of Revenue** – 860-871-3657

Collections for the current fiscal year ending December 31, 2022 are \$30,436,685 or 62.68%; this amount is slightly lower than the previous year’s collections rate of 64.45% for the same time period. We have provided the escrow holding companies with the second installment bank files and are working on sending new owners a copy of the January 2023 second installment tax bills if not paid or are not escrowing. If a new owner is responsible for their January installment and has not received a tax bill, please contact the office at 860-871-3651.

The second installment of taxes on the grand list of October 1, 2021, and the total Supplemental Motor Vehicle taxes on the grand list of 2021 are due January 1, 2023 and payable without penalty by February 1, 2023 Supplemental Motor Vehicle tax bills were mailed December 20, 2022. Taxpayers can pay in the office, by mail, online or use one of the outside drop boxes.

**Finance** – 860-871-3653

- The audit has been completed and is available on the Town’s website under the Finance Department. The report has been submitted for the GFOA Audit Award Program.
- The Finance Staff is working on the preparation and compilation of estimates for the Town Manager’s budget.

**Human Services** – 860-871-3648

The following assistance programs are available through the Human Services Department:

- **If you have trouble paying your home heating bills, help may be available.**

Eligibility for the CT Energy Assistance Program is based on **annual gross income** and **household size**. Assistance is for your **primary source of heating** including oil, electricity, and propane. Renters and homeowners may apply. Renters whose heating costs are included in their rent may also apply.

<b>Maximum Household Income: 2022/2023 Program Guidelines*</b>						
1	2	3	4	5	6	7
\$39,761	\$51,996	\$64,230	\$76,465	\$88,699	\$100,933	\$103,227

*Any household with an individual who receives Cash Assistance, SNAP or Supplemental Security Income will be automatically eligible for CEAP Benefit.*

- Residents can apply online @ <https://portal.ct.gov/heatinghelp/ctenergy>.
- Residents can apply at the **Access Agency** in Willimantic at 860-450-7400.

- Residents can apply through **Tolland Human Services**, 860-871-3648. Please call in advance to set up an appointment if you would like to meet with someone from Human Services. Tolland seniors can contact Rebecca Ellert at the Senior Center, 860-870-3726.
- Residents can apply for Operation Fuel by applying online at <https://operationfuel.org>, emailing [opfueapplications@operationfuel.org](mailto:opfueapplications@operationfuel.org) or calling (860) 243-2343.
- **Tolland Food Bank** – If you are a Tolland resident and your household would benefit from using the Food Bank, please contact 860-871-3615. Distribution is by appointment only and participation is strictly confidential.
- **Food Share Mobile Food Pantry** – *distribution dates January 12 and 26.*

The following information and ongoing programs/services are also available through the Human Services Department:

- Crisis counseling and Case management.
- Review of residents' Medicare eligibility/options.
- Housing Rehabilitation Loan Program & Fair Housing – Town contact is Beverly Bellody.
- Medicare – Human Services will continue to assist residents as they become eligible for Medicare throughout the year to identify their options for health insurance coverage. For questions or to schedule an appointment with a Certified CHOICES (Connecticut's Programs for Health and Outreach Information, Insurance Assistance and Referral Counseling and Eligibility Screening)/SHIP (State Health Insurance Assistance Programs) Counselor, contact Human Services, at 860-871-3615.

### Youth Services

- The Tolland Youth Service Bureau manages a Juvenile Review Board (JRB) for young people who might otherwise be referred to the Juvenile Court for low level offenses. The JRB is comprised of volunteers from local and state agencies who are committed to trauma informed, culturally sensitive restorative justice practices. Tolland's Restorative Justice approach holds youth accountable for their behavior, while also creating opportunities for the youth to repair any harm done.
- The Tolland Local Prevention Council (LPC) is comprised of a group of representatives from town departments, local faith-based organizations, the non-profit sector, the local health department and the Tolland School system. The goal of the LPC is to advise and make recommendations on the overall policy and program direction for the Youth Service Bureau. The Council works with the Human Services Department in determining the unmet needs of the youth of Tolland. The Council assists the Youth Service Bureau in promoting substance abuse awareness and prevention programs. Funding for LPC activities is grant-based. For the 2022-2023 fiscal year, the state's identified priority problem substance is vaping.

- On November 16<sup>th</sup>, members of the LPC met with a group of students from Tolland High School via zoom. Students shared their opinions about Tolland youth and community programs, outreach towards youth, and mental health concerns among Tolland teens. The students were remarkable in their insights and honesty, and their ideas for improvements were welcomed.

### Senior Center

- The Senior Center is still hopping even with the holidays behind us. Our 2<sup>nd</sup> Annual Holiday Bake Sale was a huge success with very little left overs and we had over 80 seniors attend our Holiday Luncheon. We have a couple of new programs starting this month, a Mindful Breathing & Movement class and a Drumming Circle class. We are very excited to start using our new sign-in software, it should be up and running by the beginning of February. For more information please check out the Senior Scoop Newsletter at the following link: [Senior Center Newsletters | Town of Tolland CT](#)

### Library – 860-871-3620

Bibliotheca technicians plan to make repairs to the lightning damaged anti-theft gates this week.

### Adult Programs

Meditation - Start off the New Year by learning the calming practice of meditation. Join us for our monthly meditation and book study group on **Tuesday, January 3** at 6:30 pm in the library's program room. We will explore meditation through a study of the book "Inner and Outer Peace Through Meditation" by the renowned meditation expert, Rajinder Singh. We will take some time each meeting to practice this technique to bring more calm, peace and tranquility into our daily lives. A copy of the book will be provided free of charge to group participants. Please sign up at [tollandct.gov/library](http://tollandct.gov/library) and look for the Online Library Events Calendar.

Nookless Knitters - Join this friendly group of crafters that meet every **Friday morning** from 10 am until noon in the library's program room. They are eager to share their talents and wisdom. Newcomers are welcome.

Friends Meeting - The Friends of the Tolland Public Library will meet on **Monday, January 9** at 11 am in the program room at the library. Meetings last about 1 hour. We will be doing a recap of the Festival of Trees fund raiser. Newcomers are welcome. If you have questions, please call the library at 860-871-3620.

Foundation Meeting - The Tolland Public Library Foundation will be meeting virtually on **Monday, January 9** at 7 pm.

Tech Help Appointments - Do you have questions about your laptop, smartphone, or tablet? The Tolland Public Library is now offering one-on-one tech help appointments. Call (860) 871-3620

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to book your personalized session on **Wednesday, January 11** at 10 am. Please register at [tollandct.gov/library](http://tollandct.gov/library) and look for the Online Events Calendar.

Nookless Knitters II - Here is another opportunity to join a group of crafters that meet the second and fourth **Wednesday** from 6:30 pm until 7:45 pm in the library's audiovisual room. They are eager to share their talents and wisdom. Newcomers are welcome.

Movie - On **Saturday, January 14** at 2 pm the library will show Don't Worry Darling in the library's program. The film is rated R and runs for 123 minutes. In the 1950s, several couples live in an experimental community founded upon utopian principles. At the heart of it all are Alice and Jack, seemingly content in their marital bliss. Yet Alice's grip on reality slowly begins to unravel as she grows increasingly suspicious of her husband and the secrets harbored by his employers. Please register at [tollandct.gov/library](http://tollandct.gov/library) and look for the Online Events Calendar.

Paper Organization - On **Tuesday, January 17** at 6:30 pm Jenna Elliott, professional organizer and founder of the Naked Flower will speak virtually about the paper trail in all of its forms and how to be ruthless, more efficient and how to chase after all of those piles. This program is funded by the Friends of the Tolland Public Library. Please sign up at [tollandct.gov/library](http://tollandct.gov/library) and look for the Online Library Events Calendar. Zoom information will be sent out to registrants the afternoon of the event.

Writers Group - The Tolland Writer's Group will meet on **Tuesday, January 17** at 6 pm in the Audiovisual Room.

Book Discussion - The Tolland Public Library Book Group is reading Where the Crawdads Sing by Delia Owen and will be discussing the book on **Wednesday, January 18** at 2 pm in the library's program room.

Social Security Timing - On **Wednesday, January 25** at 6:30 pm in the library's program room Michael Alimo of USA Financial & Tax Services will present information on social security timing. Choosing when to elect Social Security benefits can be a very important decision as you approach retirement. During this educational workshop the influence of timing strategies on tax liability and overall benefit values will be discussed as will spousal benefits, and widowed, divorced and single claiming concepts. Please sign up at [tollandct.gov/library](http://tollandct.gov/library) and look for the Online Library Events Calendar.

Introduction to eBooks - Did you receive a new tablet or smartphone over the holidays? Now learn how to download free eBooks, magazines, music, and movies through the library! This class, which is scheduled for **Thursday, January 26th** at 2 pm in the library's program room, will cover finding, downloading and renewing popular titles through the Libby and Hoopla apps. Note: Patrons must bring their own device (Android, Apple, or Windows) and an active Tolland Library card. Please sign up at [tollandct.gov/library](http://tollandct.gov/library) and look for the Online Library Events Calendar.

**Planning & Development** – 860-871-3601

- Planning and Zoning has set a public hearing for revised sign regulations for January 9<sup>th</sup>.
- Planning and Zoning has set a public hearing for revised survey as-built requirements for January 9<sup>th</sup>.
- Planning and Zoning is beginning to revise multifamily development regulations.
- Planning and Zoning is drafting new regulations related to farm cideries to expand allowable locations for them.
- Planning and Zoning discussed POCD implementation progress to date and is working to identify goals for the next calendar year.
- Inland Wetlands is continuing to discuss updates to the wetlands regulations to stay in compliance with state requirements.
- Connecticut's Countryside (former the 4-Town effort) is holding a summit on January 30<sup>th</sup> to discuss progress made to date and future goals for the program.
- The Campbell Farm lease has been renewed and an estimate has been received to possibly install a well on the farm property if grant funding can be secured.
- The consulting forester for the selective timber harvest in the Parciak Conservation area has prepared a final proposal.
- Investigating and commencing enforcement regarding a wetlands complaint.
- Continuing zoning enforcement efforts.

**Public Safety** – 860-871-3677

- Public Safety Officers participated in school fire and lockdown drills throughout the month.
- Director Littell completed all qualifications to maintain his Certified Connecticut Municipal Official (CCMO) status.

**Animal Control:**

In the month of December 2022, the Animal Control Department answered 32 calls/complaints during regular & after work hours.

- The Town of Tolland Animal Control Facebook Page has 4,700 “followers”.
- Officers continue to patrol parks and trail systems for off leash dogs.
- Officers continue to assist with several sick/injured/trapped wildlife calls. No animals had contact with persons or pets, therefore none were tested.
- Officers received donations of towels, pet food and treats from town residents.

- Officers adopted out a mature, female, white, Shih Tzu/Maltese type dog.
- Officers continue to assist the Town of Hebron/CT Department of Agriculture with the care of 3 dogs and a cat that were seized during an animal cruelty case in their town.
- Officers continue to assist various other agencies (CT State Police/CT Environmental Conservation Officers/CT State Marshal's/Tolland Fire Department) with cases/scenes they have in which animals are involved.
- Officers continue to complete continued education trainings as required by the State to maintain their Animal Control Officer certification.

<b>Activity</b>	<b>This Month</b>	<b>Last Month</b>	<b>Year to Date</b>	<b>This Month Last Year</b>	<b>Last Year To Date</b>
<b>Complaints Received</b>	32	42	265	58	243
<b>Animals Impounded</b>	1	1	11	3	9
<b>Animals Redeemed</b>	1	0	7	1	8
<b>Ads Placed</b>	0	2	7	1	0
<b>Animals Sold</b>	1	0	1	3	0
<b>Animals Euthanized</b>	0	0	0	0	0
<b>Notices to License</b>	7	5	28	3	308
<b>Infractions/Summons Issued</b>	1	0	1	1	2
<b>Animals on Hand End of Month</b>	4	5	28	1	0
<b>Animal Bites Reported (Human)</b>	2	1	7	1	2
<b>Animal Bites Reported (Animal)</b>	0	0	3	1	1
<b>Deceased Animals on Roadways</b>	0	0	1	0	0

Emergency Management:

- Emergency Management Director John Littell closely monitors all State WebEOC communications, information and advisories during the month. Pertinent bulletins are redistributed to appropriate personnel.
- On December 21<sup>st</sup> the Director virtually attended a DEMHS statewide conference call regarding storm preparations as a major storm was predicted for December 23<sup>rd</sup>. The storm was expected to deliver strong winds and heavy rain. Temperatures were predicted to plummet immediately following the storm.



- The storm arrived on December 23<sup>rd</sup> as predicted with strong winds and heavy rain leaving some homes without power and many blocked roads. Fire Department and Town crews worked diligently to mitigate the damage.
  - There were more than 50 road closures due to tree on wires calls that were dispatched to the Fire Dept.
  - Director Littell was in constant contact with Eversource communicating outages and blocked roads.
  - Due to the bitter cold and power outages on December 24<sup>th</sup>, the Senior Center was opened as a warming shelter for residents in need. The CERT team was activated to staff the Senior Center. The Library was also available to anyone in need of a warming shelter.
  - Signage was displayed at the Senior Center and Fire Department Training Center instructing residents needing to report storm damage to call the Dispatch Center's non-emergency number.
  
- Tolland CERT 40 had a very good year in 2022. After being on hold during COVID, they had an opportunity to meet, train and work within the community.
  - Tolland's CERT Team is made up of men and women from all walks of life, young and seasoned, all with one goal - to do what they can to assist the Town. Under the direction of the Emergency Management Director, the versatility of the CERT team is an important aspect of supporting many Town agencies and organizations. Additionally, when activated by the Emergency Management Director, the Team can offer assistance to other towns, such as to the Town of Vernon during their Fourth of July fireworks display.
  - During 2023 CERT members will continue to enhance their education and training to prepare themselves to be self-supporting in a natural disaster or man-made emergency, being able to offer aid to their neighbors, as well as being prepared for Team activations.
  - If you are interested in joining our team please email [certleader@tollandct.gov](mailto:certleader@tollandct.gov) with your name, address and telephone number.

Fire Marshal:

- Review and approval of permits.
- Information sharing with insurance companies and realty companies referencing fire suppression capabilities and underground water supply capabilities.
- Investigated fires, gas leaks, and complaints; prepared reports as required.
- Completed assignments as directed by management.
- Assist FD while short on staff.
- Investigated fires and alarms as required.

- Answered several overnight off-hour phone calls for various problems including, Fire Alarms, CO detection, Smoke detection, Fire Alarm issues for residents etc.
- Assisted Director of Public Safety as requested.
- Approved change of use occupancies.
- Inspecting business occupancies.
- Inspecting Meadows, Norwegian Woods, Ivy Woods multifamily complexes.
- Reviewing prints for fire code compliance new and renovated buildings and projects.
- Working with homeowners to eliminate dangerous accumulation of clutter.
- Inspected day care facilities.
- Attended training to ensure certification hours are available.
- Monitoring building renovation on Kingsbury Rd.
- Working with Winding River Village to improve fire alarm operations. New Fire panel is currently installed.
- Attended all school fire drills for review.
- Assisted United Congregational Church with a significant water leak from a frozen sprinkler head. The leak effected a fire alarm failure.
- Following the car vs. building incident at Village Spirits Package Store a closer review of the structure at 66 Merrow Rd indicated serious repair is required to ensure site is safe. Met with a contractor on 1/5/23 (Andrew LaRoche) who quickly stated a structural engineer is needed to assess repair options. If the engineer feels the building is safe to reopen while repairs are ongoing the store will reopen.

*Fire Department:*

- The Department monitors and disseminates information and protocols regarding the Coronavirus pandemic from the CDC.
- Our Infection Control Officers monitor PPE requirements and provide updates as necessary in accordance with CDC guidelines.
- First Responders continue to face an enhanced risk of exposure to COVID-19 and its variants. Both career and volunteer staff provide patients with exceptional care while facing the risk and uncertainty of COVID-19 and its variants.
- The Department's PEER team continues to promote EAP programs and provide support and resources to all members.
- Several EMT CME training opportunities were offered to the membership.
- Members were encouraged to complete Fire Rescue 1 training assignments in a timely manner.
- Chief Littell continues to closely monitor the status, however there is still no delivery date for the replacement of Ambulance 640 that was ordered last year.
- Training on the operation of the new Squad continued throughout the month.
- On December 19<sup>th</sup> training on our Cold Weather/Ice Rescue equipment was held.

- The Fire Department’s annual Christmas Tour successfully completed its tour of the streets in town to the delight of many residents.
  - The Christmas Tour and Festival of Lights parade are funded entirely by private donations; no taxpayer dollars are spent on these popular community events. Thank you to all our generous donors! The Department would also like to recognize and thank everyone who voluntarily contributes their time and talents to make these events successful. Including the often forgot about behind the scenes people who are an instrumental part of the planning and execution, that make these events successful.
- The Fire Police Unit completed routine training including staff review of the ambulance and apparatus.
- Assisted the Fire Marshal and Building Inspector following a car vs. building incident at Village Spirits Package Store; securing the scene and assessing damage.
- Working with the Town Manager’s office planning the Red, Warmth and Blue community event which is a bonfire and food drive. Coordinated with other internal departments as well as community volunteers to ensure a successful and safe event for all.

**December 2022**

Fire Department Dispatch Data	Day-time Career Calls	Nights & Weekends Volunteer Calls
Fire	10	18
Medical	76	74
Hazardous Materials	16	10
Vehicle Accidents	10	8
Other Emergency/Service Calls	61	8
Interstate 84 (all call types)	5	5

Fire Department Social Media Accounts:

- The @TollandAlert Twitter account has 2,890 followers.
- The Tolland Fire Department Instagram account has 1,726 followers.
- The Tolland Fire Department Facebook page has 4,468 followers.
- **Social Media Stats for 2022**
  - Facebook - Approximately 156,900 people were reached in 2022
    - 35,600 profile page visits
    - 565 new followers
  - Instagram - 6,700 people were reached in 2022
    - 2,900 profile page visits
    - 55 new followers
  - Twitter – Info unavailable

**Public Works** – 860-871-3696

**Paving / Overlay Program** – Our road-resurfacing Program is complete for the season. We addressed approximately six miles of roadways this season. We have secured pricing from two Contractors that are on the State of CT Bid list, for the upcoming paving Program. We anticipate starting this project in April 2023.

**Parks & Facilities-** Our crews have prepared our equipment for the upcoming winter season. We have begun to install under drainage at Cross Farms Soccer field to help alleviate the excessive ground water from the area where it becomes muddy during the rainy seasons. The Pole Shed building has been revised and we are preparing to obtain quotes for the construction of this structure.

**Highway Division-** The Department has been diligently working with CT DEEP to address the growing concerns about the usage of treated salt for our winter operations. We have put into place some of the recommendations that DEEP had shared with us and have seen some improvement in certain areas. In an effort to reduce the amount of treated salt used, we have made a conscious decision to lower our salt usage by decreasing the amount of treated salt applied to the roads by approximately twenty percent. Our staff has recalibrated all of our material spreaders and have made minor adjustments to two units after the first application. The results of this will be watched carefully and adjustments will be made if needed. Although we have not had any significant snowfall as of this report, the reduced salt applications appear to be working so far. Crews have driven their snowplow routes and removed any obstructions or hazards that needed to be addressed prior to the first snowfall. We ask that anyone that has a portable basketball hoop along the edge of the roadway, kindly pull it ten feet back from the curb to prevent possible damage to our equipment or to your item. On Friday, December 23, 2022 our crews were out placing barricades, traffic cones and cordoning off areas where trees had fallen due to the rain and winds on that day. We removed all of the trees and limbs that were deemed safe, meaning no wires in them and cleared catch basin tops to help facilitate the draining of the streets. Eversource had their crews along with a Contractor cutting the trees that were tangled in the wires as well.

**Cemetery Division** – There have been twenty-eight burials so far this year. Our staff has been transferring data into a GIS layer and Web App., which once completed, will provide information on the location and in some cases, picture of the actual gravesites. This is a somewhat lengthy process due to field verification, etc. and we are hopeful to have it completed next year.

**WPCA-** All five pump stations are currently working as designed. We experienced a power issue on December 26, 2022 at the Old Post Pump Station, which lead to a series of other issues, which have now been corrected. All systems have returned to normal and are working properly.

Once again, as the Director of Public Works, I would like to thank the Public Works employees for their continued dedication to helping us get through these difficult times, thank you.

**Recreation Department** - 860-871-3610

Basketball games will be starting January 21st. Teams are currently practicing to prepare them for the games. We have 167 children participating in our basketball program (grades 3-12).

Our instructional basketball program is being run in house again this year. We are very excited to be offering this to the residents of Tolland again. We have 6 sessions starting this Saturday (January 7th) with over 100 participants.

Program registration opened for our winter programming and is going very well. Most of our programs have it the maximum capacity or are close to doing so. The ARPA monies approved are making a big difference.

Yoga and Shake it up Fitness are still popular and running.

Lodge rentals are slowing down.

**Town Clerk** – 860-872-3630

The Town Clerk's office processed 171 land records in December 2022. This is a decrease of 79 records compared to December 2021. Recording volume is still active, although volume seems to be slowing a bit. Customers are walking in for notary services, land record inquiries, dog licenses, and certified copies of various documents.

Dog Licensing is still in effect. We have been busy issuing licenses in person, through mail, and online. To date, we have already issued almost 2,300 licenses.

Requests for copies of marriage licenses, attributed to the requirements for renewals of driver's licenses, remain steady, and there has been an increase in birth certificate requests.

The statistical report for the month of December is attached.

**Troop C Activity for Tolland**

*Monthly Police Services* – attached is the report for December 2022. The report represents statistics on accidents, criminal investigations, burglaries, larcenies, DUIs, traffic citations, etc.

**OTHER BUSINESS TO BE ANNOUNCED AS WARRANTED**

BJF/sbn

Attachments

**SUMMARY BUILDING REPORT - FISCAL YEAR**

December-2022

<b>Permits Issued</b> (highlighted permits are for informational purposes only)	<b>This Month</b>	<b>Last Month</b>	<b>Year to Date</b>	<b>Last Year to Date</b>
Addition	0	1	6	6
Deck/Porch	0	2	12	16
Foundation - New	0	0	0	0
Foundation - Repair/Replace	0	0	3	6
Interior Renovation	1	1	18	31
Misc/Repair	1	2	14	27
Municipal	0	0	3	3
Roofing/Siding/Windows	11	13	99	108
Barns/Garage/Shed	1	1	17	15
Single Family Dwelling	2	0	11	12
Solar	4	14	57	57
Swimming Pool	0	1	3	14
Wood/Pellet Stove	3	5	21	17

Building	26	42	265	288
Electric	18	26	176	207
Gas	4	2	22	61
Mechanical	12	19	133	110
Plumbing	7	6	38	48
<b>Total</b>	<b>67</b>	<b>95</b>	<b>735</b>	<b>714</b>
Zoning	7	5	67	107
<b>Grand Total Permits</b>	<b>74</b>	<b>99</b>	<b>801</b>	<b>821</b>

<b>Submitted Building Fees</b>	<b>\$28,755.00</b>	<b>\$20,340.00</b>	<b>\$190,381.00</b>	<b>\$174,167.32</b>
<b>Submitted Zoning Fees</b>	<b>\$700.00</b>	<b>\$250.00</b>	<b>\$4,000.00</b>	<b>\$4,850.00</b>
<b>Submitted Fire Marshal Fees</b>	<b>\$71.00</b>	<b>\$0.00</b>	<b>\$5,011.00</b>	<b>\$8,232.06</b>
<b>Construction Value</b>	<b>\$1,840,263.30</b>	<b>\$1,229,427.82</b>	<b>\$12,912,713.04</b>	<b>\$12,489,264.93</b>
<b>Certs of Occup (New Structure)</b>	<b>6</b>	<b>2</b>	<b>17</b>	<b>10</b>
<b>Old Open Permits-Closed</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>208</b>
<b>Inspections</b>	<b>59</b>	<b>94</b>	<b>647</b>	<b>779</b>

## TOWN CLERK'S MONTHLY REPORT 2022-2023

NUMBER OF EVENTS	DESCRIPTION	December 2022	December 2021	TOTALS YEAR-TO-DATE FY 2022/2023	TOTALS PRIOR YR-TO-DATE FY 2021/2022
<b>RECORDINGS</b>	Land Records	171	250	1182	1664
	Maps	3	2	7	11
<b>EVENTS RECORDED</b>	Births	8	7	67	69
	Marriages	6	7	45	49
	Deaths	12	18	73	79
	Liquor Licenses	0	1	0	3
	Veteran's Discharges	1	0	11	11
	Notaries Filed	2	2	24	8
	Trade Names	1	2	26	11
<b>LICENSES ISSUED</b>	Peddler Permits	0	0	0	6
	Dogs/Kennels/Transfers	41/0/1	22/0/0	839/2/10	1052/1/4
	Marriages	1	3	20	21
	Sports	4	9	25	22

## TOWN CLERK'S MONTHLY REPORT 2021-2022

<b>REVENUE</b>	<b>December 2022</b>	<b>December 2021</b>	<b>YEAR-TO-DATE FY 2022/2023</b>	<b>YEAR-TO-DATE FY 2021/2022</b>
<b>RECORDING FEES</b>	5,745	8,654	38,136	72,594
<b>CONVEYANCE TAX</b>	20,196	20,834	157,055	203,131
<b>TC PRESERVATION</b>	565	846	4,259	6,301
<b>TOWN PRESERVATION</b>	405	486	2,487	2,961
<b>COPIES</b>	565	1,423	4,942	9,126
<b>MISCELLANEOUS/FEES</b>	1,376	1,803	24,198	21,088
(Sports, Dogs, Notary Vitals)				
<b>TOTALS</b>	<b>28,851</b>	<b>34,046</b>	<b>231,077</b>	<b>315,201</b>



# Monthly Report:

December

2022



Tolland



\* Change Slicer above to desired year then click on Arrests for December and YTD to change year

Total Calls for Service

693

Total Calls This Year

10021

	December	YTD
Accidents	30	249
Criminal Investigations	33	244
Burglaries	(Blank)	3
Larcenies	5	19
Non Reportable Matters	524	7834
<b>Total Arrests</b>	<b>10</b>	<b>162</b>

## Calls For Service:

City	December	YTD
Ashford	120	10021
Coventry	18	<b>10021</b>
ELLINGTON	866	
MANSFIELD	601	
Somers	1279	
Stafford	835	
Tolland	693	
Union	249	
VERNON	287	
WILLINGTON	349	
<b>Total</b>	<b>5297</b>	

## Motor Vehicle Enforcement:

Total Traffic Stops	102	1445
DUI's	4	42
Arrests	4	42
Misdemeanor Summons	(Blank)	32
Infractions	31	419
Written Warnings	15	270
Verbal Warnings	57	710