

## **AGENDA - REVISED**

### **TOLLAND TOWN COUNCIL – ARPA SUBCOMMITTEE ZOOM ONLY MEETING**

**June 23, 2022 – 4:30 P.M.**

1. Call to Order
2. Public Comment
3. Approval Of Minutes
  - 3.1 [May 17, 2022 Special Meeting Minutes](#)
4. Old Business – Action/Discussion Items
  - 4.1 Discuss spreadsheet
5. New Business – Action/Discussion Items
6. Adjournment

To Join the Zoom Meeting, either click:

<https://us02web.zoom.us/j/81137396536?pwd=M3BNUHZnTXRjRXRQUVRBUDdqblN1UT09>

Meeting ID: 811 3739 6536

Passcode: 12345

Or call: 1-646-876-9923 US (New York)

Meeting ID: 811 3739 6536

Passcode: 12345

*Any party needing an accommodation may contact the Town Manager's Office at (860) 871-3600*

*The Town of Tolland is an Affirmative Action/Equal Opportunity Employer*

**SPECIAL MEETING MINUTES  
ARPA SUB-COMMITTEE  
ZOOM MEETING  
MAY 17, 2022 – 4:30 P.M.**

**Members Present:** Tammy Nuccio, Colleen Yudichak, Lisa Hancock

**Members Absent:** none

1. **CALL TO ORDER:** Colleen Yudichak called the meeting to order at 4:32 PM.

2. **APPROVAL OF MINUTES**

A. **March 23, 2022 – Special Meeting**

*Lisa Hancock motioned to approve the minutes of the March 23, 2022 meeting.*

*Tammy Nuccio seconded the motion.*

*Discussion: none*

*Motion passed unanimously.*

3. **Discuss funding for Miracle Field site preparation work.**

The subcommittee discussed the needs for the funding assistance for the potential site preparation work for the Miracle Field. It is estimated that the site work could be up to \$200,000.

*Tammy Nuccio motioned to recommend to bring forward the request from the Miracle League for the Miracle Field for usage of ARPA funds up to \$200,000 for the site work preparation.*

*Colleen Yudichak seconded the motion.*

*Discussion: none.*

*Motion carried unanimously.*

4. **ADJOURNMENT**

*Tammy Nuccio motioned to adjourn the meeting at 5:16 PM.*

*Colleen Yudichak seconded the motion.*

*Discussion: none*

*Motion passed unanimously.*

Respectfully submitted,

Lisa A. Hancock

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Lisa A. Hancock

## ARPA Funds Request List

	Request Category	Details of request	Request Made By	Voted to consider	Research Required	Research Complete	Date brought to Council	Council Decision	Estimated Cost	Amount Approved	ARPA Fund Balance
		<b>Beginning Balance</b>									<b>2,163,102.81</b>
7/27/2021	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Funding for EHHD Covid costs	Rob Miller	yes			7/27/2021	Yes	5,470.00	5,470.00	2,157,632.81
12/9/2021	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Using \$50,000 of ARPA funds to fund a study for well water concerns for potential application to the Clean Water Revolving Fund.	Tammy Nuccio	Yes	Yes	No	12/28/2021	Yes	50,000.00	50,000.00	2,107,632.81
2/24/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	VACALL Truck for Storm Drain Cleaning MS4	Colleen Yudachik	Yes	no		3/8/2022	Yes	495,000.00	495,000.00	1,612,632.81
2/24/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Street Sweeper MS4	Colleen Yudachik	yes	no		3/8/2022	Yes	275,000.00	275,000.00	1,337,632.81
5/17/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Miracle Field Site Preparation	Tammy Nuccio	Yes	No		5/24/2022		200,000.00		
3/15/2022	Respond to the pandemic and its negative economic impacts (includes Public Health)	Ambulance purchase	Colleen Yudachik						370,000.00		

## ARPA Funds Request List

3/23/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Engine 240 Refurb	ARPA Committee	No Vote	no					180,000.00		
3/24/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Fire Engine - Budget for CIP has \$750,000 but pricing has increased	ARPA Committee	No Vote						860,000.00		
	Respond to the pandemic and its negative economic impacts (includes Public Health)	I'm contacting you as advised by the CT. SBA. I have been working with them for launching a new Tolland-based business and our launch plans have been derailed due to the extreme changes in costs for manufacturing, packaging and card stock as a result of all covid related changes, including the supply chain back-ups. Therefore, I'd like to inquire about what Tolland funds might be available for Tolland based businesses this year or early next year based upon the municipal \$ provided by the ARP in 2021, 2022.	Hollie Barnas holliebarnas@gmail.com	No Vote	Yes	yes	No does not fall under revenue loss rule			25,000.00		
	Invest in water, sewer, or broadband infrastructure	Fiber Network-not feasible	Lisa Hancock	No Vote						Depends		
	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Stipends for Emergency staff and all staff during COVID	John Littell/Lisa H	No Vote								
		Additional hours for Senior Dial a ride		No Vote								
	Invest in water, sewer, or broadband infrastructure	Water extension/installation various areas of need	Tammy Nuccio	No Vote								
1/11/2022	Respond to the pandemic and its negative economic impacts (includes Public Health)	Outsourced Community Clinician-discussion continued	Tolland Mental Health and Substance Use Advisory Task Force	No Vote	yes	no				60,000.00		

## ARPA Funds Request List

1/3/2022	Respond to the pandemic and its negative economic impacts (includes Public Health)	\$40,900 towards cost of study for forest management plan.-initial stage managed in general fund 2021-22 and hopes of timber sales to fund stage 2	Conservation Commission/Jim Hutton	No Vote	no	yes			40,900.00		
1/31/2022	Respond to the pandemic and its negative economic impacts (includes Public Health)	free sports for kids/summer camp	Tammy Nuccio	No Vote					20,000.00		
3/24/2022	revenue loss	replenish funds for free bulky waste program	Mike Wilkinson	No Vote					100,000.00		
4/13/2022	revenue loss	<b>Tractor</b> (School Use)	Colleen	No Vote					24,000.00		
4/14/2022	revenue loss	<b>Floor Machines</b> (Building Use)	Colleen	No Vote					24,000.00		
4/15/2022	revenue loss	<b>Dishwasher &amp; sink station</b> (School Use)	Colleen	No Vote					45,000.00		
4/16/2022	revenue loss	<b>Heavy duty truck</b> – Used for Plowing and Park Maintenance	Colleen	No Vote					198,000.00		
4/17/2022	revenue loss	<b>Crack repair /resurface tennis courts</b> (Parks)	Colleen	No Vote					82,000.00		
5/27/2022	revenue loss	ADA improvements on Town recreational fields and parks	Susan Lucek	No Vote	Yes						
6/1/2022	revenue loss	New Pickleball Fields at Heron Cove or replace tennis courts at Crandall Park	Bruce Watt	No Vote							
5/20/2022	revenue loss	Tolland Soccer League field issues at Cross Farms		No Vote							
5/24/2022	revenue loss	Tolland Little League request	Tim Griffin	No Vote							
6/13/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Crandall Park Tennis Courts	Bruce Watt	No Vote	Yes	Yes			500,000.00		
6/14/2022	Restore cuts in public services caused by pandemic-induced revenue losses and avoid additional cuts	Old Cathole Tennis Courts in CIP budget	Bruce Watt	No Vote	Yes	No			82,000.00		

**ARPA SUBCOMMITTEE**  
**RESEARCH ON POTENTIAL EXPENDITURES**

*Last Updated 5/25/2022*

1. **Tolland Mental Health and Substance Use Advisory Task Force**

**CCM Reply:** *“The Final Rule presumes that COVID-19 created physical and mental harms. As a result, any allocation of funding towards addressing mental and behavioral health is assumed to be related to the pandemic, therefore they don’t need to be substantiate a correlation.”*

2. **Purchase of Ambulances**

**CCM Reply:** *“If the purchase is being made under the responding the public health emergency category, I believe there is additional reporting, I am not sure what specifics. **However, the purchase could also be made under government service which should streamline the reporting.**”*

3. **Alternatives to water main installation**

**CCM Reply:** *“I believe they should be eligible. I would refer them to EPA’s DWSRF program to see if the specifics of their program align with the project:  
[https://www.epa.gov/sites/default/files/2019-10/documents/dwsrf\\_eligibility\\_handbook\\_june\\_13\\_2017\\_updated\\_508\\_versioni.pdf](https://www.epa.gov/sites/default/files/2019-10/documents/dwsrf_eligibility_handbook_june_13_2017_updated_508_versioni.pdf)”*

4. **From Capital Budget**

- a. Tractor (School Use)
- b. Floor Machines (Building Use)
- c. Dishwasher & sink station (School Use)
- d. Heavy duty truck – Used for Plowing and Park Maintenance
- e. Crack repair /resurface tennis courts (Parks)

**CCM Reply:** *“they all appear to be acceptable uses to execute government services.”*

5. **New soccer field**

**CCM Reply:** *“This would likely not qualify under public health, **but rather as a government service under the standard allowance** (loss of revenue). By assigning it in this category, there are less restrictive uses and reporting requirements.”*

6. **Fire Station**

The potential need to install sprinklers in a ‘day room’ (estimated \$700,000 – includes addition of a new water tank, well, pump and infrastructure), and extend the water main to increase water capacity and relieve strain on existing well (separate fire station)

**CCM Reply:** *“This also seems to be something under government service (standard allowance).”*

7. **Assistance to Small Businesses**

**CCM Reply:** *“Some towns have provided assistance to businesses under ARPA “government service” by citing it as economic development practices that the town has traditionally engaged with businesses on. So to the extent the town has provided this assistance in the past, I could be eligible. Certainly, the other category (responding to negative impact) would be more applicable. As well, equity needs to be considered if it is only being provided to one business.”*

8. **Miracle Field**

The location of the field would be on Town-owned land. The upkeep of the field would also become town responsibility. There is a fundraising component of the project, which would be handled by the Miracle League of Northern Connecticut, a 501(c)3 nonprofit org. If both municipal and nonprofit organizations are parties to a project, is this an allowable expense under 6.1? If so, are there things that would NOT be permitted as expenditures? Also, one consideration is that maybe the Town does the project with ARPA funds and the fund raising is used to create a trust fund instead for future maintenance and replacement.

**CCM Reply:** *“It sounds like it could, as the “government service” category is rather broad. If it offers more access to parks due to an increase in need due to the pandemic is certainly within the spirit of the law.”*

9. **Employee Recruitment and Retention**

**US Treasury – Overview of the Final Rule (January 2022)**

<https://home.treasury.gov/system/files/136/SLFRF-Final-Rule-Overview.pdf>

Supporting and retaining public sector workers. Recipients can also use funds in other ways that support the public sector workforce.<sup>(10)</sup> These include:

1. **Providing additional funding for employees who experienced pay reductions or were furloughed** since the onset of the pandemic, up to the difference in the employee’s pay, taking into account unemployment benefits received.
2. **Maintaining current compensation levels to prevent layoffs.** SLFRF funds may be used to maintain current compensation levels, with adjustments for inflation, in order to prevent layoffs that would otherwise be necessary.
3. **Providing worker retention incentives, including reasonable increases in compensation** to persuade employees to remain with the employer as compared to other employment options. Retention incentives must be entirely additive to an employee’s regular compensation, narrowly tailored to need, and should not exceed incentives traditionally offered by the recipient or compensation that alternative employers may offer to compete for the employees. Treasury presumes that retention incentives that are less than 25 percent of the rate of base pay for an individual employee or 10 percent for a group or category of employees are reasonably proportional to the need to retain employees, as long as other requirements are met.

**NOTE** <sup>(10)</sup> *Recipients should be able to substantiate that these uses of funds are substantially due to the public health emergency or its negative economic impacts (e.g., fiscal pressures on state and local budgets) and respond to its impacts. See the final rule for details on these uses.*

## FINAL RULE LANGUAGE

**Pg. 4386** *The final rule allows for an **expanded set of eligible uses to restore and support public sector employment.** Eligible uses include hiring up to a pre-pandemic baseline that is adjusted for historic underinvestment in the public sector, providing additional funds for employees who experienced pay cuts or were furloughed, avoiding layoffs, providing worker retention incentives, and paying for ancillary administrative costs related to hiring.*

**Pg. 4387 – Retaining workers.** *Funds may be used to provide worker retention incentives, which are designed to persuade employees to remain with the employer as compared to other employment options. Recipients must be able to substantiate that the employees were likely to leave employment in the absence of the retention incentive and should document their assessment. For example, a recipient may determine that a retention bonus is necessary based on the presence of an alternative employment offer for an employee.*

*All worker retention incentives must be narrowly tailored to need and should not exceed incentives traditionally offered by the recipient or compensation that alternative employers may offer to compete for the employees. Further, because retention incentives are intended to provide additional incentive to remain with the employer, they must be entirely additive to an employee's regular rate of wages and other remuneration and may not be used to reduce or substitute for an employee's normal earnings. Treasury will presume that retention incentives that are less than 25 percent of the rate of base pay for an individual employee or 10 percent for a group or category of employees are reasonably proportional to the need to retain employees, as long as the other requirements are met.*

**Other Research:** On May 2, 2022, the Town of Willington's Board of Selectman put forth and approved a similar use of funds request, which will be heard by their ARPA subcommittee.

**CCM Reply:** "I think it may be dependent on the type of practice that is used in the recruitment and retention. There are the other sections (outside of loss revenue) that do allow this to be utilized. "