## Agenda Tolland Planning & Zoning Commission 21 Tolland Green, Tolland, Connecticut Monday, December 11, 2023 at 7:00 p.m., 6<sup>th</sup> floor – Council Chambers

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Seating of Alternate(s)
- 4. Additions to Agenda
- **5. Public Comment** Any person wishing to ask a question, make a comment or put forward a suggestion for any item or matter other than a public hearing item.

## 6. Public Hearing(s)

- 6.1. <u>PZC #23-15 131 Merrow Road</u> –Request for a Special Permit Modification to allow a minor change in the building footprint with a new architectural style and minor site adjustments. Zone: Gateway Design District (GDD) Applicant: Elements Car Wash.
- 6.2. <u>PZC #23-16 Zoning Regulation and Map Amendment</u>- Request to revise Article 11 Technology Campus Zone and Article 14 – Table of Uses to rename the zone to Tolland Commercial Zone, revise its purpose, and expand the list of allowable uses. Revisions also proposed to Sections 1-2, 8-1, 11A-1 and 19-2.G and the Zoning Map to reflect the new name of the CZ. Applicant: Town of Tolland.

### 7. Old Business

- 7.1. Possible action on PZC #23-15.
- 7.2. Possible action on PZC #23-16.

### 8. New Business

8.1. 52 Rhodes Road – Sign Permit.

## 9. Reports

- 9.1. Town Council Liaison
- 9.2. Economic Development Liaison
- 9.3. Capitol Region Council of Governments
- 9.4. Zoning Enforcement Report
- 9.5. Planning Update
- **10. Other Business**
- **11.** Correspondence
- **12. Public Participation**
- 13. Approval of Minutes November 27, 2023 Regular Meeting
- 14. Adjournment

**To join the Zoom meeting, either click:** https://us06web.zoom.us/j/4325402030?pwd=NG43Z HcyOXBQOGJIdzZVTmQxNmhZZ209 **One tap mobile:** +13017158592,,4325402030#,,,,\*444555# **Or call:** 1-646-876-9923 and input: Meeting ID: 432 540 2030 Passcode: 444555



TOWN of TOLLAND/ 21 Tolland Green, Tolland, Connecticut 06084

## MEMO

то:	Planning and Zoning Commission
FROM:	David Corcoran, AICP, Director of Planning & Development
DATE:	December 5, 2023
RE:	<b>PZC #23-15 – 131 Merrow Road –</b> Request for a Special Permit Modification to allow a minor change in the building footprint with a new architectural style and minor site adjustments. Zone: Gateway Design District (GDD) Applicant: Elements Car Wash.

The applicant is proposing a modification to their Special Permit which was initially approved on August 26, 2019. The proposed modification would:

- 1. Modify the footprint of the building with minimal change in square footage.
- 2. Change the proposed architectural styling of the building
- 3. Minor modifications to the sidewalk and entrance driveway to accommodate the new building footprint with no increase in impervious surface.
- 4. Minor adjustment to the location of the trench drains/drainage.
- 5. Provide angled parking at the vacuum area to minimize turning movements.
- 6. Roughly swap the reclamation tanks and geothermal well locations.

The proposed modification to the architectural style of the building appears to be consistent with the design guidelines in the Gateway Design District. The modifications to the location of the drainage features do not appear to be sufficient enough to warrant further Engineering Review.

The initial Special Permit was automatically extended by CGS 8-3c(2), which specifies that "...any special permit or special exception approval made under this section on or after July 1, 2011, but prior to June 10, 2021, that did not expire prior to March 10, 2020, and that specified a deadline by which all work in connection with such approval is required to be completed, shall expire not less than nineteen years after the date of such approval and the commission may grant one or more extensions of time to complete all or part of the work in connection with such special permit or special exception."

## Legal Notice Public Hearing

## **Tolland Planning & Zoning Commission**

The Tolland Planning & Zoning Commission will hold a Public Hearing on Monday, December 11, 2023, commencing at 7:00 p.m., to hear and discuss the following:

- PZC #23-15 131 Merrow Road –Request for a Special Permit Modification to allow a minor change in the building footprint with a new architectural style and minor site adjustments. Zone: Gateway Design District (GDD) Applicant: Elements Car Wash.
- PZC #23-16 Zoning Regulation and Map Amendment- Request to revise Article 11 – Technology Campus Zone and Article 14 – Table of Uses to rename the zone to Tolland Commercial Zone, revise its purpose, and expand the list of allowable uses. Revisions also proposed to Sections 1-2, 8-1, 11A-1 and 19-2.G and the Zoning Map to reflect the new name of the TCZ. Applicant: Town of Tolland.

Copies of these applications are on file and available for review in the Planning & Building Department at 21 Tolland Green, Tolland, CT.

To be advertised twice in the Journal Inquirer: Wednesday, November 29, 2023 Thursday, December 7, 2023



## TOWN OF TOLLAND PLANNING AND ZONING COMMISSION APPLICATION FOR SITE PLAN OR SPECIAL PERMIT APPROVAL

PZC # 23-15

What are you applying for? (check one):

Site Plan (new)

Site Plan Modification

Special Permit (new)\*

Special Permit Modification\* \*Most special permit applications require submittal of a site plan, with no additional fee for site plan required.

## **Property Information**

 Property Address:
 131 Merrow Road

 Property Owner:
 Marilee, Lucy & Jean Beebe
 90 Rhodes Road, Tolland

 Zone:
 GDD
 Map/Block/Lot:
 28/A/001.01

## Applicant Information

Applicant Name:	Elements Car Wash - Valerie Rogers
Mailing Address:	23 Clover Springs Drive, Willington 06279
Phone Number:	860-881-5612 Email Address: Val@4elementscarwash.com

Applicable Section of the Zoning Regulations which pertains to the proposed activity: 10-3.B (Section 14-2 Table of Uses-Car Wash)

## Describe proposed buildings, site work, and use:

A Special Permit was approved on August 26, 2019 (Section 10-3.C.24) to allow a car wash that will t public sewer and Site Plan dated April 24, 2019 with revisions to July 18, 2019.

At this time the applicant is proposing a Modification to the Approved Special Permit/Site Plan to

allow a minor change to the building footprint with a new architectural style and minor site adjustments due to the revised building.

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Please submit the following with this form:

- 1. The fee must be submitted to be considered a complete application.
- 2. 7 paper copies and a pdf of the full plans, including all items required on the plans pursuant to Zoning
- 3. The check list contained in Section 20-10 of the Zoning Regulations with an explanation of any submittal requirements for which the applicant seeks a waiver.

All of the above statements and the statements contained in any documer true to the best of my knowledge:	nts and plans submitted herewith are
Applicant Signature: Property Owner Signature*: *Or submit signed letter authorizing applicant to submit application on property owner's be	. 11/21/23

P&Z #\_\_\_\_\_

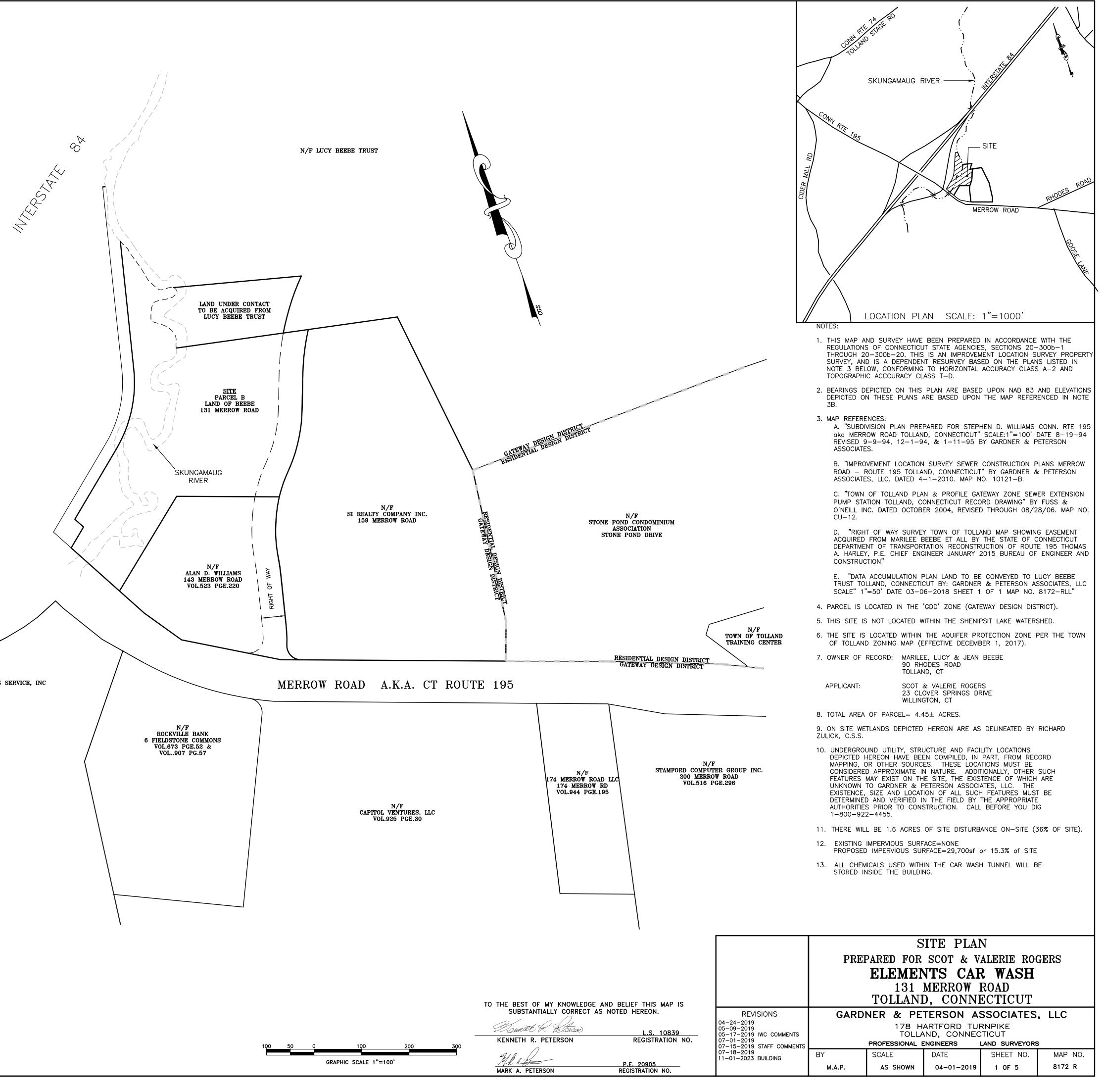
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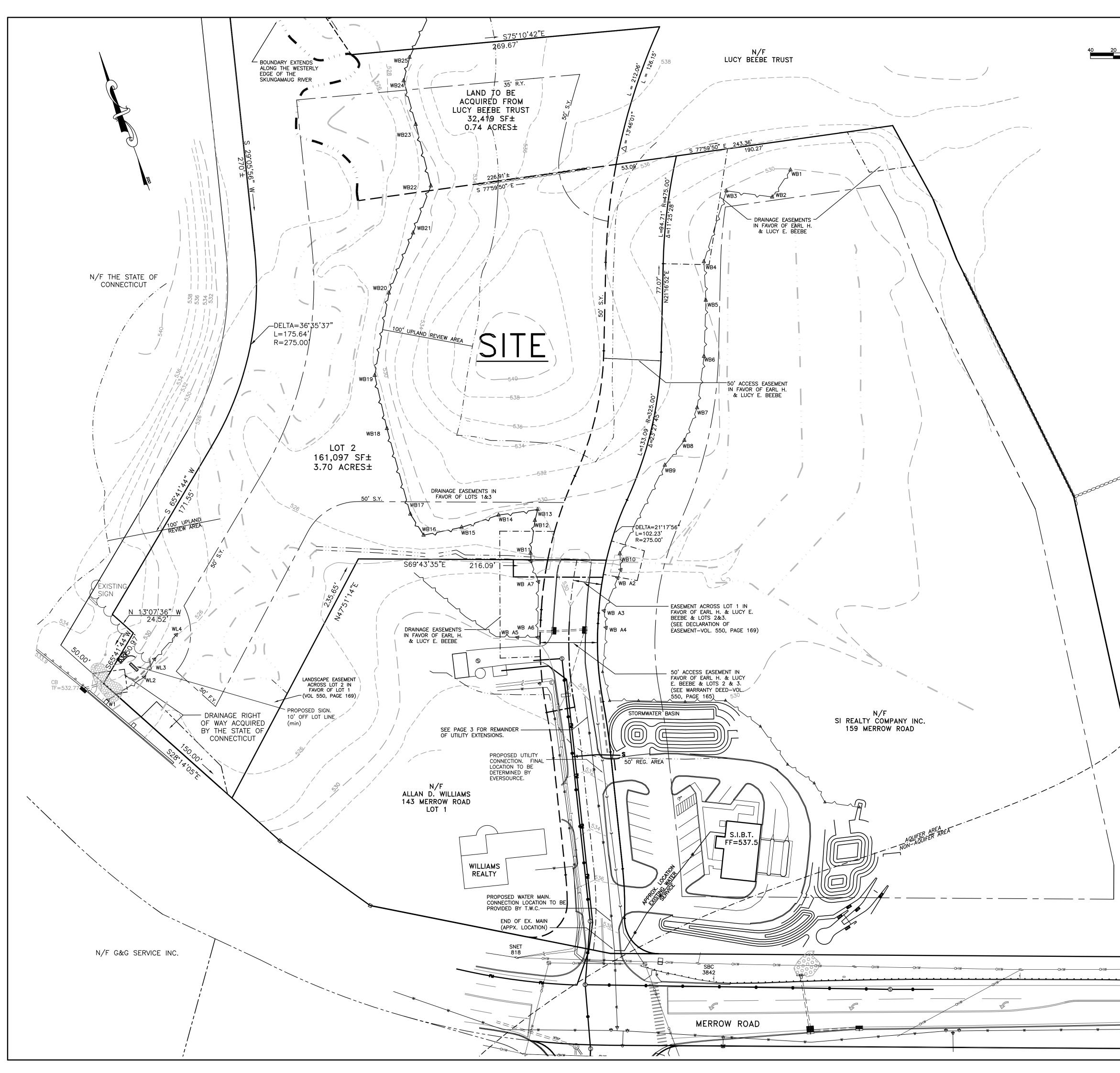
Administr	ation
Town Fee:	\$ 150.00
State DEEP Fee:	\$ 60.00
Engineering Rev Fee:	
Form of Payment:	Check
Date Submitted:	11/21/23
Date of Receipt:	1-1-1-0
Legal Notice Dates:	
Date of Decision:	
Legal Notice of Decision:	
Extensions: (if any)	

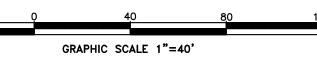
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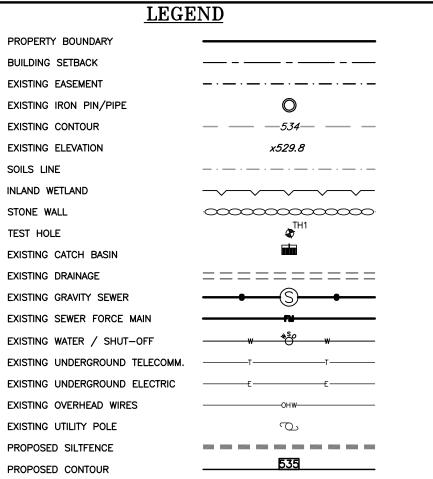
THIS PROPOSA TOLLAND INLAND	L IS APPROVED BY THE WETLANDS COMMISSION	۷:	
	oval	*	
set forth on these map Tolland Inland Wetlands	ents, in addition to or different from tha os, may require review and approval by t Commission.	he	
THIS PROPOSA FOLLAND PLANNIN	L IS APPROVED BY THE IG & ZONING COMMISSIO	DN:	
Signature			
Date of Appro	oval		
ZONING TABLE:			
ZONE: GATEWAY DESIGN Section 10–6:			
<u>Criteria</u> Lot Size Lot Frontage Front Yard Setback Side Yard Setback	<u>Minimum Requirements</u> 1 Acres 200 Feet 50'*** 50'	<u>Provided</u> 4.45± Acres 150.00' on Merrow Road 51' 226'	
Rear Yard Setback Lot Coverage	35'** 50%	92' 15.8%	
			N/F G & G SI







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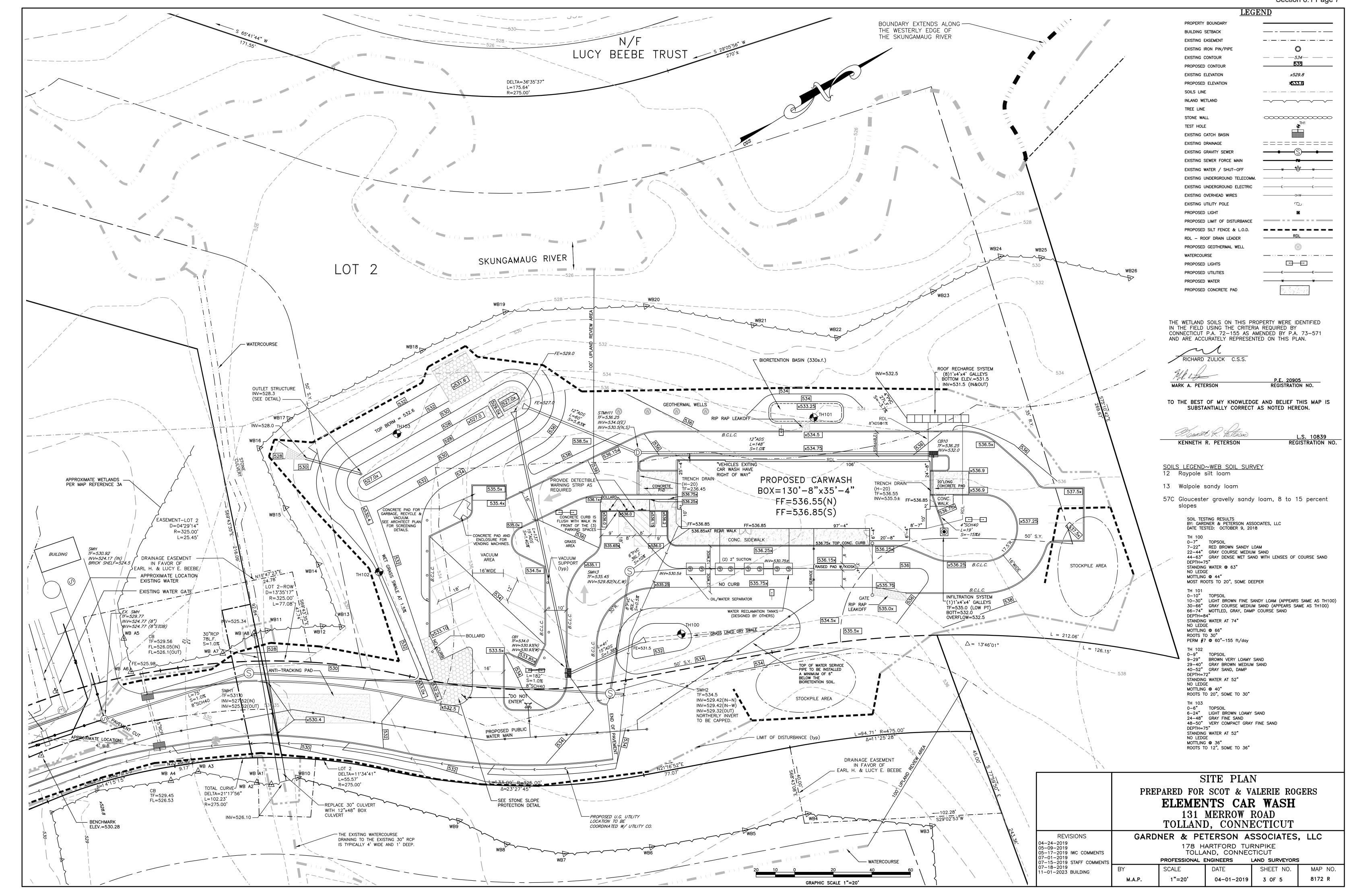
THE WETLAND SOILS ON THIS PROPERTY WERE IDENTIFIED
IN THE FIELD USING THE CRITERIA REQUIRED BY
CONNECTICUT P.A. 72-155 AS AMENDED BY P.A. 73-571
AND ARE ACCURATELY REPRESENTED ON THIS PLAN.
m
RICHARD ZULICK C.S.S.

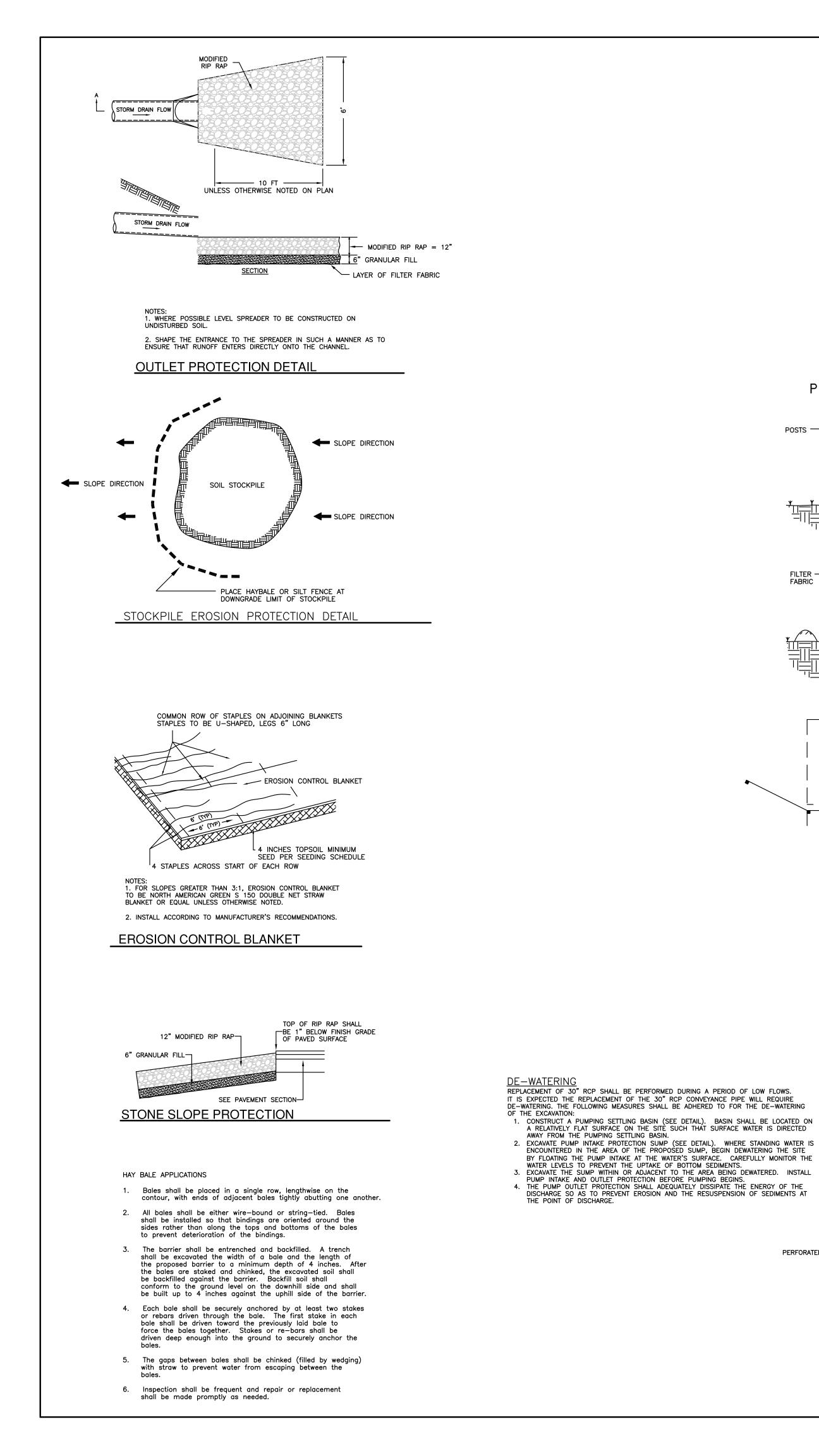
TO THE BEST OF MY KNOWLEDGE AND BELIEF THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED HEREON.

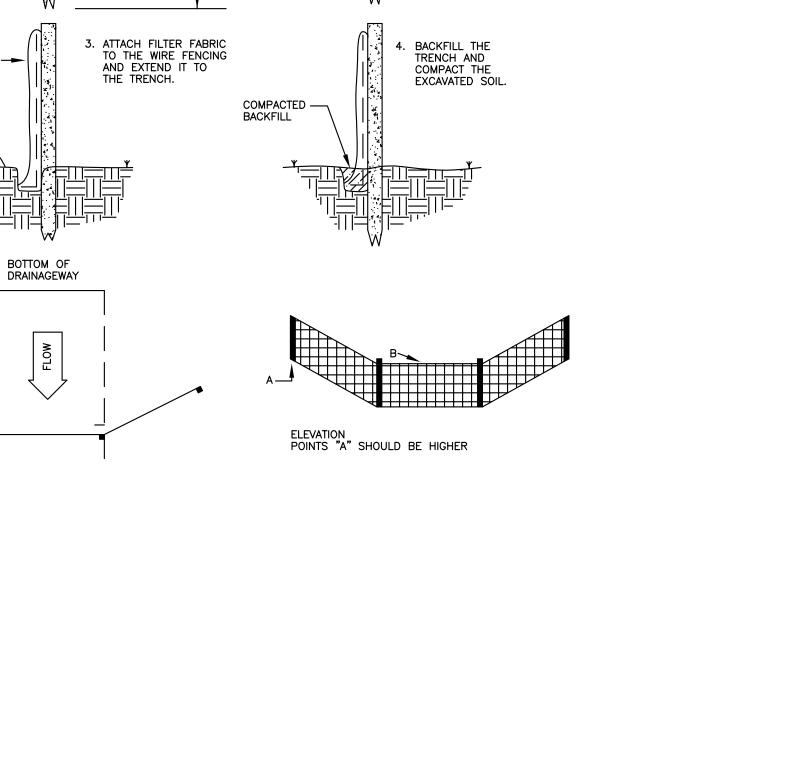
KENNETH R. PETERSON

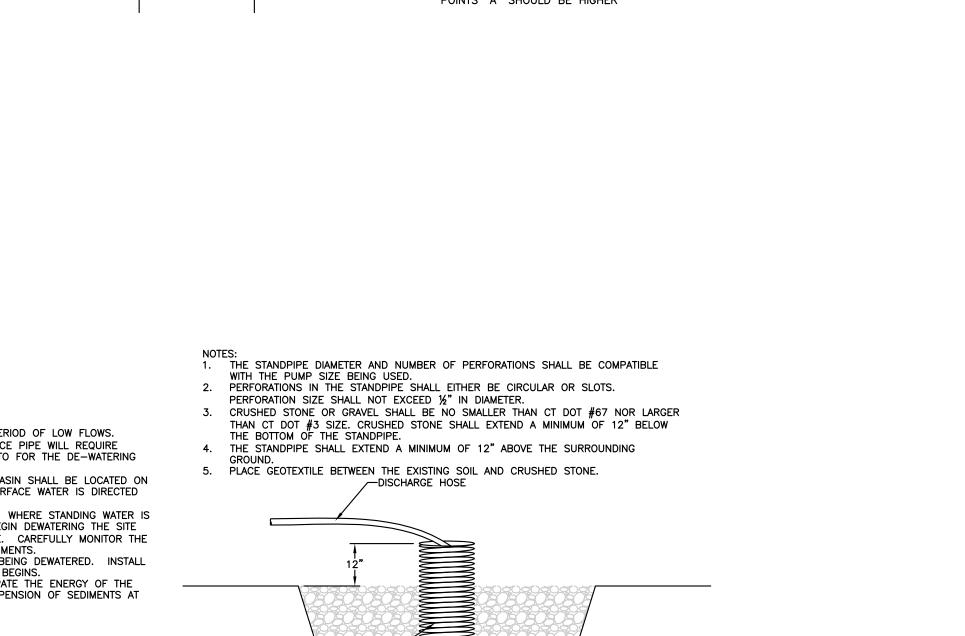
L.S. 10839 REGISTRATION NO.

	EXISTI	NG COND	ITION/B	OUNDARY	Y PLAN	
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	PREPARED FOR SCOT & VALERIE ROGERS					
		ELEMEN	NTS CAF	R WASH		
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REVISIONS	GARD	NER & PE	TERSON AS	SSOCIATES	, LLC	
04-24-2019 05-09-2019 05-17-2019 IWC COMMENTS 07-01-2019		TOLLA	ARTFORD TUP	TICUT		
07–15–2019 STAFF COMMENTS						
07–18–2019 11–01–2023 BUILDING	BY	SCALE	DATE	SHEET NO.	MAP NO.	
	M.A.P.	1"=40'	04-01-2019	2 OF 5	8172 R	









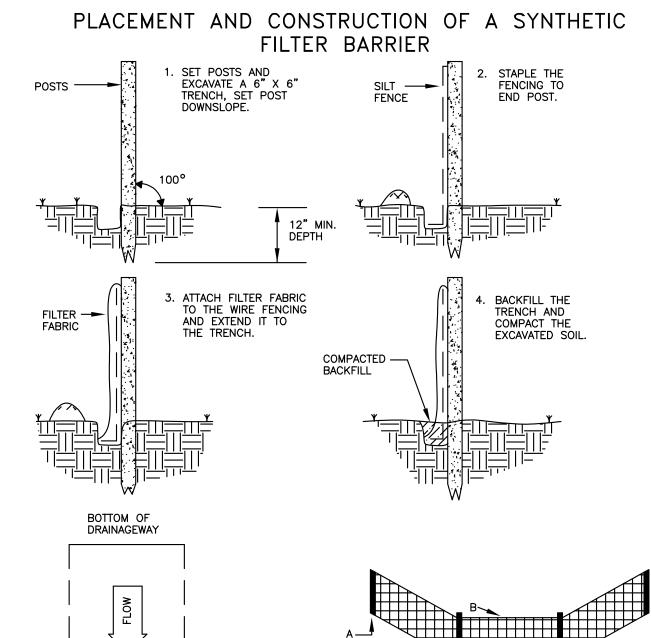
PUMP INTAKE PROTECTION SUMP

PERFORATED METAL OR PLASTIC CONDUIT

SEE NOTES 1 & 2.

CLEAN CRUSHED STONE

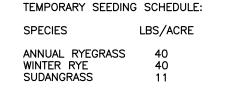
SEE NOTE 3.





PROVIDE 4 INCHES	OF T	OPSOIL	MINIMUM,	FREE	OF	ROOTS,	LARGE	STONES,	AND	OTHER	OBJECTS.
SPECIES	LBS	S/ACRE		LBS	/10	000SF		SEEDI	NG D	ATES	
Kentucky bluegra Creeping red fes Perennial ryegras	CUE	40 120 40		:	0.90 2.75 0.90	5		4/15	-6/1	5, 8/1	5-9/15

TEMPORARY SEEDING IS NOT LIMITED TO THE SPECIES SHOWN. OTHER SPECIES RECOMMENDED BY THE SCS OR AS LIMITED BY SITE CONDITIONS MAY BE USED. STRAW MULCH IS TO BE APPLIED TO SEEDED AREA AT THE RATE OF 1-1/2 TO 2 TONS PER ACRE, 70 TO 90 LBS. PER 1000 SQ. FT.



FINAL SEEDING SCHEDULE:



SEEDING DATES 3/1-6/15, 8/1-10/1 4/15-6/15, 8/15-10/1 5/15-8/15

SOIL AND WATER CONSERVATION. REAS

9.

APPLIED AND MAINTAINED IN ACCORDANCE WITH THE APPROVED SEDIMENT CONTROL PLAN. TOPSOIL REQUIRED FOR THE ESTABLISHMENT OF VEGETATION SHALL BE STOCKPILED IN THE AMOUNT NECESSARY TO COMPLETE THE FINISHED GRADING OF ALL EXPOSED AREAS TO BE FILLED SHALL BE CLEARED, GRUBBED AND STRIPPED OF TOPSOIL TO REMOVE TREES, VEGETATION, ROOTS OR OTHER OBJECTIONABLE MATERIAL. ALL FILLS SHALL BE COMPACTED AS REQUIRED TO MINIMIZE EROSION, SLIPPAGE, AND SETTLEMENT. FILL INTENDED TO SUPPORT STRUCTURES, DRAINAGE, ETC. SHALL BE COMPACTED IN ACCORDANCE WITH THE APPROPRIATE STATE AND/OR LOCAL SPECIFICATIONS. 6. FILL MATERIAL SHALL BE FREE OF BRUSH, RUBBISH, LARGE ROCKS, LOGS, STUMPS, BUILDING MATERIAL, COMPRESSIBLE MATERIAL, AND OTHER MATERIALS WHICH MAY INTERFERE WITH OR PREVENT CONSTRUCTION OF SATISFACTORY FILLS. 7. FROZEN MATERIAL OR SOFT MUCKY OR HIGHLY COMPRESSIBLE MATERIALS SHALL NOT BE INCORPORATED INTO FILLS. 8. FILL SHALL NOT BE PLACED ON A FROZEN FOUNDATION. ALL BENCHES SHALL BE KEPT FREE OF SEDIMENT DURING ALL PHASES OF DEVELOPMENT 10. SEEPS OR SPRINGS ENCOUNTERED DURING CONSTRUCTION SHALL BE HANDLED IN ACCORDANCE WITH SOUND CONSTRUCTION PRACTICE. 11. ALL GRADED AREAS SHALL BE PERMANENTLY STABILIZED IMMEDIATELY FOLLOWING FINISH GRADING. IF FINISH GRADING IS TO BE DELAYED FOR MORE THAN 30 DAYS

AFTER DISTURBANCE IS COMPLETE, TEMPORARY SOIL STABILIZATION MEASURES SHALL BE APPLIED. AREAS LEFT OVER 30 DAYS SHALL BE CONSIDERED "LONG TERM" AND SHALL RECEIVE TEMPORARY SEEDING WITHIN THE FIRST 15 DAYS.

HE PLANS

DEPTHS. NO TOPSOIL SHALL BE REMOVED FROM THIS SITE.

LIGHT DRAG.

APPLICATIONS.

MATERIALS.

Maintenance Item

Grass-Lined Swale

Sediment Forebay

Stormwater Basin

Box Culvert

Car Wash Tunnel

EXTEND RIP RAP

TO EXISTING GRADE

12" THICK

MODIFIED RIP RAP

EMERGENCY SPILLWAY

TOP BERM

Reclaim Tanks

Vegetative Waterway

tration Syster

Roof Infil

21.

ON SOIL ANALYSIS.

13. CUT AND FILL SLOPES SHALL NOT BE STEEPER THAN 2:1. TOPSOIL SHALL BE SPREAD TO A MINIMUM DEPTH OF 4". ADDITIONAL TOPSOIL MAY BE REQUIRED TO MEET MINIMUM

14. APPLY SEED UNIFORMLY BY HAND, CYCLONE SEEDER, DRILL CULTIPACKER TYPE SEEDER, OR HYDROSEEDER (SLURRY INCLUDING SEED AND FERTILIZER). NORMAL SEEDING DEPTH IS FROM 1/4" TO 1/2" INCH. HYDROSEEDING WHICH IS MULCHED MAY BE LEFT ON THE SOIL SURFACE.

12. SITE IS TO BE GRADED TO PERMIT THE USE OF CONVENTIONAL EQUIPMENT FOR SEEDBED PREPARATION, SEEDING, MULCHING, AND MAINTENANCE UNLESS OTHERWISE SPECIFIED IN

## GENERAL EROSION AND SEDIMENT CONTROL NOTES

#### ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE STANDARDS AND SPECIFICATIONS OF THE "GUIDELINES FOR SOIL EROSION AND SEDIMENT CONTROL" BY THE CONNECTICUT COUNCIL ON

## 2. ALL SEDIMENT CONTROL PRACTICES AND MEASURES SHALL BE CONSTRUCTED,

15. WHERE FEASIBLE, EXCEPT WHERE EITHER A CULTIPACKER TYPE SEEDER OR HYDROSEEDER IS USED, THE SEEDBED SHOULD BE FIRMED FOLLOWING SEEDING WITH A ROLLER OR

16. FERTILIZER AND LIME ARE TO BE WORKED INTO THE SOIL AS NEARLY AS PRACTICAL TO A DEPTH OF 4 INCHES WITH A DISC, SPRING TOOTH HARROW OR OTHER SUITABLE EQUIPMENT. THE FINAL HARROWING OR DISC OPERATION SHOULD BE ALONG THE CONTOUR. SEE MAINTENANCE PLAN DATED 11/28/2012 FOR RECOMMENDED FERTILIZER

17. REMOVE FROM THE SURFACE ALL STONES TWO INCHES OR LARGER. REMOVE ALL OTHER DEBRIS SUCH AS WIRE, TREE ROOTS, PIECES OF CONCRETE, OR OTHER UNSUITABLE

18. INSPECT SEEDBED BEFORE SEEDING. IF TRAFFIC HAS LEFT THE SOIL COMPACTED THE AREA MUST BE RETILLED BEFORE SEEDING, THEN FIRMED AS DESCRIBED ABOVE.

19. WHERE GRASSES PREDOMINATE, FERTILIZE ONLY PURSUANT TO RECOMMENDATIONS BASED

20. CALCIUM CHLORIDE WILL BE AVAILABLE FOR DUST CONTROL ON GRAVEL TRAVEL SURFACES. SOIL STABILIZATION OUTSIDE THE GROWING SEASON SHALL CONSIST OF THE UTILIZATION OF BE SEED COVERED WITH HAY MULCH AND A JUTE NETTING OR UTILIZING AN EROSION CONTROL BLANKET WITH SEED INCORPORATED WITHIN IT. A PRE-CONSTRUCTION MEETING SHALL BE HELD WITH THE TOWN STAFF PRIOR TO EARTHWORK BEING PERFORMED OUTSIDE THE GROWING SEASON TO REVIEW ACCEPTABLE EROSION AND SEDIMENT CONTROLS.

Inspection	Maintenance
Visual Inspection Semi- Annually	<ul> <li>Remove inspection port caps to verify that runoff has infiltrated &amp; leaves/debris are not collecting in system.</li> <li>Check sediment depth and vacuum when 6" of sediment has accumulated.</li> </ul>
Visual Inspection Semi- Annually Semi-Annual Semi-Annual Semi-Annual	<ul> <li>Maintain grass at a height of 4 to 6 inches during growing season.</li> <li>Remove debris/sediment from swale.</li> <li>Check for evidence of stormwater runoff overflowing swale.</li> <li>Mow.</li> </ul>
Visual Inspection Semi-Annually Semi-Annually Every 5 years	<ul> <li>Maintain Stability of embankment</li> <li>Mowing.</li> <li>Remove sediment every 5 years or before sediment is within one-foot of the top of the forebay</li> </ul>
Inspect Semi-Annually	Remove Invasive Vegetation Inspect Embankments Clean Perforations Monitor Sediment Accumulation Mow Sideslopes
Quarterly	Remove debris
Daily Monthly	Inspect conveyor for debris Use measure stick to monitor depth of debris to coordinate pumping. Pump 2-3 times per year.

	INSTALLED	INITIALS
INSPECT EROSION CONTROLS EVERY TWO WEEKS OR AFTER EVERY		
STORM, WHICHEVER COMES FIRST REPLACE AS NECESSARY		
REMOVE EROSION CONTROLS WHEN SITE IS STABLIZED		
	TWO WEEKS OR AFTER EVERY STORM, WHICHEVER COMES FIRST REPLACE AS NECESSARY	TWO WEEKS OR AFTER EVERY STORM, WHICHEVER COMES FIRST REPLACE AS NECESSARY

CONSTRUCTION SCHEDULE &

PROJECT NAME: ELEMENTS CAR WASH

LOCATION: 131 Merrow Road, Tolland, CT

PROJECT DESCRIPTION: Site Plan for proposed car wash

EROSION & SEDIMENT CONTROL CHECKLIST

PROJECT DATES: DATE OF CONSTRUCTION START <u>Within permit timeframes</u> DATE OF CONSTRUCTION COMPLETION <u>Within permit timeframes</u>

EROSION AND SEDIMENT CONTROL PROCEDURES SHALL ESSENTIALLY BE IN ACCORDANCE WITH THESE PLANS, AS REQUIRED BY TOWN REGULATIONS, AND THE MANUAL, "GUIDELINES FOR SOIL EROSION AND SEDIMENT CONTROL" FOR CONNECTICUT, BY THE COUNCIL ON SOIL AND WATER CONSERVATION, 1985, REVISED TO 2002.

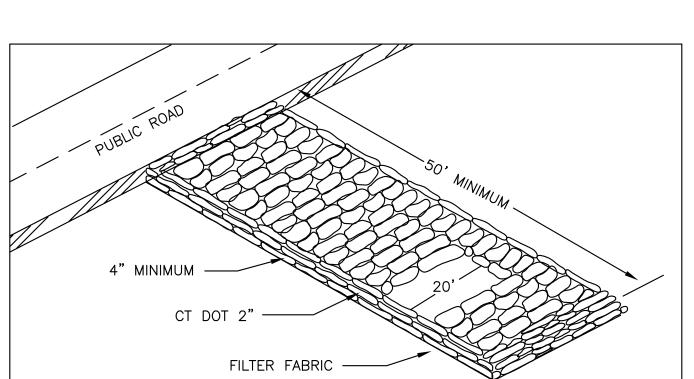
"Connecticut Guidelines for Soil Erosion and Sediment Control", revised to 2002.

PROJEC<u>T NARRATIVE</u>

The purpose of this project is to construct a new car wash and associated access and utilities. The proposed building is to be serviced by public sanitary sewer and water and will be accessed from the existing private road which will be extended to the site.

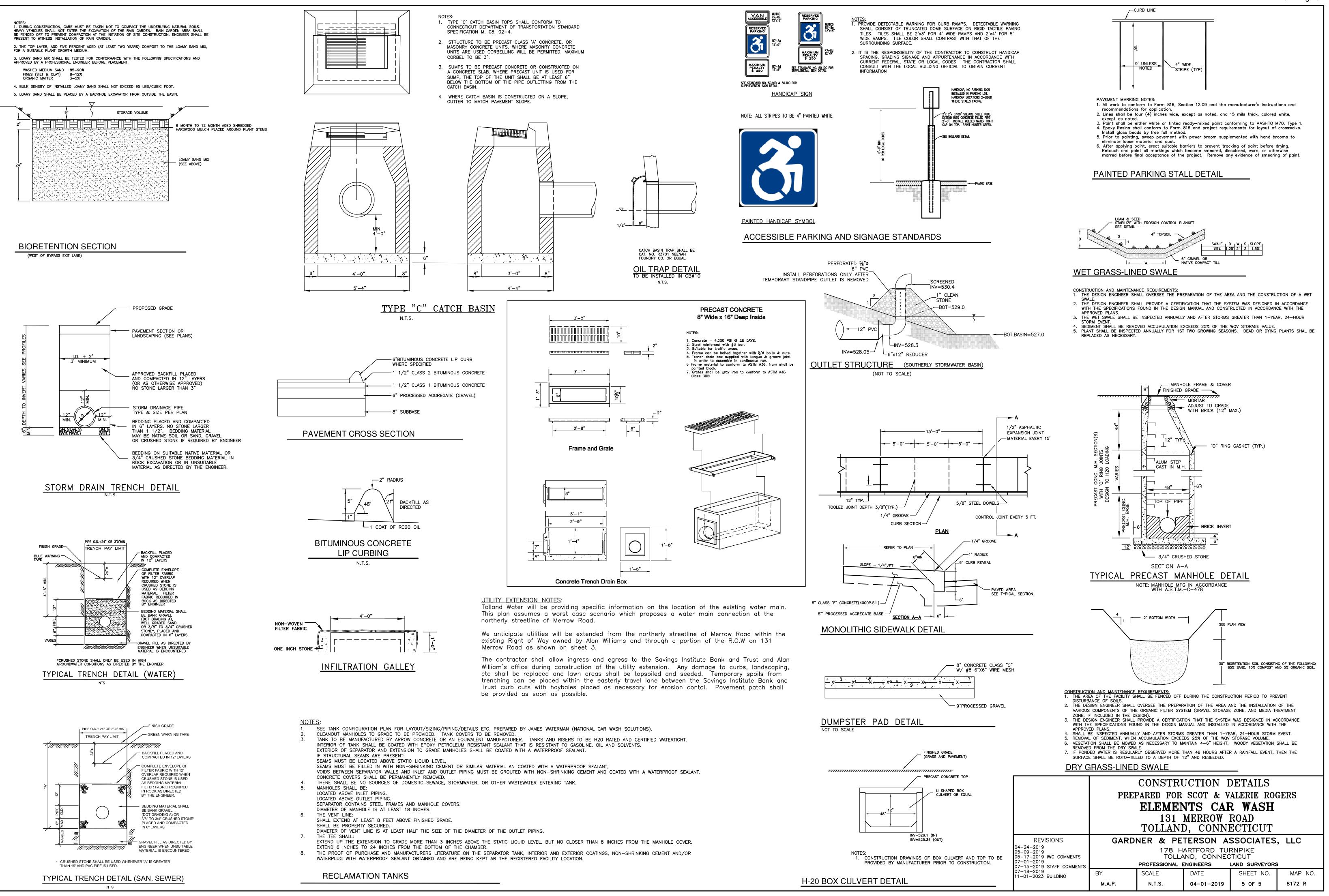
Construction shall commence with the installation of a construction entrance, tree removal, installation of silt fence barrier followed by the removal of the stumps. During rough grading, haybales or silt fence shall be installed as shown at the toe of cut and fill slopes. Installation of drainage structures and piping may proceed as the construction schedule allows

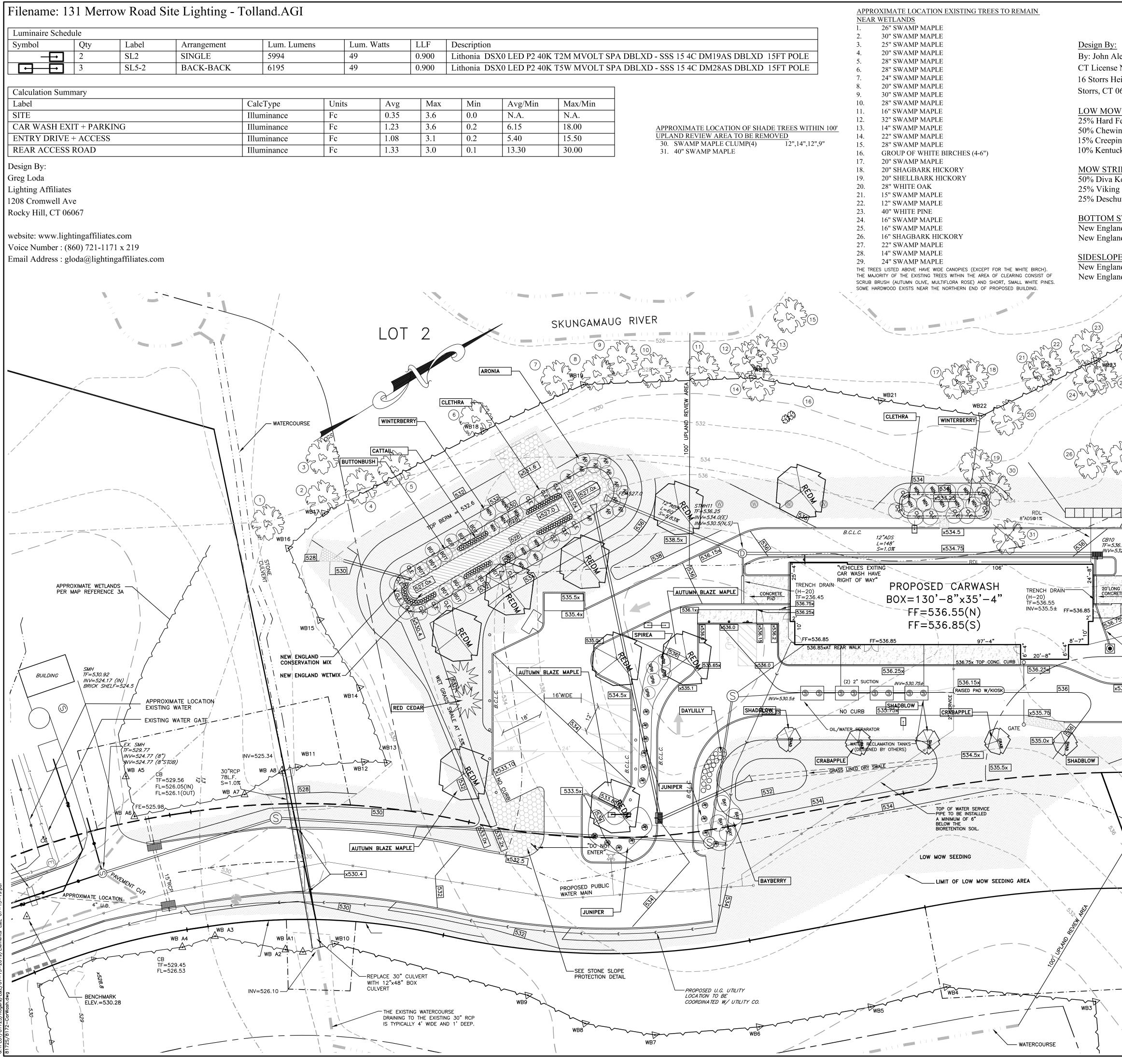
Completion of the utility installation is to be followed by placing processed gravel, and final grading of the paved areas. All erosion control measures shall be maintained and upgraded as needed until stable vegetative growth is has been established. At all times erosion of exposed and stockpiled materials shall be prevented using measures specified in these plans. Once the site is stabilized, sediment within the basins will be removed and the stormwater wetlands will be seeded/planted as depicted on these plans. Proposed soil erosion and sediment control measures were designed using criteria set forth by the



CONSTRUCTION ENTRANCE

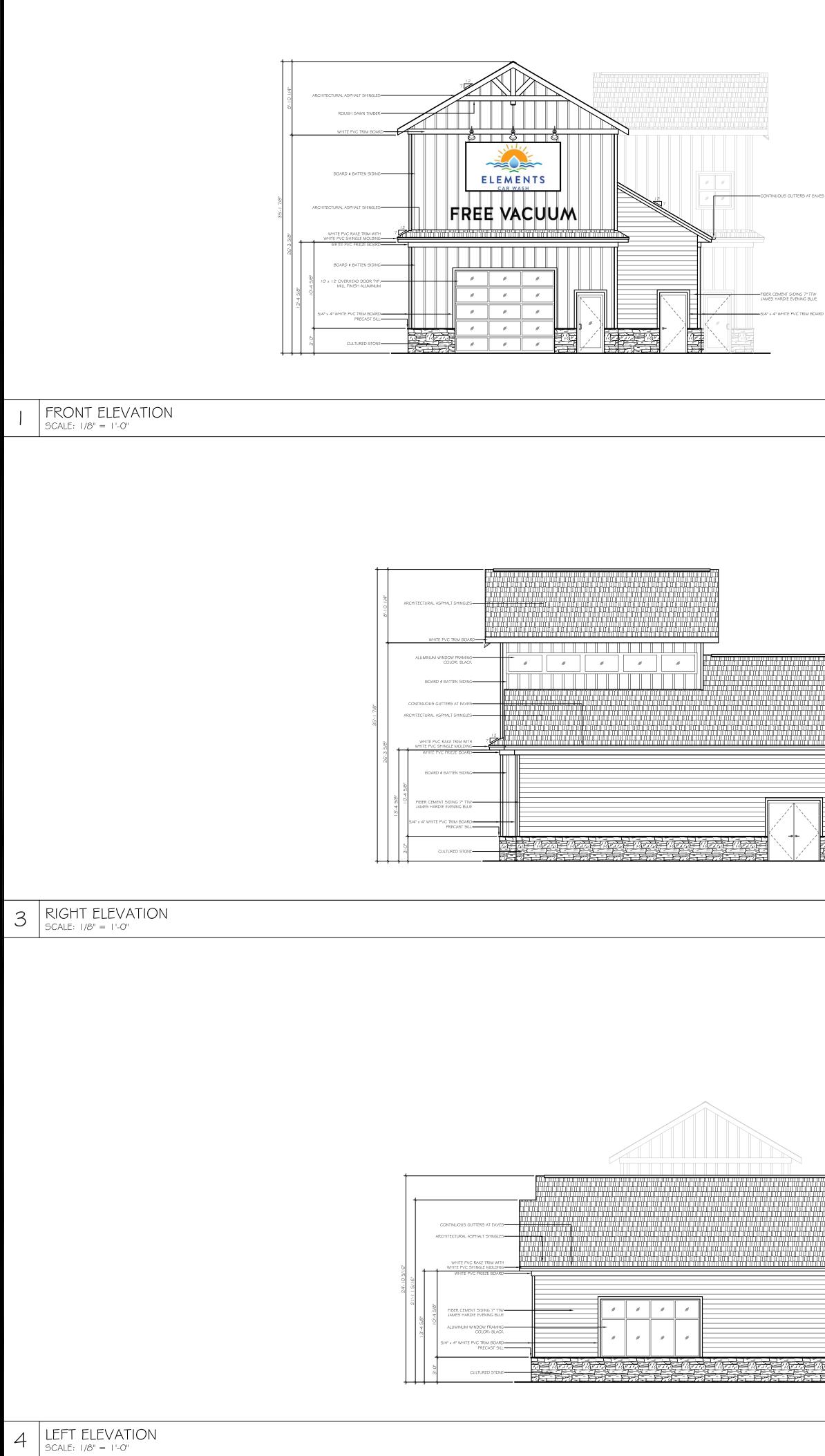
8 TOP BERM			PARED FOR ELEMEN 131		ROAD	
	REVISIONS 04-24-2019 05-09-2019 05-17-2019 IWC COMMENTS 07-01-2019 07-15-2019 STAFF COMMENTS 07-18-2019 11-01-2023 BUILDING		178 H. TOLLA PROFESSIONAL E	ARTFORD TUP ND, CONNEC Engineers	TICUT Land surveyors	
		BY <b>M.A.P.</b>	SCALE N.T.S.	DATE <b>09-01-2018</b>	SHEET NO. 4 of 5	MAP NO. 8172 r





PLANTING SCHEDULE

PL	ANTING S	CHEDUL	L.				
	Symbol Code	ACER X FREEM	MENII 'JEFFERSRED'		RED MAPLE	Size 2½″ – 3″ CAL.	Quantity 10
<u>7:</u> Alexopoulos	SHAD		CALOCARPA/ ZUMI			8 - 10'	2 3
se No. 550			SYLVANICUM/ BAYBE			8 — 10' 2 GAL.	4
Heights Road	D MA		IN. PFITZ. C⊡MPACT RGINIANA∕ RED CEI		TZER JUNIPER	2 GAL. 8 - 10'	15 2
06268	SPIRE W		ALDA 'ANTHONY WA			2 GAL.	5
W GRASS MIX: Fescue		HEMEROCALLI	S SPP./ DAYLILLY			2 GAL.	17
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ping Red Fescue ucky Bluegrass							
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Kentucky Bluegrass			JLE BIOR	RETENTION	N BASIN &	WET BASI	N
ng H2O Hard Fescue hutes Perennial Ryegrass	Symbol Co		ientific Name BUTIFOLIA/ ARONIA			2 GAL.	12
I STORMWATER BASIN:	CĻE	$\frown$	LNIFOLIA/ SUMMERS HUS OCCIDENTALIS/			2 GAL.	20 13
and Wetmix	WIN		ICILLATA/ WINTER			2 GAL. 2 GAL.	19
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and Wetland Plants, Inc. Am	herst, MA						
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	07-18-2019	STAFF COMMENTS		TOLLA	ARTFORD TUP	TICUT	
	11-01-2023 E	SUILDING	BY	PROFESSIONAL E	DATE	AND SURVEYORS	MAP NO.
			ыт <b>М.А.Р.</b>	1"=20'	05-01-2019	1 OF 1	MAP NO. 8172 L
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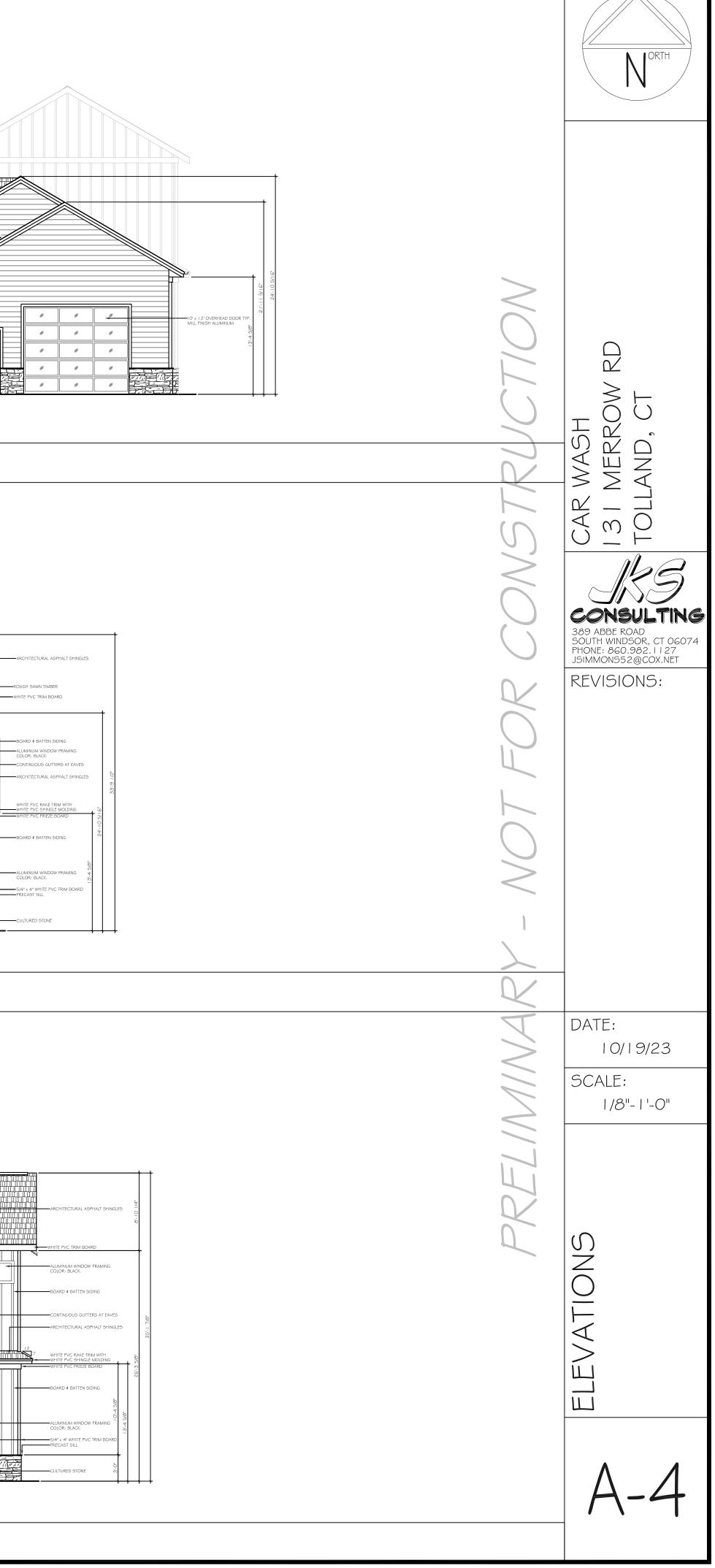


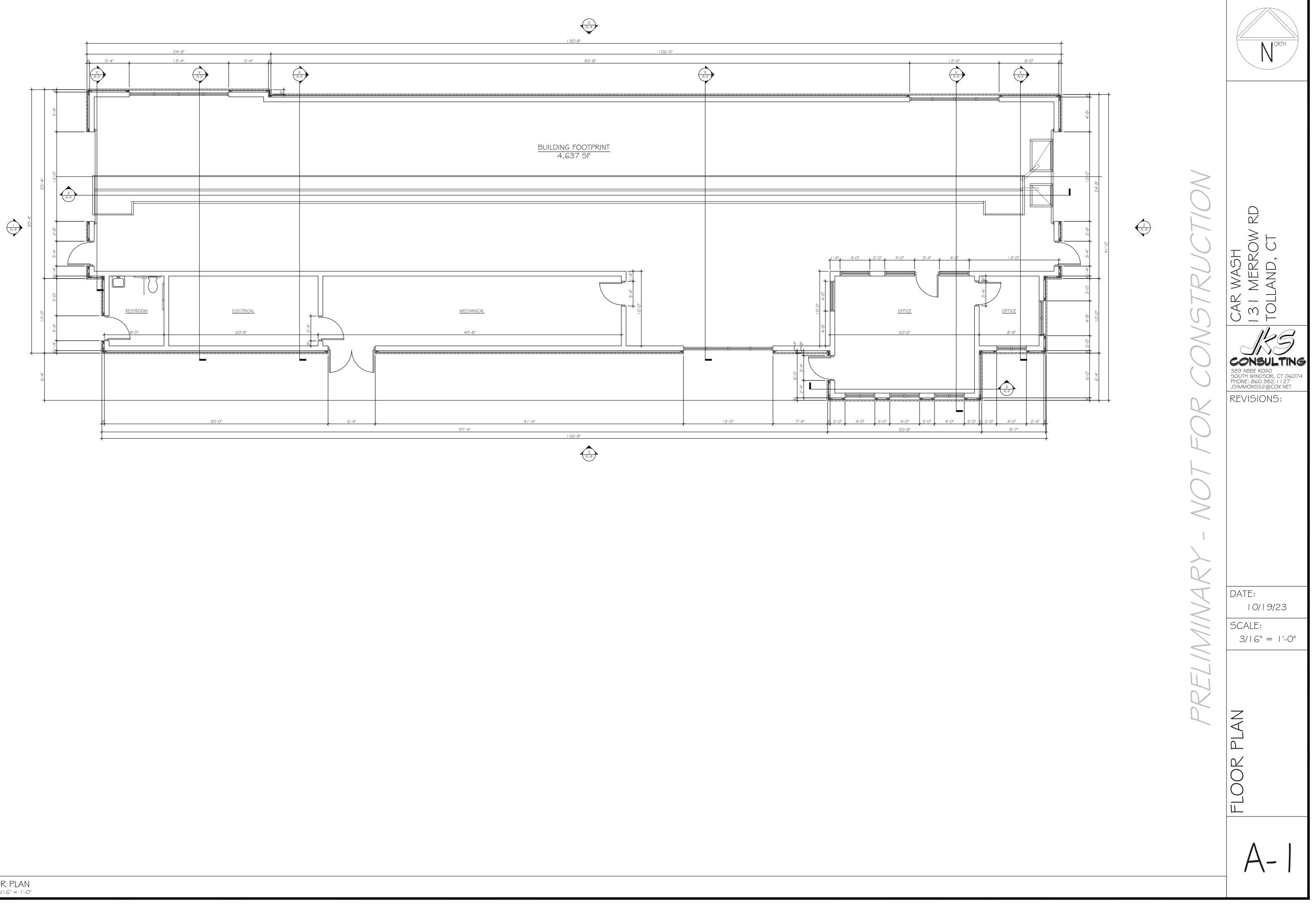
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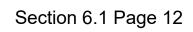
_			Ö- ñ	CULTURED STONE		
	2	REAR ELEVATION SCALE: 1/8" = 1'-0"				

GUTTERS AT EAVES

Ť	7-5 15/16"		ARCHITECTURAL ASPHALT SHINGLES
33:2,1/2.	5/8"		BOARD & BATTEN SIDING
	26-3	13:45/8" 	WHITE PVC FRIEZE BOARD BOARD & BATTEN SIDING HIBER CEMENT SIDING 7' TTW JAMES HARDIE EVENING BULE ALUMINUM WINDOW FRAMING COLOR: BLACK 5/4' x 4' WHITE PVC TRIM BOARD FRECAST SILL CULTURED STONE











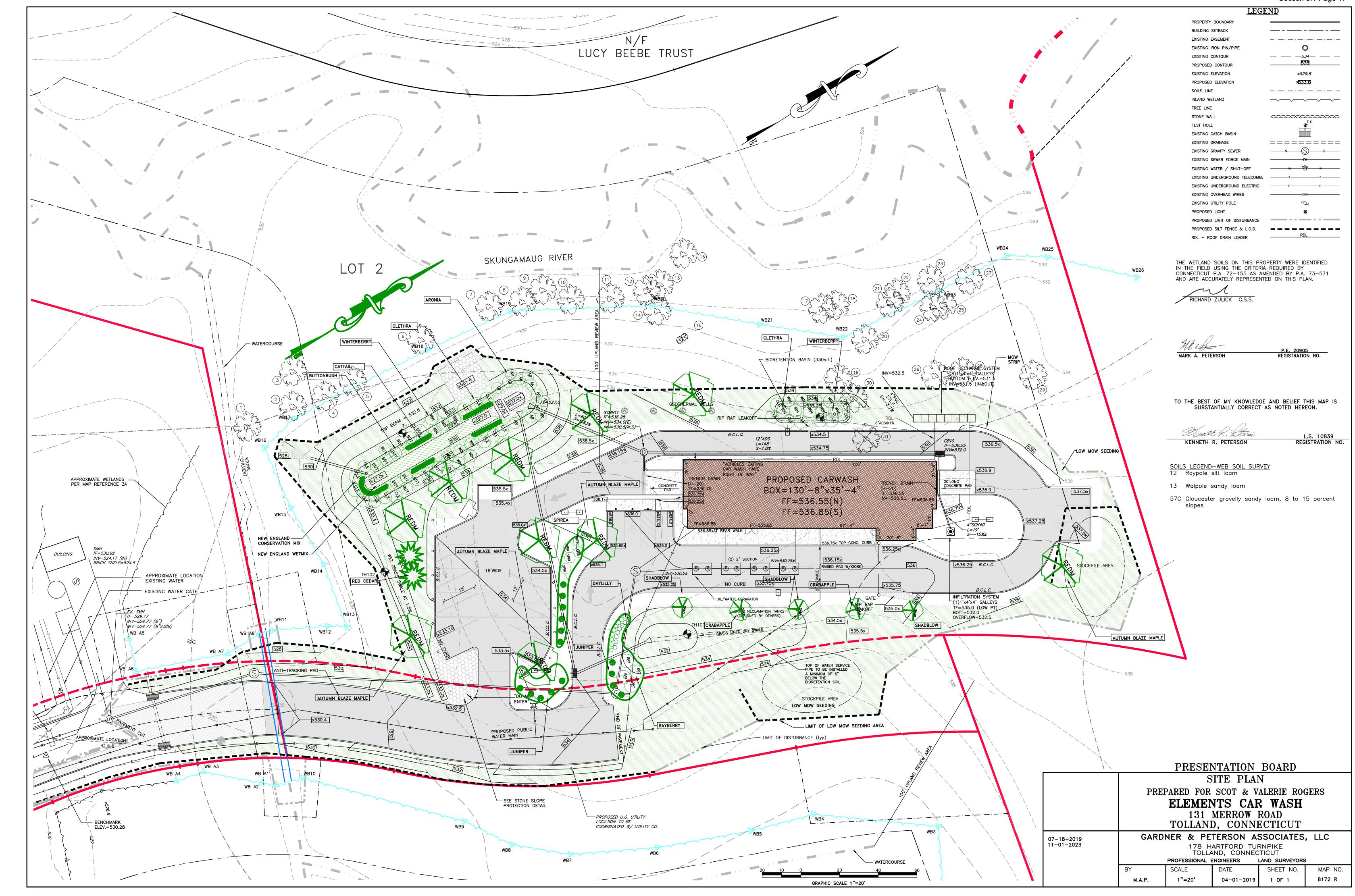




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					Parkway LLC 2600 Dixwell Ave. Hamden, CT 06514	ζ.	
			>	th LLC & Sherman	PO Box 832 Tolland, CT 06084 Whitfield Park Bench LLC & Sherman	4	
					- Stone Pond Drive Tolland, CT 06084 - G&G Service Inc	3.	
				2 ssoc.	PO Box 1308 Pittsfield, MA 01202 Stone Pond Condo Assoc	2	
					Tolland, CT 06084 SI Realty Co., Inc.	7	
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## TOWN of TOLLAND/ 21 Tolland Green, Tolland, Connecticut 06084

Certified mail: 7014 2870 0001 5820 5347

August 27, 2019

Valerie & Scot Rogers 23 Clover Springs Drive Willington, CT 06279

## Re: <u>P&Z App. #19-12, 131 Merrow Road</u> – Special Permit Approval

Dear Applicant:

You are hereby advised that at the August 26, 2019 meeting, the Planning and Zoning Commission approved your Special Permit (per Section 10-3.C.24) application to allow a car wash that will be connected to a public sewer and the Site Plan dated April 24, 2019 with revisions to July 18, 2019.

The approval was granted with the condition that a conservation easement, as entered into the record at the August 26, 2019 public hearing, must be recorded prior to receiving a Certificate of Occupancy for the new building.

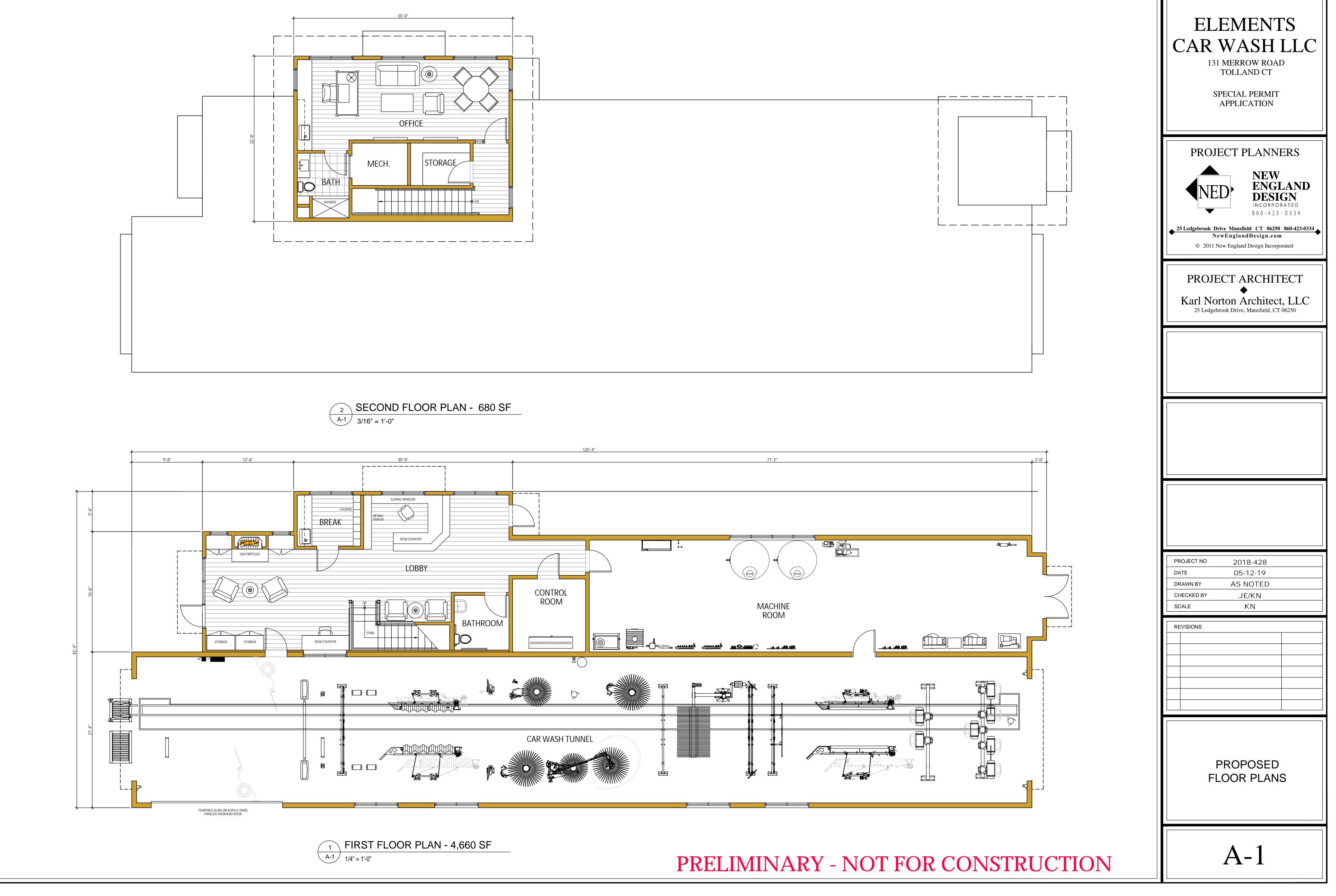
The legal notice announcing the approval will be published on August 28. An appeal period expires 15 days after the publication of that notice. Here are your next steps:

- 1. You must file the enclosed Notice of Granting a Special Permit with the Town Clerk.
- 2. Please bring your filing receipt to the Planning & Development Department.
- 3. Should an appeal be filed within the 15 day appeal period, it may affect the status of your Special Permit.
- 4. You may then apply for zoning and building permits.

If you have any questions, please contact me at 860-871-3601.

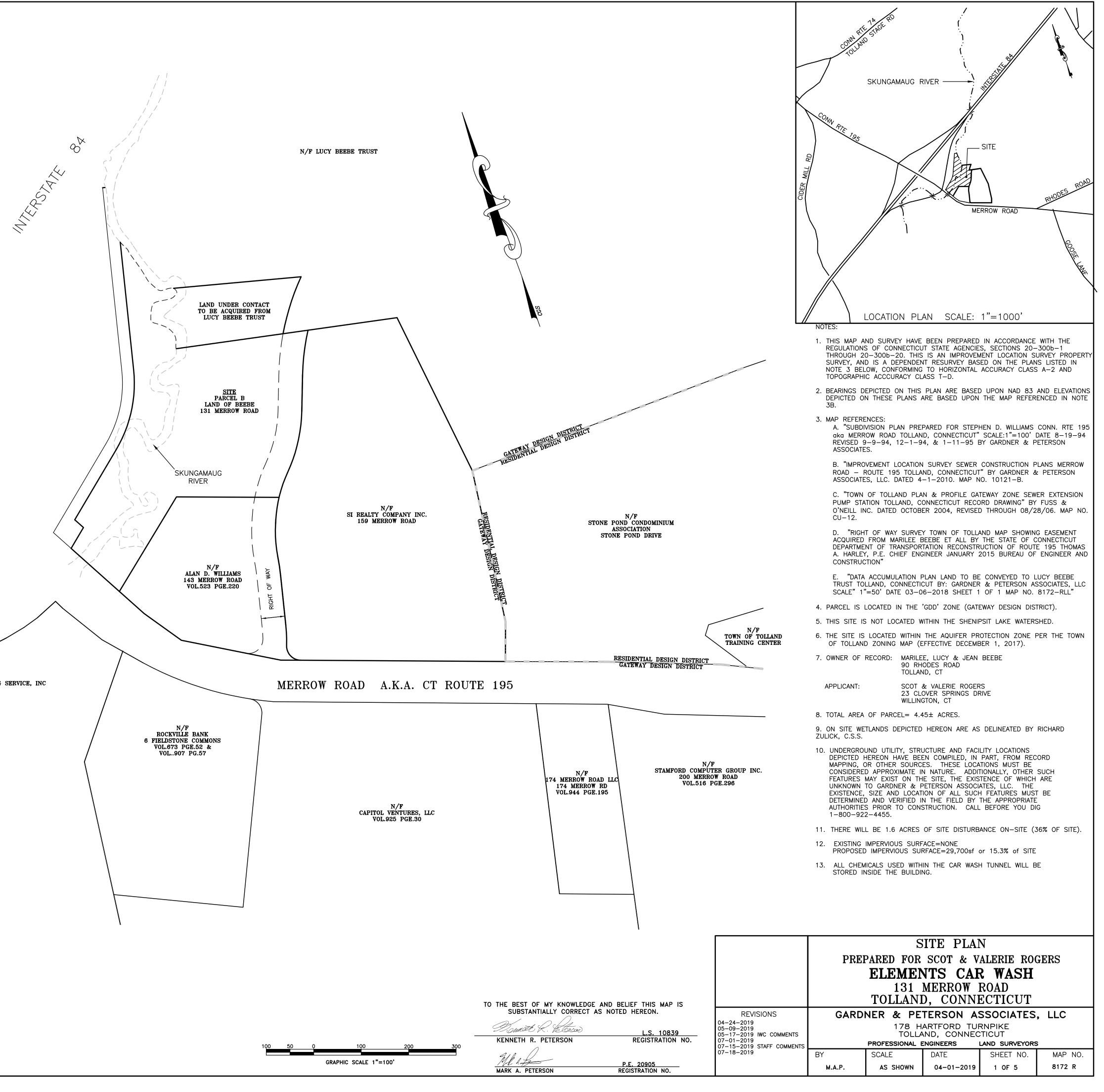
Sincerely,

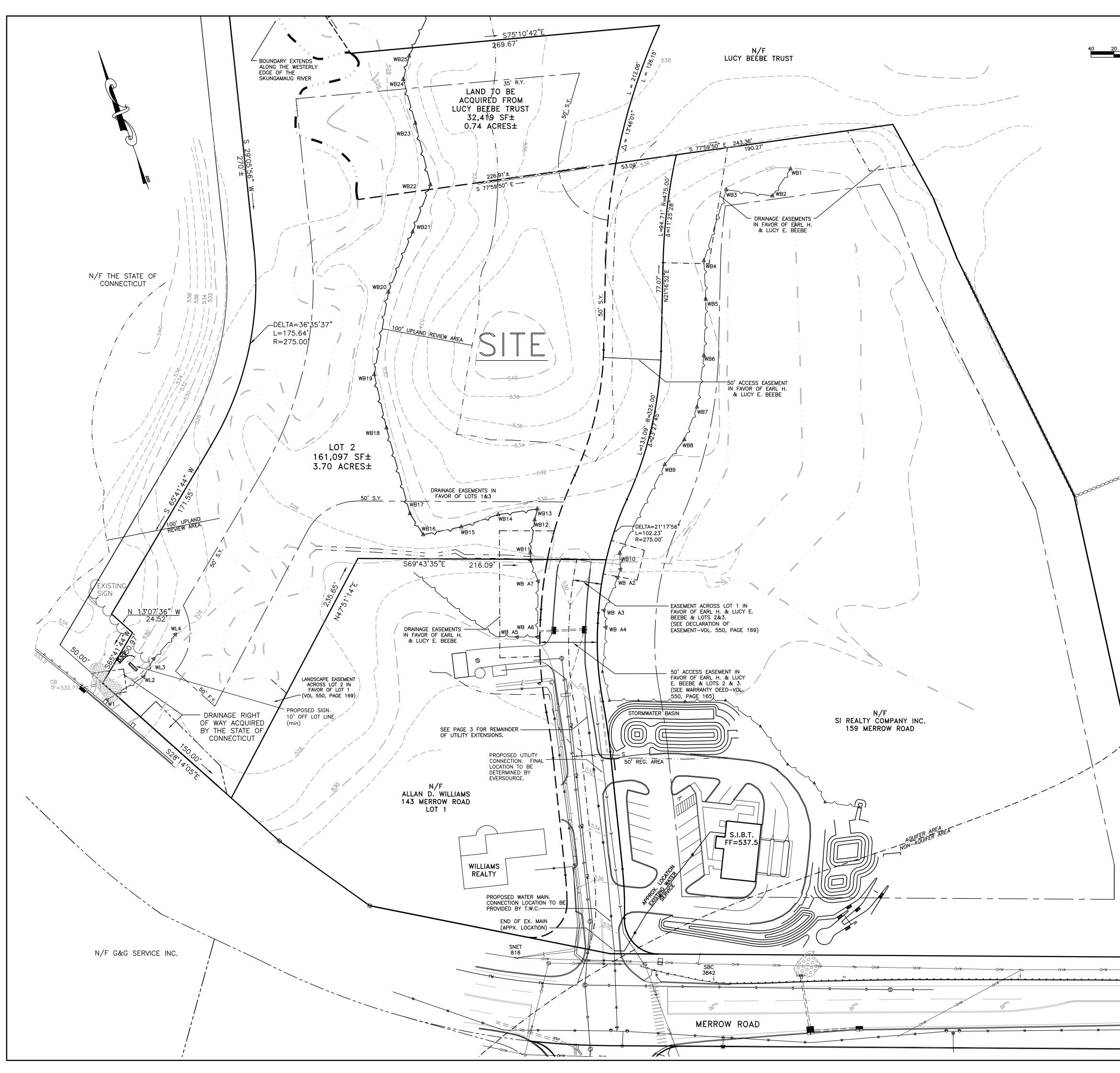
Heidi Samokar, AICP Director of Planning and Development

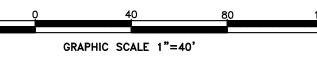




TOLLAND INLAND	. IS APPROVED BY WETLANDS COMMIS	THE SION:	
Signature			
	al		
Any work or improvemen set forth on these maps Tolland Inland Wetlands	nts, in addition to or different fro s, may require review and approve Commission.	m that al by the	
THIS PROPOSAL	. IS APPROVED BY <sup>-</sup> G & ZONING COMMI	THE	
		SSION:	
	al		
ZONING TABLE: ZONE: GATEWAY DESIGN D Section 10-6:	ISTRICT (GDD)		
<u>Criteria</u> Lot Size	<u>Minimum Requirements</u> 1 Acres	Provided 4.45± Acres	
Lot Frontage Front Yard Setback Side Yard Setback	200 Feet 50'*** 50'	150.00' on Merrow Road 52' 226'	
Rear Yard Setback Lot Coverage	35'** 50%	92' 15.8%	
			N/F G & G







<u>LEGEND</u> PROPERTY BOUNDARY

BUILDING SETBACK

EXISTING EASEMENT

EXISTING CONTOUR

EXISTING ELEVATION

SOILS LINE

INLAND WETLAND

EXISTING CATCH BASIN

EXISTING GRAVITY SEWER

EXISTING UTILITY POLE

PROPOSED SILTFENCE

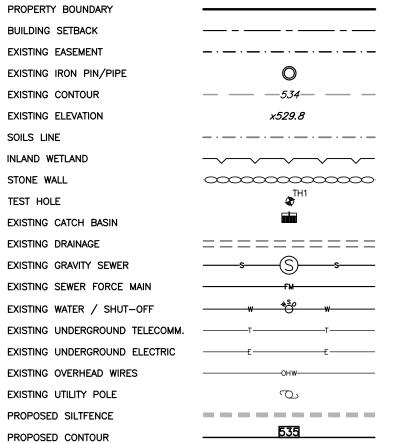
PROPOSED CONTOUR

EXISTING DRAINAGE

STONE WALL

TEST HOLE

EXISTING IRON PIN/PIPE



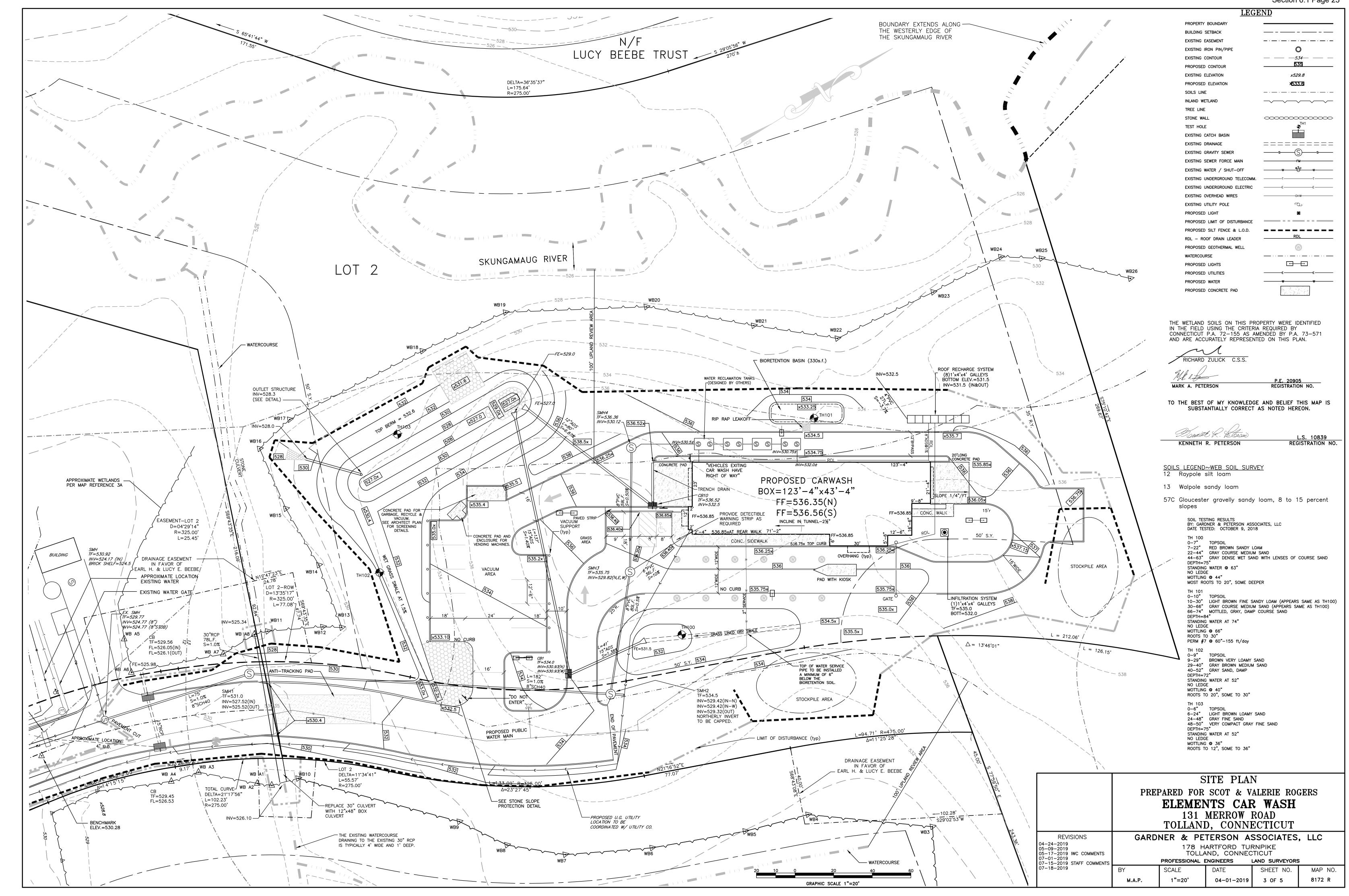
THE WETLAND SOILS ON THIS PROPERTY WERE IDENTIFIED IN THE FIELD USING THE CRITERIA REQUIRED BY CONNECTICUT P.A. 72–155 AS AMENDED BY P.A. 73–571 AND ARE ACCURATELY REPRESENTED ON THIS PLAN.
RICHARD ZULICK C.S.S.

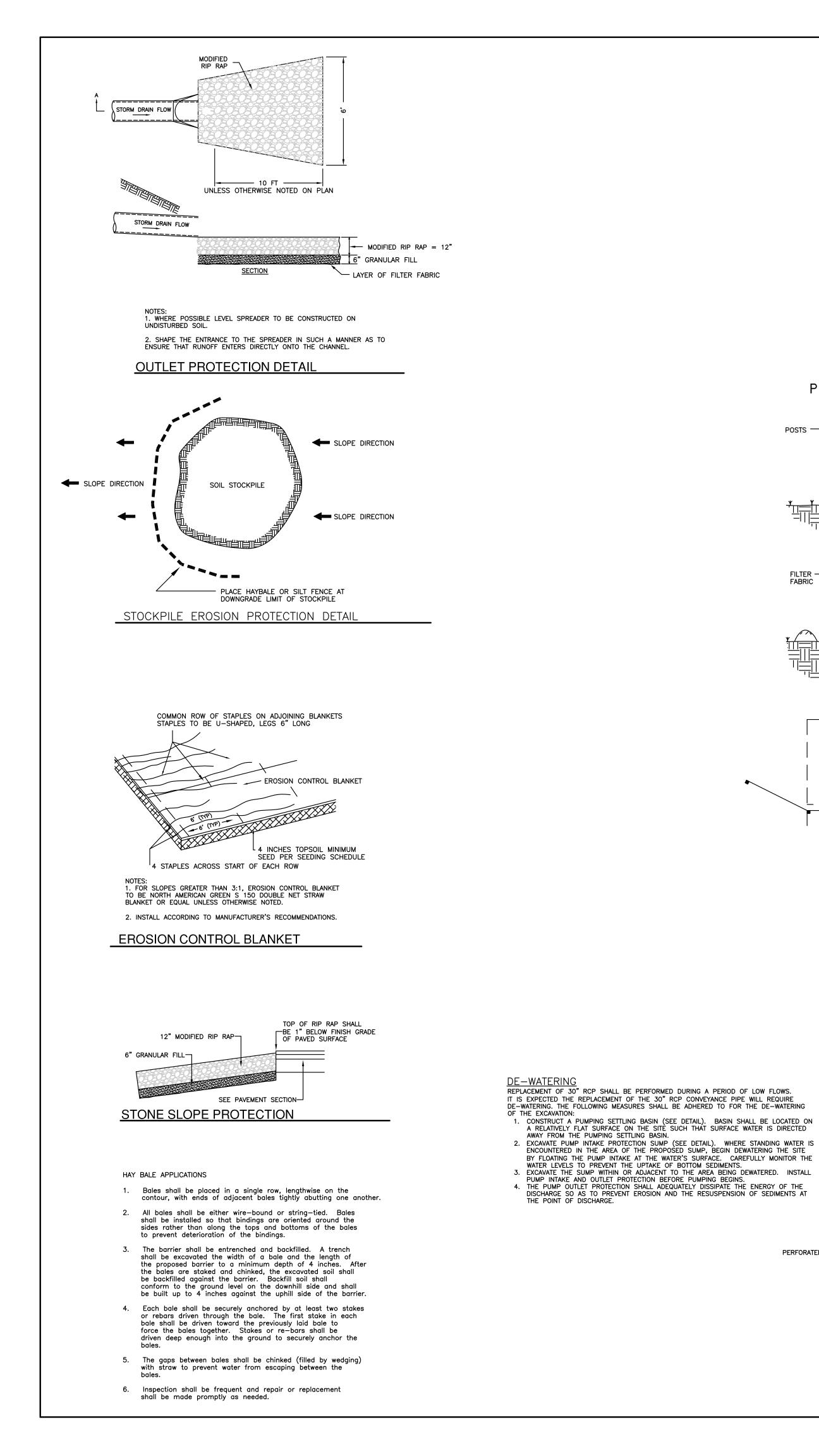
TO THE BEST OF MY KNOWLEDGE AND BELIEF THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED HEREON.

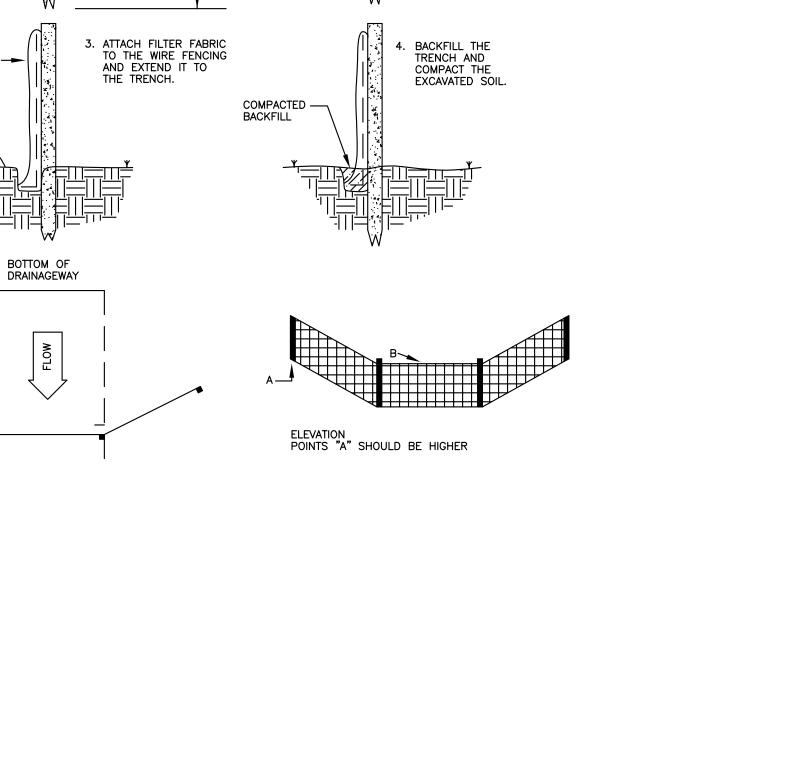
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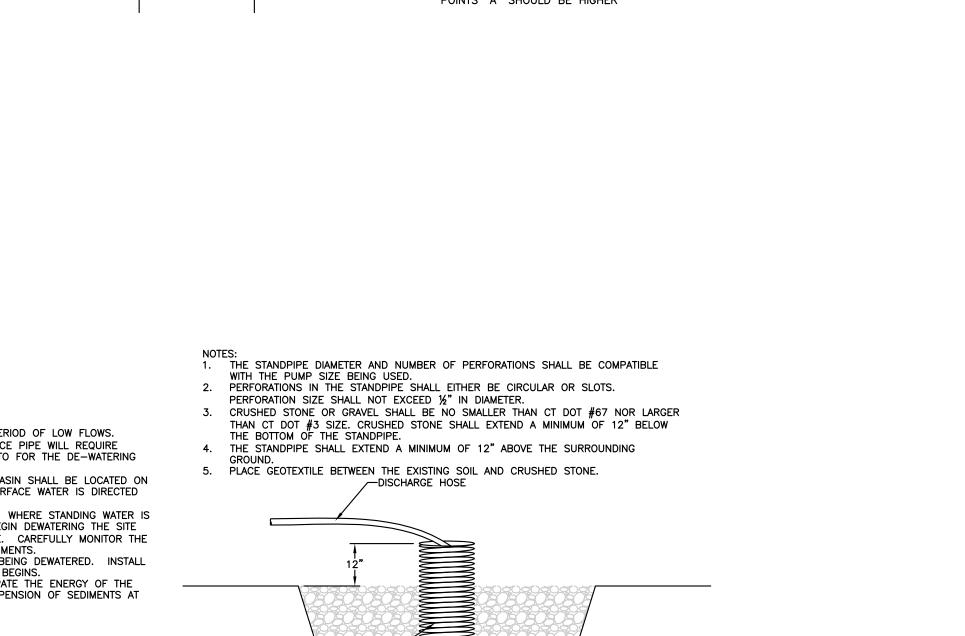
L.S. 10839 REGISTRATION NO.

	EXISTI	NG COND	ITION/B	OUNDARY	Y PLAN			
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		ELEMEN	NTS CAF	R WASH				
			MERROW					
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			ENGINEERS					
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	M.A.P.	1"=40'	04-01-2019	2 OF 5	8172 R			









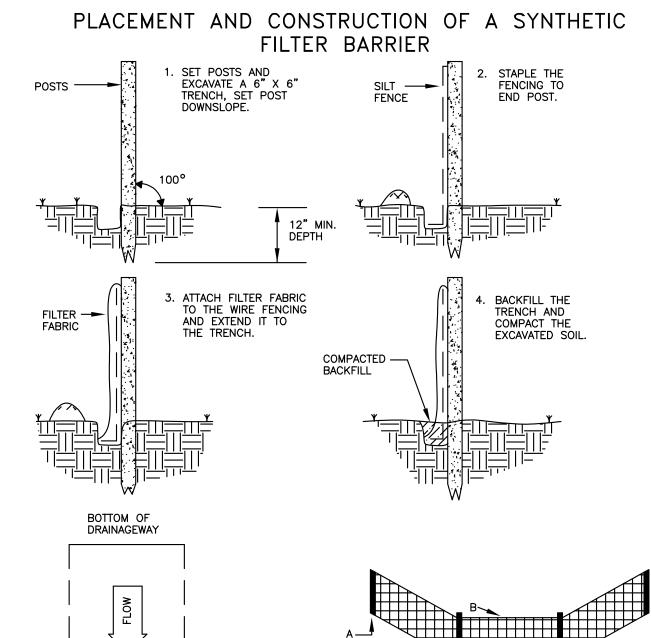
PUMP INTAKE PROTECTION SUMP

PERFORATED METAL OR PLASTIC CONDUIT

SEE NOTES 1 & 2.

CLEAN CRUSHED STONE

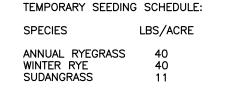
SEE NOTE 3.





PROVIDE 4 INCHES	OF T	OPSOIL	MINIMUM,	FREE	OF	ROOTS,	LARGE	STONES,	AND	OTHER	OBJECTS.
SPECIES	LBS	S/ACRE		LBS	/10	000SF		SEEDI	NG D	ATES	
Kentucky bluegra Creeping red fes Perennial ryegras	CUE	40 120 40		:	0.90 2.75 0.90	5		4/15	-6/1	5, 8/1	5-9/15

TEMPORARY SEEDING IS NOT LIMITED TO THE SPECIES SHOWN. OTHER SPECIES RECOMMENDED BY THE SCS OR AS LIMITED BY SITE CONDITIONS MAY BE USED. STRAW MULCH IS TO BE APPLIED TO SEEDED AREA AT THE RATE OF 1-1/2 TO 2 TONS PER ACRE, 70 TO 90 LBS. PER 1000 SQ. FT.



FINAL SEEDING SCHEDULE:



SEEDING DATES 3/1-6/15, 8/1-10/1 4/15-6/15, 8/15-10/1 5/15-8/15

SOIL AND WATER CONSERVATION. REAS

9.

APPLIED AND MAINTAINED IN ACCORDANCE WITH THE APPROVED SEDIMENT CONTROL PLAN. TOPSOIL REQUIRED FOR THE ESTABLISHMENT OF VEGETATION SHALL BE STOCKPILED IN THE AMOUNT NECESSARY TO COMPLETE THE FINISHED GRADING OF ALL EXPOSED AREAS TO BE FILLED SHALL BE CLEARED, GRUBBED AND STRIPPED OF TOPSOIL TO REMOVE TREES, VEGETATION, ROOTS OR OTHER OBJECTIONABLE MATERIAL. ALL FILLS SHALL BE COMPACTED AS REQUIRED TO MINIMIZE EROSION, SLIPPAGE, AND SETTLEMENT. FILL INTENDED TO SUPPORT STRUCTURES, DRAINAGE, ETC. SHALL BE COMPACTED IN ACCORDANCE WITH THE APPROPRIATE STATE AND/OR LOCAL SPECIFICATIONS. 6. FILL MATERIAL SHALL BE FREE OF BRUSH, RUBBISH, LARGE ROCKS, LOGS, STUMPS, BUILDING MATERIAL, COMPRESSIBLE MATERIAL, AND OTHER MATERIALS WHICH MAY INTERFERE WITH OR PREVENT CONSTRUCTION OF SATISFACTORY FILLS. 7. FROZEN MATERIAL OR SOFT MUCKY OR HIGHLY COMPRESSIBLE MATERIALS SHALL NOT BE INCORPORATED INTO FILLS. 8. FILL SHALL NOT BE PLACED ON A FROZEN FOUNDATION. ALL BENCHES SHALL BE KEPT FREE OF SEDIMENT DURING ALL PHASES OF DEVELOPMENT 10. SEEPS OR SPRINGS ENCOUNTERED DURING CONSTRUCTION SHALL BE HANDLED IN ACCORDANCE WITH SOUND CONSTRUCTION PRACTICE. 11. ALL GRADED AREAS SHALL BE PERMANENTLY STABILIZED IMMEDIATELY FOLLOWING FINISH GRADING. IF FINISH GRADING IS TO BE DELAYED FOR MORE THAN 30 DAYS

AFTER DISTURBANCE IS COMPLETE, TEMPORARY SOIL STABILIZATION MEASURES SHALL BE APPLIED. AREAS LEFT OVER 30 DAYS SHALL BE CONSIDERED "LONG TERM" AND SHALL RECEIVE TEMPORARY SEEDING WITHIN THE FIRST 15 DAYS.

HE PLANS

LIGHT DRAG.

APPLICATIONS.

MATERIALS.

Maintenance Item

Grass-Lined Swale

Sediment Forebay

Stormwater Basin

Box Culvert

Car Wash Tunnel

EXTEND RIP RAP

TO EXISTING GRADE

12" THICK

MODIFIED RIP RAP

EMERGENCY SPILLWAY

TOP BERM

Reclaim Tanks

Vegetative Waterway

tration Syster

Roof Infil

21.

ON SOIL ANALYSIS.

DEPTHS. NO TOPSOIL SHALL BE REMOVED FROM THIS SITE.

13. CUT AND FILL SLOPES SHALL NOT BE STEEPER THAN 2:1. TOPSOIL SHALL BE SPREAD TO A MINIMUM DEPTH OF 4". ADDITIONAL TOPSOIL MAY BE REQUIRED TO MEET MINIMUM

14. APPLY SEED UNIFORMLY BY HAND, CYCLONE SEEDER, DRILL CULTIPACKER TYPE SEEDER, OR HYDROSEEDER (SLURRY INCLUDING SEED AND FERTILIZER). NORMAL SEEDING DEPTH IS FROM 1/4" TO 1/2" INCH. HYDROSEEDING WHICH IS MULCHED MAY BE LEFT ON THE SOIL SURFACE.

CONTOUR. SEE MAINTENANCE PLAN DATED 11/28/2012 FOR RECOMMENDED FERTILIZER

12. SITE IS TO BE GRADED TO PERMIT THE USE OF CONVENTIONAL EQUIPMENT FOR SEEDBED PREPARATION, SEEDING, MULCHING, AND MAINTENANCE UNLESS OTHERWISE SPECIFIED IN

## GENERAL EROSION AND SEDIMENT CONTROL NOTES

#### ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE STANDARDS AND SPECIFICATIONS OF THE "GUIDELINES FOR SOIL EROSION AND SEDIMENT CONTROL" BY THE CONNECTICUT COUNCIL ON

## 2. ALL SEDIMENT CONTROL PRACTICES AND MEASURES SHALL BE CONSTRUCTED,

15. WHERE FEASIBLE, EXCEPT WHERE EITHER A CULTIPACKER TYPE SEEDER OR HYDROSEEDER IS USED, THE SEEDBED SHOULD BE FIRMED FOLLOWING SEEDING WITH A ROLLER OR

16. FERTILIZER AND LIME ARE TO BE WORKED INTO THE SOIL AS NEARLY AS PRACTICAL TO A DEPTH OF 4 INCHES WITH A DISC, SPRING TOOTH HARROW OR OTHER SUITABLE EQUIPMENT. THE FINAL HARROWING OR DISC OPERATION SHOULD BE ALONG THE

17. REMOVE FROM THE SURFACE ALL STONES TWO INCHES OR LARGER. REMOVE ALL OTHER DEBRIS SUCH AS WIRE, TREE ROOTS, PIECES OF CONCRETE, OR OTHER UNSUITABLE

18. INSPECT SEEDBED BEFORE SEEDING. IF TRAFFIC HAS LEFT THE SOIL COMPACTED THE AREA MUST BE RETILLED BEFORE SEEDING, THEN FIRMED AS DESCRIBED ABOVE.

19. WHERE GRASSES PREDOMINATE, FERTILIZE ONLY PURSUANT TO RECOMMENDATIONS BASED

20. CALCIUM CHLORIDE WILL BE AVAILABLE FOR DUST CONTROL ON GRAVEL TRAVEL SURFACES. SOIL STABILIZATION OUTSIDE THE GROWING SEASON SHALL CONSIST OF THE UTILIZATION OF BE SEED COVERED WITH HAY MULCH AND A JUTE NETTING OR UTILIZING AN EROSION CONTROL BLANKET WITH SEED INCORPORATED WITHIN IT. A PRE-CONSTRUCTION MEETING SHALL BE HELD WITH THE TOWN STAFF PRIOR TO EARTHWORK BEING PERFORMED OUTSIDE THE GROWING SEASON TO REVIEW ACCEPTABLE EROSION AND SEDIMENT CONTROLS.

Inspection	Maintenance
Visual Inspection Semi- Annually	<ul> <li>Remove inspection port caps to verify that runoff has infiltrated &amp; leaves/debris are not collecting in system.</li> <li>Check sediment depth and vacuum when 6" of sediment has accumulated.</li> </ul>
Visual Inspection Semi- Annually Semi-Annual Semi-Annual Semi-Annual	<ul> <li>Maintain grass at a height of 4 to 6 inches during growing season.</li> <li>Remove debris/sediment from swale.</li> <li>Check for evidence of stormwater runoff overflowing swale.</li> <li>Mow.</li> </ul>
Visual Inspection Semi-Annually Semi-Annually Every 5 years	<ul> <li>Maintain Stability of embankment</li> <li>Mowing.</li> <li>Remove sediment every 5 years or before sediment is within one-foot of the top of the forebay</li> </ul>
Inspect Semi-Annually	Remove Invasive Vegetation Inspect Embankments Clean Perforations Monitor Sediment Accumulation Mow Sideslopes
Quarterly	Remove debris
Daily Monthly	Inspect conveyor for debris Use measure stick to monitor depth of debris to coordinate pumping. Pump 2-3 times per year.

CONTROL MEASURES INSPECT EROSION CONTROLS EVERY TWO WEEKS OR AFTER EVERY STORM, WHICHEVER COMES FIRST REPLACE AS NECESSARY	INSTALLED	
TWO WEEKS OR AFTER EVERY STORM, WHICHEVER COMES FIRST		
TWO WEEKS OR AFTER EVERY STORM, WHICHEVER COMES FIRST		
REPLACE AS NECESSARY		
REMOVE EROSION CONTROLS WHEN SITE IS STABLIZED		

CONSTRUCTION SCHEDULE &

PROJECT NAME: ELEMENTS CAR WASH

LOCATION: 131 Merrow Road, Tolland, CT

PROJECT DESCRIPTION: Site Plan for proposed car wash

EROSION & SEDIMENT CONTROL CHECKLIST

PROJECT DATES: DATE OF CONSTRUCTION START <u>Within permit timeframes</u> DATE OF CONSTRUCTION COMPLETION <u>Within permit timeframes</u>

EROSION AND SEDIMENT CONTROL PROCEDURES SHALL ESSENTIALLY BE IN ACCORDANCE WITH THESE PLANS, AS REQUIRED BY TOWN REGULATIONS, AND THE MANUAL, "GUIDELINES FOR SOIL EROSION AND SEDIMENT CONTROL" FOR CONNECTICUT, BY THE COUNCIL ON SOIL AND WATER CONSERVATION, 1985, REVISED TO 2002.

"Connecticut Guidelines for Soil Erosion and Sediment Control", revised to 2002.

PROJECT NARRATIVE

The purpose of this project is to construct a new car wash and associated access and utilities. The proposed building is to be serviced by public sanitary sewer and water and will be accessed from the existing private road which will be extended to the site.

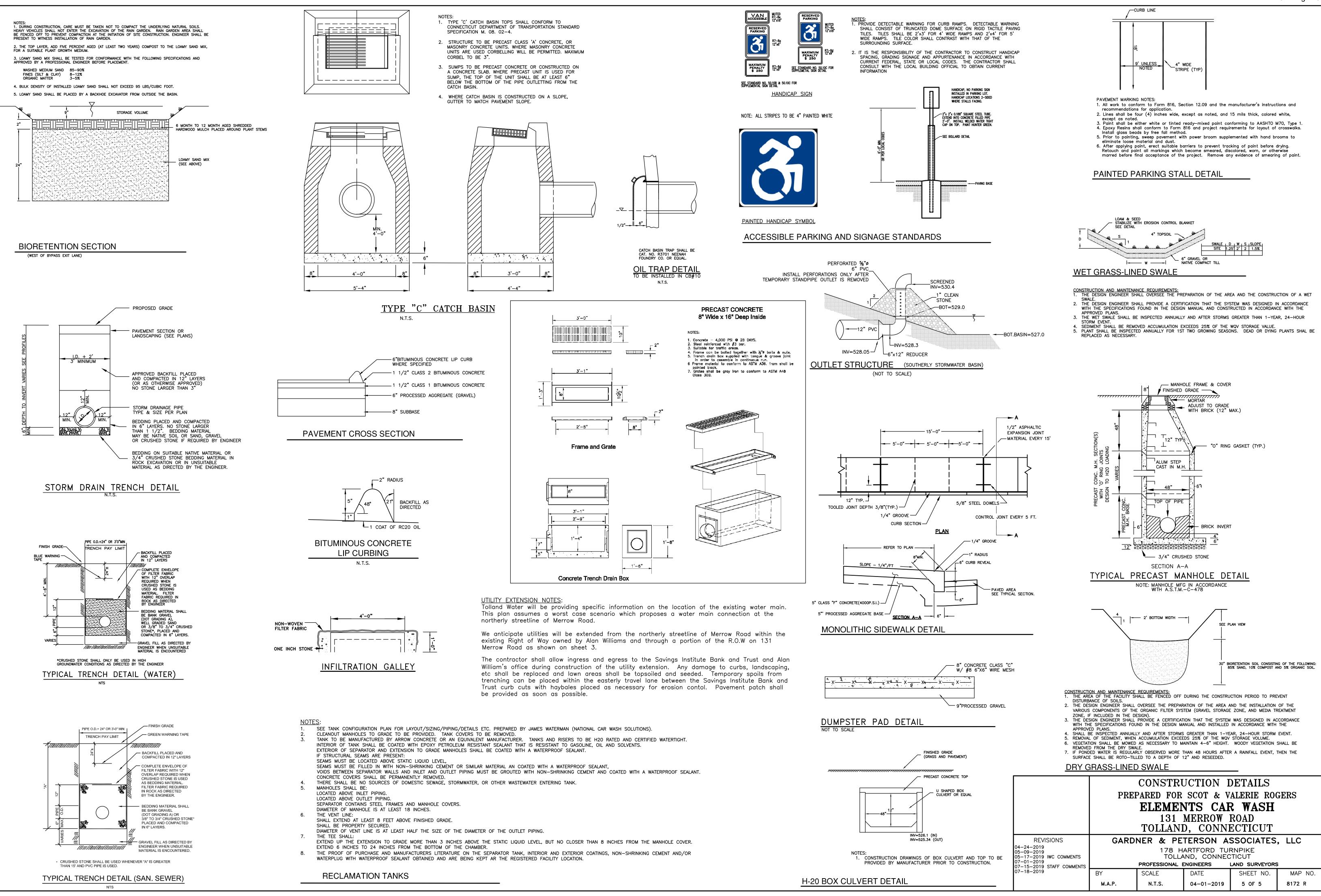
Construction shall commence with the installation of a construction entrance, tree removal, installation of silt fence barrier followed by the removal of the stumps. During rough grading, haybales or silt fence shall be installed as shown at the toe of cut and fill slopes. Installation of drainage structures and piping may proceed as the construction schedule allows

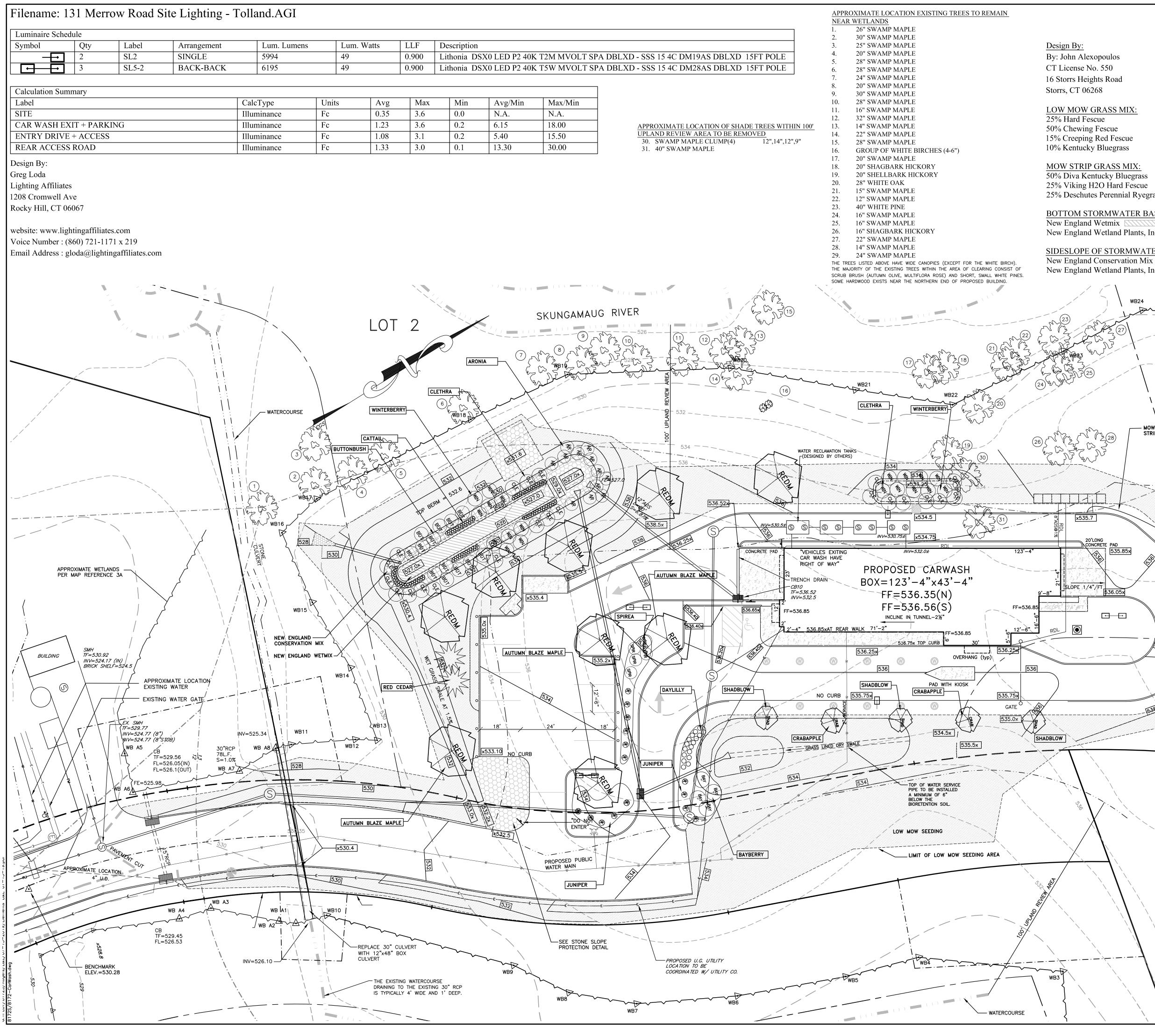
Completion of the utility installation is to be followed by placing processed gravel, and final grading of the paved areas. All erosion control measures shall be maintained and upgraded as needed until stable vegetative growth is has been established. At all times erosion of exposed and stockpiled materials shall be prevented using measures specified in these plans. Once the site is stabilized, sediment within the basins will be removed and the stormwater wetlands will be seeded/planted as depicted on these plans. Proposed soil erosion and sediment control measures were designed using criteria set forth by the

PUBLIC ROAD 4" MINIMUM CT DOT 2 FILTER FABRIC

CONSTRUCTION ENTRANCE

8 TOP BERM			PARED FOR ELEMEN 131		ROAD	
6" GRANDULAR FILL	REVISIONS 04-24-2019 05-09-2019 05-17-2019 IWC COMMENTS 07-01-2019 07-15-2019 STAFF COMMENTS	GARDI	178 H	ARTFORD TUP AND, CONNEC		
	07–18–2019	ВҮ <b>м.а.р.</b>	SCALE N.T.S.	DATE <b>09-01-2018</b>	SHEET NO. 4 of 5	MAP NO. 8172 R





	_
PLANTING SCHEDULE	

/ / /	Symbol Code	Name/ Scientific Name	Size	Quantity
	REDM	ACER X FREEMENII 'JEFFERSRED'/ AUTUMN BLAZE RED MAPLE	2½″ - 3″ CAL.	10
		MALUS X ZUMI CALOCARPA/ ZUMI CRABAPPLE	8 - 10'	2
	SHAD	AMELANCHIER CANADENSIS/ SHADBLOW	8 - 10'	3
		MYRICA PENNSYLVANICUM/ BAYBERRY	2 GAL.	4
	O.M.	JUNIPERUS CHIN. PFITZ. COMPACTUM/ COMPACT PFITZER JUNIPER	2 GAL.	15
	SPIREA	JUNIPERUS VIRGINIANA/ RED CEDAR	8 - 10'	2
	SPIREA SPIREA	SPIRAEA BUMALDA 'ANTHONY WATERER'/ SPIREA	2 GAL.	5
		HEMEROCALLIS SPP./ DAYLILLY	2 GAL.	17

PLANTING SCHEDULE -- BIORETENTION BASIN & WET BASIN

	Symbol Code Name/ Scientific Name		
rass	(AR) ARONIA ARBUTIFOLIA/ ARONIA	2 GAL.	12
	(CLE) CLETHRA ALNIFOLIA/ SUMMERSWEET CLETHRA	2 GAL.	20
ASIN:	(BUT) CEPHALANTHUS OCCIDENTALIS/ BUTTONBUSH	2 GAL.	13
	(WIN) ILEX VERTICILLATA/ WINTERBERRY	2 GAL.	19
Inc. Amhers	t. MA 💛		

New England Wetland Plants, Inc. Amherst, MA

## SIDESLOPE OF STORMWATER BASIN: New England Conservation Mix New England Wetland Plants, Inc. Amherst, MA

- MOW STRIP

535.85x

536.05x

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WB25

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> 532

534

536

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536.

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WB24

(RESERVICE) TYPHUS SPP./ CATTAIL SPACE 1' APART, PLUGS PLANT 142

# <u>LEGEND</u>

BUILDING SETBACK EXISTING EASEMENT EXISTING IRON PIN/PIPE EXISTING CONTOUR PROPOSED CONTOUR EXISTING ELEVATION PROPOSED ELEVATION SOILS LINE INLAND WETLAND TREE LINE STONE WALL TEST HOLE EXISTING CATCH BASIN EXISTING DRAINAGE EXISTING GRAVITY SEWER EXISTING SEWER FORCE MAIN EXISTING WATER / SHUT-OFF EXISTING UNDERGROUND EXISTING UNDERGROUND ELECTI EXISTING OVERHEAD WIRES EXISTING UTILITY POLE PROPOSED LIGHT RDL - ROOF DRAIN LEADER PROPOSED GEOTHERMAL WELL

LOW MOW AREA

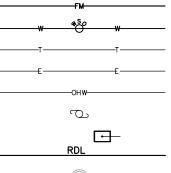
EXISTING TREE TO REMAIN

PROPERTY BOUNDARY

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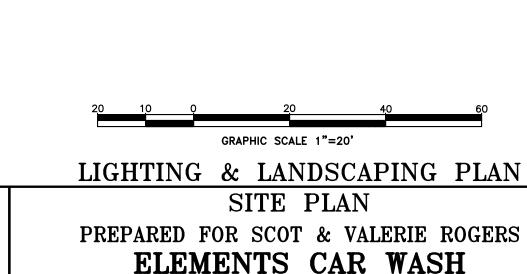
NW 235

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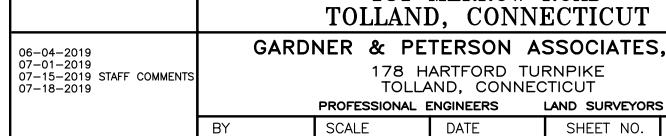


- — 538



05-01-2019

1 OF 1



1"=20'

BY

M.A.P.

i i	GRAPHIC SCALE 1"=20'
1,7	LIGHTING & LANDSCAPING PLAN
	SITE PLAN
	PREPARED FOR SCOT & VALERIE ROGERS
	ELEMENTS CAR WASH
	131 MERROW ROAD
	TOLLAND, CONNECTICUT
06-04-2019	GARDNER & PETERSON ASSOCIATES, LLC



TOWN of TOLLAND/ 21 Tolland Green, Tolland, Connecticut 06084

## MEMO

TO:	Planning and Zoning Commission
FROM:	David Corcoran, AICP, Director of Planning & Development
DATE:	December 5, 2023
RE:	<b>PZC #23-16 Zoning Regulation and Map Amendment</b> - Request to revise Article 11 – Technology Campus Zone and Article 14 – Table of Uses to rename the zone to Tolland Commercial Zone, revise its purpose, and expand the list of allowable uses. Revisions also proposed to Sections 1-2, 8-1, 11A-1 and 19-2.G and the Zoning Map to reflect the new name of the TCZ. Applicant: Town of Tolland.

The Planning and Zoning Commission is proposing a revision the Technology Campus Zone (TCZ), based on outcomes identified in the 2019 POCD and further reflected in discussions with prospective developers and applicants who own property in or are interested in re-locating to the TCZ.

The Technology Campus Zone was originally formed in 2013 following studies which indicated Tolland would be well-positioned to absorb growth in the technology and industrial sectors from expansion at the University of Connecticut. The intention of this zone was to spur large-scale redevelopment of the area under the guise of a unified Technology Campus with the following principles:

- 1. Emulate a campus form with multiple buildings sharing parking and other amenities
- 2. Encourage coordinated development between property owners
- 3. Protect natural resources
- 4. Promote sustainable design
- 5. Provide pedestrian connections and pathways

Since 2013, the Town has seen no new development in the Technology Campus Zone. The TCZ contains much of the Town's remained undeveloped or underdeveloped land which has easy access to water and sewer infrastructure. In the 2019 Plan of Conservation and Development, the Town identified that it should:

"...modify / re-adapt its approaches to the TVA and TCZ based on the experiences of the last decade and input during the update of this Plan. Given the need for and market for multi-family housing, the Town should determine if the TCZ might be ripe for mixed uses. For this zone, the Commission could update regulations to allow a flexible Master Plan approach to commercial, industrial, and mixed-use development. Such modification should focus on creating flexibility for development and quality of site design and architecture."

In 2021, the Planning and Zoning Commission adopted a "Master Plan Overlay Zone" to allow for increased development in the TCZ. The Master Plan Overlay Zone (MPOZ) allows for a larger-scale developer to create

a floating zone within the TCZ with its own set of allowable uses and dimensional requirements, allowing for expedited land use approvals after a conceptual design is approved by the Planning and Zoning Commission. While no developers have taken advantage of this yet, it appears to be a viable tool to support larger scale development. However, this does not support smaller-scale development or occupancy in existing structures within the TCZ, as the allowable land uses in the TCZ without entering the MPOZ process remain limited to technology and industrial-related uses.

Following public participation on October 16, 2023 and further discussion on October 30, 2023 and November 27, 2023, the Commission identified some possible changes to the allowable uses and tentatively decided to rename the Technology Campus Zone to the "Tolland Commercial Zone." The attached documents show a second draft of proposed changes to the TCZ to align with the intent to encourage economic development in the zone.

The proposed changes would:

- Rename the Technology Campus Zone to "Tolland Commercial Zone"
- Expand the list of allowable uses to allow for more permitted activity, including more land uses that allowed by Site Plan instead of Special Permit
- Impose a requirement for a Special Permit for any development greater than 50,000 square feet.
- Create a set of design guidelines to provide clarity to developers for aesthetics and function in the Tolland Commercial Zone, continuing to encourage larger-scale, integrated development.

## Legal Notice Public Hearing

## **Tolland Planning & Zoning Commission**

The Tolland Planning & Zoning Commission will hold a Public Hearing on Monday, December 11, 2023, commencing at 7:00 p.m., to hear and discuss the following:

- PZC #23-15 131 Merrow Road –Request for a Special Permit Modification to allow a minor change in the building footprint with a new architectural style and minor site adjustments. Zone: Gateway Design District (GDD) Applicant: Elements Car Wash.
- PZC #23-16 Zoning Regulation and Map Amendment- Request to revise Article 11 – Technology Campus Zone and Article 14 – Table of Uses to rename the zone to Tolland Commercial Zone, revise its purpose, and expand the list of allowable uses. Revisions also proposed to Sections 1-2, 8-1, 11A-1 and 19-2.G and the Zoning Map to reflect the new name of the TCZ. Applicant: Town of Tolland.

Copies of these applications are on file and available for review in the Planning & Building Department at 21 Tolland Green, Tolland, CT.

To be advertised twice in the Journal Inquirer: Wednesday, November 29, 2023 Thursday, December 7, 2023

P&Z #:



## TOWN OF TOLLAND APPLICATION TO AMEND REGULATIONS

Please attach the full text of the proposed changes, edits, amendments, and new text that you are proposing.

Which document are you proposing to amend?	
<b>Zoning Regulations</b>	Wetlands Regulations
Subdivision Regulations	Plan of Conservation & Development

List all sections of the regulations that you propose to amend or add text to:

Article 11 - Technology Campus Zone & Zoning Map

Article 14 - Table of Uses

Sections 1-2, 8-1, 11A-1, 19-2.G

Describe the purpose for these proposed changes:

Rename the Technology Campus Zone to "Tolland Commercial Zone" and revise the purpose of the zone and expand allowable uses within the Zone.

Describe how this request is consistent with the Tolland Plan of Conservation and Development:

D.1: Modify or re-adapt approaches in the TCZ

Applicant Informat	tion				a da anga anga anga anga anga anga anga
Applicant Name:	Town of Tolland				
Mailing Address:	21 Tolland Gree	n, Tolland CT 06084	1		
Phone Number:	860-871-3601	Email Address:	dcorcoran@tolland.org	)	

(Over)

Applicant Signature:	David Corcoran	Date:	11/28/2023
Please note:			
1. If also propos submitted.	ing to amend the Zoning Map, a se	parate Map Ame	ndment Form and fee must be
2. The fee of \$30	10 00 nlus a \$60 00 State fee must	he colorite de l	and the second
2. The fee of \$50	50.00 plus a 500.00 state ree must	be submitted to i	be considered a complete application.
			be considered a complete application.
OFFICE USE ONLY Fee Amount:		Approved:	pe considered a complete application.
OFFICE USE ONLY			

## Article 11: Tolland Commercial Zoneechnology Campus Zone- (TCZ)

#### Section 11-1. Purpose

The purpose of the Technology Campus Zone<u>Tolland Commercial Zone</u> (TCZ) is to position Tolland to benefit from economic activities anticipated at the planned University of Connecticut Technology Park. This zone allows uses that support or complement the Technology Park in a manner that fits with Tolland's character and is consistent with the Plan of Conservation and Development.<u>attract</u> economic development into the community.

New development in the TCZ should:

- A. Emulate a campus form with multiple buildings sharing parking and other amenities and buildings generally facing internal drives and roads.Promote medium and large scale commercial and light industrial development with design standards to ensure consistency with the general architectural forms of the Town.
- B. Result in a minimal number of driveways on Merrow Road through access management and the use of shared driveways and parking areas.
- C. Encourage property owners to coordinate development.
- D. Protect important natural resources, especially surface and groundwater.
- E. Promote sustainable design, high performance buildings and "green" technology.
- F. Provide pedestrian connections and pathways within and between properties.
- F. G. Promotes economic development that benefits from the zone's proximity to the University of Connecticut.
- G. Promote economic development that complements the UCONN Technology Park and technology corridor.
- H. Protect air quality and, water quality, and the overall character of Merrow Road and neighboring areas.

#### Section 11-2. Uses

The allowable uses for this zoning district are designated in Article 14, Commercial and Industrial Uses, Section 14-2. Table of Allowable Uses. Existing uses or structures in the TCZ that are conforming as of

June 30, 2013 shall be considered conforming uses and structures after June 30, 2013 and may have extensions, alterations or changes provided no other zoning regulations are violated.

#### Section 11-3. Special Permit Standards

In addition to the standards for approval for Special Permits contained in Section 20-8, the Commission shall consider the following:

- A. Site layout, placement and height of buildings, landscaping or retention of existing vegetation to mitigate visual impacts as viewed from Merrow Road and Rhodes Road.
- B. Curb cuts along Merrow Road that are the minimum necessary to provide adequate access to the site.
- C. Site layout emulates a campus style setting to the degree feasible withpromotes shared amenities, shared parking and interconnections using sidewalks or pathways.

#### Section 11-4. Requirements

#### A. Dimensional Requirements

- Minimum lot area for newly-created lots: 5 (five) acres. Lot area may be reduced to 2 (two) acres by Special Permit provided a plan showing the potential for integrated development with proposed and potential building sites and multi-modal connectivity has been approved.
- Minimum lot frontage <u>for newly-created lots</u>: 200 feet. Frontage of two or more lots which share a single driveway entrance and single driveway exit to a public street may be computed as a single frontage.
- 3. Minimum front yard setback: 50 feet. The setback for frontage along a public road built after the effective date of these regulations and along private roads may be reduced if the applicant demonstrates a lesser setback better accomplishes the purpose of this zone.
- 4. Minimum rear yard setback: 35 feet. The Commission may reduce this if rear yard wholly abuts property located in the TCZ.
- Minimum side yard setback: 35 feet. The Commission may reduce this if side yard wholly abuts property located in the TCZ.
- 5.6. Maximum building size: 50,000 square feet. The Commission may approve a larger building by special permit.
- 6.7. Maximum building height: two and a half (2.5) stories or 38 feet, whichever is greater. Three (3) stories may be approved under the following conditions:

- a. The building's visibility from Merrow Road and from adjacent residential zones is sufficiently buffered by vegetation or topography so that it is no more visible than a two story building and,
- b. The building is set back a minimum of 300 feet from the property line along Merrow Road.

<del>0.</del><u>8.</u> Maximum lot coverage: 50 <u>percent</u>. The Commission may approve up to 60% impervious coverage in instances when special attention has been given to utilizing landscape areas for low impact development stormwater treatment and/or green roof technology.

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#### E. B. BuffersSiting

1. Depending on the overall site design, and where otherwise practicable, buildings should be sited toward the front of the lot and should maintain a pleasing spatial relationship with other buildings and public and interior-access roadways.

2. Structures should be sited in small groups wherever feasible.

3. The use of additive massing (the bulk of the building is broken into smaller sections and horizontally offset) to provide visual interest is desired.

4. All effort should be made to preserve and enhance historic structures, unique landforms, rock outcrops, stone walls, vegetation, views, etc. and incorporate them into site design.

5. Driveway access points shall be landscaped while maintaining safe sight lines.

6. The design of the storm water treatment system shall contain strategies associated with low impact development to the maximum extent possible (MEP) as outlined in the Town of Tolland Design Manual. This provision shall also apply to improvements or redevelopment of existing commercial sites. If stormwater detention/retention basins are necessary, provisions shall be made for shared structures and shared maintenance to the maximum extent feasible.

- 0.—The development of the site shall conserve as much of the existing vegetation as possible. Vegetation in setback areas may be removed only as part of an approved Special Permit and Site Plan.
- 0. Driveway access points shall be landscaped and buffered from view from residential zones as much as possible while maintaining safe sight lines.

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H. C. Access and Circulation

- Access management will be required on all sites, in order to reduce the number of driveway cuts onto adjacent roads and mitigate the deterioration of traffic flow generally caused by driveways on public roads. Access management techniques will include shared driveways (or provisions for future shared driveways for the first site in the area) or interconnected driveways.
- 2. Use shared parking with abutting properties wherever feasible.
- 3. Provide safe, convenient pedestrian circulation, which also provides access to off-site sidewalks, trails, parks and other public places.

#### I. D. Parking

- 1. Parking requirements shall be in accordance with the provisions of Section 19-1.
- 2. Parking areas shall not be located within the front yard setback.
- <u>3.</u> Locate large parking areas at the side or rear of building where practical with landscaping designed to create visual assets.

#### E. Architectural Guidelines

The purpose of these architectural guidelines is to provide insight regarding Tolland's design objectives, to encourage aesthetically pleasing commercial and light industrial structures, to reduce massive scale and uniform impersonal appearance, and to provide visual interest for newlyconstructed buildings.

#### 1. Facades.

- a. No uninterrupted length of any facade shall exceed 100 feet and shall incorporate wall plane projections or recesses.
- b. The ground floor facade facing a public street should incorporate display windows, awnings or other such features to create visual interest.
- c. Windows should be recessed and should include visually prominent sills, shutters or other such forms of framing.
- <u>d.</u> All building facades that are visible from a public streetmhgf should be attractively
   <u>designed with windows and other architectural elements so that no visible elevations</u> looks like the back of a building.

#### 2. Roofs.

a. Variations in roof lines should be used to add interest and complement the character of the Town.

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- b. Rooftop equipment such as HVAC units shall be screened from public view with parapets featuring three dimensional cornice treatments.
- 3. Materials, colors and detail features.
  - a. Building facades should include a repeating pattern including color, texture or change of materials.
  - b. Predominant exterior building materials should be high quality materials such as brick, wood, sandstone and other native stone or tinted textured, concrete masonry units.
  - c. Facade colors should be low reflectance, subtle, neutral or earth tone colors. The use of high intensity colors, metallic colors, black or fluorescent colors is discouraged.
  - d. Predominant exterior building materials should not include smooth-faced concrete block or pre-fabricated steel panels.
- <u>4.</u> Use creative landscaping design, with plantings of sufficient size and quantity to clearly enhance the site.
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### J. F. Other Requirements

<del>3.</del>

- 1. All businesses shall conform to the environmental and performance standards in Section 19-7 of these regulations.
- 2. High performance water systems and fixtures designed to eliminate unnecessary use, including outside use of water shall be utilized, including grey water systems.
- 3. Uses shall be located entirely within enclosed structures, except for approved outdoor recreation areas and docking areas necessary for receipt of supply deliveries.
- 4. Stormwater management shall comply with goals and standards in the Tolland Low Impact Development Design Manual.

# Article 14: Commercial and Industrial Uses

#### Section 14-1 Allowable Uses

The table in Section 14-2 identifies those uses permitted within each of the commercial and industrial zoning district. All commercial and industrial uses, developments, and new construction, except as explicitly stated otherwise, require site plan approval by the Commission. Any use not expressly permitted by these Regulations shall be prohibited unless the Commission, upon request by an applicant, makes a determination of similar use (that the use is similar to uses permitted in the zone). In addition, the Commission retains the right to determine if any use meets the intent of the regulations.

#### Section 14-2 Table of Uses

P =	Permitted – Site Plan	SP =	Special Permit	=	Prohibited

Retail, Personal, & Professional Service Uses	TVA-GD	NCZ-G	NCZ-T	CCZ	GDD	TCZ	MPOZ -TCZ	CIZ-A	CIZ-B	TBP
Retail & Service Establishment	Р	Р	Р	Р	Р	<u>SP</u> P	P	Р	Р	
Retail & Service Establishments - Over 20,000 sf.	SP			SP	Р	<u>SPP</u>	Р	Р	Р	
Financial Institution	Р	Р	Р	Р	Р	<u>SPP</u>	Р	Р	Р	
Drive-Thru Service - Pharmacy & Financial Institutions	Р	Р	Р	Р	Р	<u>–</u> <u>P</u>	Р	Р	Р	
Child & Adult Day-Care Centers, or Group Day-Care Homes.		Р	Р	Р	Р	Р	Р	SP	SP	
Veterinary Hospital (without outdoor animals)	SP	Р	Р	Р	Р	<u>–P</u>	Р	Р	Р	Р
Veterinary Hospital, Commercial Kennels & Stables (5-acre min.)				Р			SP			
Laundromat (public sewer required)	Р	Р	Р	Р	Р	Р	Р	Р	Р	
Self-Storage Facility		Р	Р	Р			SP	Р	Р	
Roadside stand, regional.		Р	Р	Р	Р		Р	Р	Р	
Funeral Home		SP	SP	SP	SP		SP			
Adult-Oriented Establishment					SP					

Hospitality Uses	TVA-GD	NCZ-G	NCZ-T	CCZ	GDD	TCZ	MPOZ-	CIZ-A	CIZ-B	TBP
							TCZ			
Restaurant (without liquor sales)	Р	Р	Р	Р	Р	<u>SP</u> P	Р	Р	Р	Р
Restaurant (with liquor sales)	Р	SP	SP	SP	Р	<u>SP</u> P	Р	Р	Р	Р
Drive-Thru Service – Fast Food & Fast-Casual	$SP^1$			SP	SP		Р	SP		
Restaurant – Brewpub (public sewer required)	Р				Р	<u>–P</u>	Р	SP		SP
Micro-Brewery, Micro-Distillery, or Micro-Winery	SP			SP	SP	<u>–P</u>	Р	SP		Р
(public sewer required)										
Brewery, Distillery, or Winery						<u>–</u> <u>P</u>	<u>–</u> <u>P</u>	SP		Р
(public sewer required)										
Hotel (internal access guest rooms)	SP	SP	SP	SP	SP	SP	SP	SP	SP	SP
Bed & Breakfast Establishment	Р	Р	Р	Р	SP	<u>—SP</u>	<u>—SP</u>	Р	Р	
Retail Food Service Establishment	Р	Р	Р	Р	Р	<u>–P</u>	Р	Р	Р	
Catering Facilities	SP	Р	Р	Р	SP	<u>P</u>	Р		Р	Р
Banquet Facilities	SP	SP	SP	SP	SP	<u>–P</u>	Р			SP
Commercial/Shared Kitchen	Р	Р	Р	Р	Р	<u>–P</u>	Р		Р	Р

<sup>1</sup>Drive-Thru Service is only allowed by Special Permit in the TVA-GD provided that such facility is in accordance with Section 16-5 of the Zoning

Regulations and further provided that such restaurant exists at its current location as of October 19, 2020 or when included as part of a Master

Plan Overlay Zone application.

Commercial Office Uses	TVA-GD	NCZ-G	NCZ-T	CCZ	GDD	TCZ	MPOZ- TCZ	CIZ-A	CIZ-B	TBP
Office (Professional & General)	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р
Office (Medical)	SP	SP	SP	SP	SP	<u>SP</u> P	Р	Р	Р	SP

Commercial Laboratory & R&D Uses	TVA-GD	NCZ-	NCZ-T	CCZ	GDD	TCZ	MPOZ-	CIZ-A	CIZ-B	TBP
		G					TCZ			
Medical, Dental, & Optical Laboratory						Р	Р	Р	Р	Р
Laboratory (Research, Experimental, & Development)						Р	Р	Р	Р	Р
Technology or Computer-Based Facilities (Data Processing Center)						Р	Р	Р	Р	Р
Manufacturing (Biotechnology, Medical, & Pharmaceutical)						<u>SPP</u>	<u>SP</u> P	SP	SP	SP
Educational, Scientific, & Research Activity						Р	Р	Р	Р	Р
Training and/or Conference Center	SP	SP	SP	SP	SP	<u>SP</u> P	Р	SP	SP	SP
Licensed Cannabis Retailer and Hybrid Retailer	Р	Р	Р	Р	Р	SP	Р	Р	Р	
Licensed Cannabis Micro-Cultivator Facilities						SP	SP	SP	SP	SP
Licensed Cannabis Cultivator Facilities						SP	SP	SP	SP	SP
Licensed Medical Marijuana – Dispensary	Р	Р	Р	Р	Р	SP	Р	Р	Р	
Licensed Medical Marijuana Production Facility						SP	SP	SP	SP	SP

Residential & Mixed-Use Developments	TVA-GD	NCZ-	NCZ-T	CCZ	GDD	TCZ	MPOZ-	CIZ-A	CIZ-B	TBP
		G					TCZ			
Single-Family Residential				SP						
Mixed Use – Residential	SP	SP	SP	SP	SP	SP	SP		SP	
Multi-Family Residential	SP	SP	SP	SP	SP		SP			

Institutional, Public, & Recreational Uses	TVA-GD	NCZ-G	NCZ-T	CCZ	GDD	TCZ	MPOZ-	CIZ-A	CIZ-B	TBP
							TCZ			
Cultural Institution, Art or Music Center, & Museum	Р	Р	Р	Р	Р			Р	Р	
Public & General Assembly	SP	SP	SP	SP	SP					
Places of Worship & Religious Institution	Р	Р	Р	Р	Р	Р	Р	Р	Р	SP
Utilities - Public/Private: Structures, Substation, or Office	SP	SP	SP	SP	SP	SP	SP	SP	SP	SP
School – Private				Р		SP	Р	SP	SP	
Hospital, Nursing or Convalescent Facility				Р						
Assisted Living Facility		SP			SP					
Club	SP							Р	Р	
Commercial Recreation Facilities		SP	SP	SP	SP	<u>—P</u>	<u>–P</u>	SP	SP	SP

Automotive Uses	TVA-GD	NCZ-G	NCZ-T	CCZ	GDD	TCZ	MPOZ-	CIZ-A	CIZ-B	TBP
							TCZ			
Motor Vehicle Sales (licensed by State)			SP		SP			SP	SP	
Trailer & Recreational Vehicles Sales			SP	SP				SP	SP	
Motor Vehicle Repair (licensed by State)			SP	SP	Р			SP	SP	
Gasoline Station & Convenience Store	SP		SP		SP			SP	SP	
Gasoline Station/Convenience Store - Drive Thru					SP					
Car Wash					SP			SP	SP	
Parking Facilities (public/private parking serving off-premises)	SP									

Agriculture & Natural Resources	TVA-GD	NCZ-G	NCZ-T	CCZ	GDD	TCZ	MPOZ-	CIZ-A	CIZ-B	TBP
							TCZ			
Agriculture, Nurseries, Forestry, Forest Management *	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р
Excavation and/or Removal of Earth Products; Filling Operations					SP			SP	SP	
Excavation – Pre-Development Site Grading	SP				SP	SP	SP	SP	SP	SP
Solar Array – Ground Mounted as a principal use								SP	SP	SP

\*No Site Plan required to conduct Agriculture, Nurseries, Forestry or Forest Management

Industrial & Manufacturing Uses	TVA-GD	NCZ-G	NCZ-T	CCZ	GDD	TCZ		CIZ-A	CIZ-B	TBP	Formatted Table
							TCZ				
Manufacturing						<u>–</u> P	<u>–P</u>	Р	Р	Р	
Wholesaling, Warehousing, or Storage						<u> </u>	<u>—SP</u>	SP	SP	Р	
Distribution Center								SP	SP	SP	
Transportation Facility								Р	Р		
Printing, Lithography, Photocopy/Graphic Arts Services; Publishing.						<u>–P</u>	<u>–P</u>	SP	SP	Р	
Heavy Equipment – Repair or Restoration										SP	
Building Supply—Contractors						<u>–</u> P	<u>–P</u>	SP	SP	SP	
Building Supply Public Wholesale		_					_	<del>SP</del>	<del>SP</del>	<del>SP</del>	
Contractor's Materials, Supplies, Equipment, Service, & Storage.								SP	SP	SP	

#### Section 1-2. Zones and Map

#### A. Zones

1. Residential Design District	RDD
2. Village Center Zone	VCZ
3. Tolland Village Area	TVA
4. Neighborhood Commercial Zone - G	NCZ-G
5. Neighborhood Commercial Zone-T	NCZ-T
6. Community Commercial Zone	CCZ
7. Gateway Design District	GDD
8. Technology Campus ZoneTolland	TCZ
Commerical Zone	
9. Commercial / Industrial Zone	CIZ
10. Tolland Business Park	TBP
11. Aquifer Protection Overlay Zone	APO
12. Flood Plain/Stream Belt	FP/SB

#### Section 8-1. Purpose

#### B. Neighborhood Commercial Zone T (NCZ-T)

The purpose of the Neighborhood Commercial Zone-T is to provide for smaller scale, less intense commercial and office uses which will serve as a transition between the Technology Campus ZoneTolland Commercial Zone and residential areas.

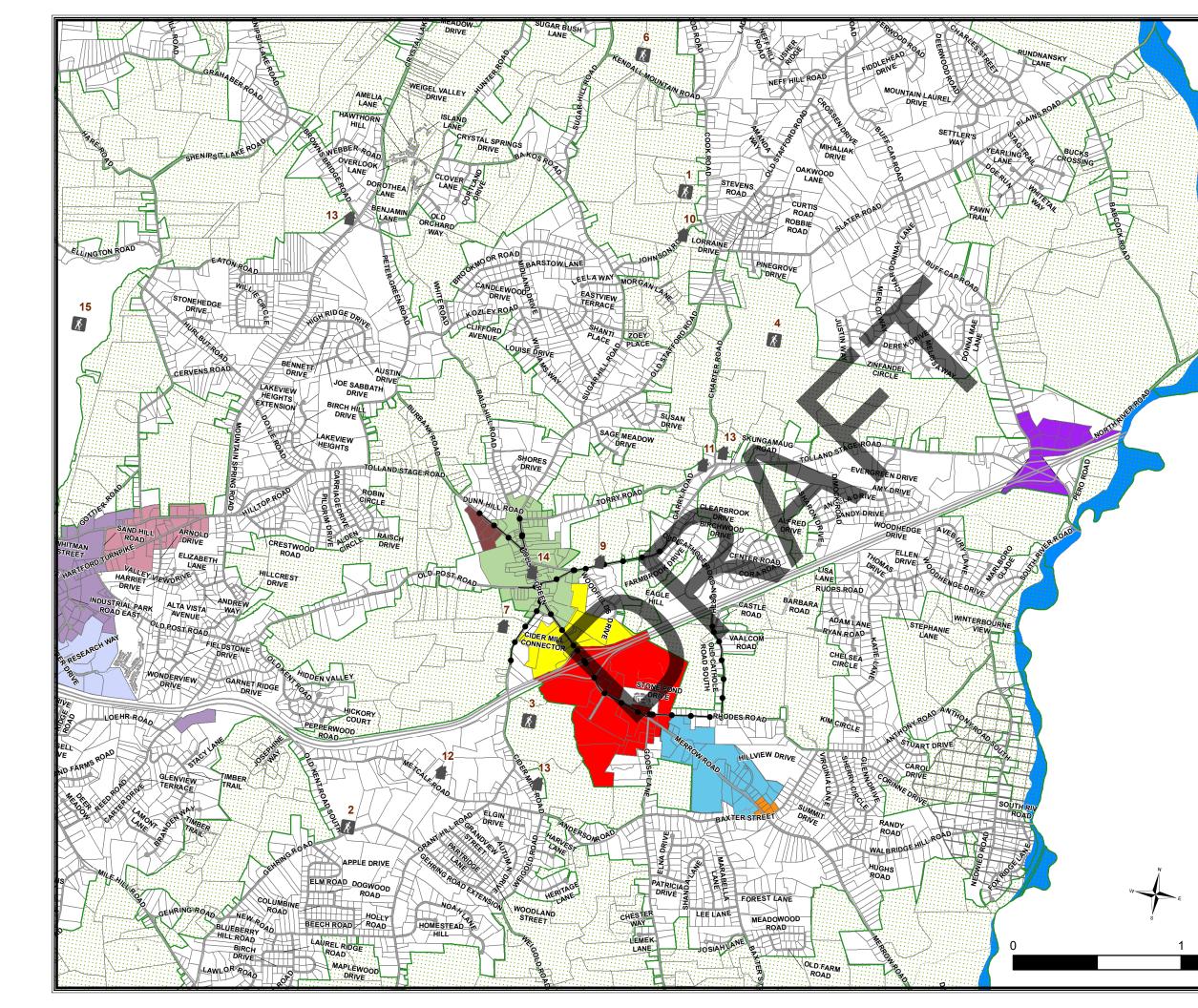
#### Section 11A-1 Purpose and Intent

The intent and purpose of the Master Plan Overlay Zone (MPOZ) is to create a flexible zoning mechanism designed to enable the land area within the designated areas or zoning districts to be developed in a responsible and efficient manner consistent with the Plan of Conservation and Development. The MPOZ requires the submission and approval of a conceptual master plan as part of the zone change application. The MPOZ can be utilized for any property or properties located within the Technology Campus Zone Tolland Commercial Zone (TCZ) and the Tolland Village Area (TVA-GD). The MPOZ is proposed to create comprehensively designed site developments, including industrial, commercial, multi-family residential, and mixed-use developments. When the MPOZ is applied to a parcel or parcels of land, the underlying zoning designation remain intact and existing

properties are not required to utilize the MPOZ designation and related provisions and requirements, unless specifically stated.

Zone	Maximum Height Freestanding	Maximum Height Freestanding Low Profile	Setback From Front Property Line	Setback from Side/Rear Property Line
Residential Design District (RDD)	8 feet	4 feet	10 feet	10 feet
Village Center Zone (VCZ)	8 feet	4 feet	10 feet	10 feet
Neighborhood Commercial Zone (NCZ)	10 feet	4 feet	10 feet	10 feet
Commercial / Industrial Zone (CIZ)	10 feet	4 feet	10 feet	10 feet
Gateway Design District (GDD)	10 feet	4 feet	10 feet	10 feet
Tolland Business Park (TBP)	10 feet	4 feet	10 feet	10 feet
Tolland Village Area (TVA)	8 feet	4 feet	10 feet	10 feet
Community Commercial Zone (CCZ)	8 feet	4 feet	10 feet	10 feet
Technology Campus Zone <u>Tolland</u> Commerical Zone (TCZ)	10 feet	4 feet	10 feet	10 feet

#### Section 19-2.G Freestanding Sign Location and Height





# Zoning Map, Town of Tolland, CT

## Zoning

	Residential Design District (RDD)
	Village Center Zone (VCZ)
2	Gateway Design District (GDD)
	Tolland Village Area (TVA)
	Community Commercial Zone (CCZ)
	Neighborhood Commercial Zone-G (NCZ-G)
	Neighborhood Commercial Zone-T (NCZ-T)
	Commercial Industrial Zone- A (CIZ-A)
	Commercial Industrial Zone - B (CIZ-B)
	Tolland Commercial Zone (TCZ)
	Tolland Business Park (TBP)
	Natural Resource Protection Area (within RDD)
	State Aquifer Protection Area
	Flood Plain / Stream Belt
•-•-	Town Center Pathway Area

### **Historic and Conservation Sites**



HISTORIC SITE

- 1. Pulpit Rock
- 2. Settlers Rock

CONSERVATION SITE

- 3. Tolland Marsh
- 4. Charter Marsh
- 5. Cedar Swamp 6. Kendall Mtn. Cliff
- 7. Animal Pound 8. Donkeyville Mill
- 9. Silk Mill
- 10. Brook's Mill Dam
- 11. Skungamaug Village 12. Benton Homestead
- 13. Historic portions of cemeteries
- 14. Tolland Green Historic District
- 15. Shenipsit Lake

2

Miles

Adopted 12/11/23 Effective 12/26/23



### TOWN OF TOLLAND APPLICATION FOR A PERMANENT SIGN

ZONING PERMIT #

Property Information				
Property Address:	52	RHODES Rd	TOLLAND	et 06086
Property Owner:	SA.	Mi KHAN		······································
Zone:		Map/Block/Lot:		

### **Applicant Information**

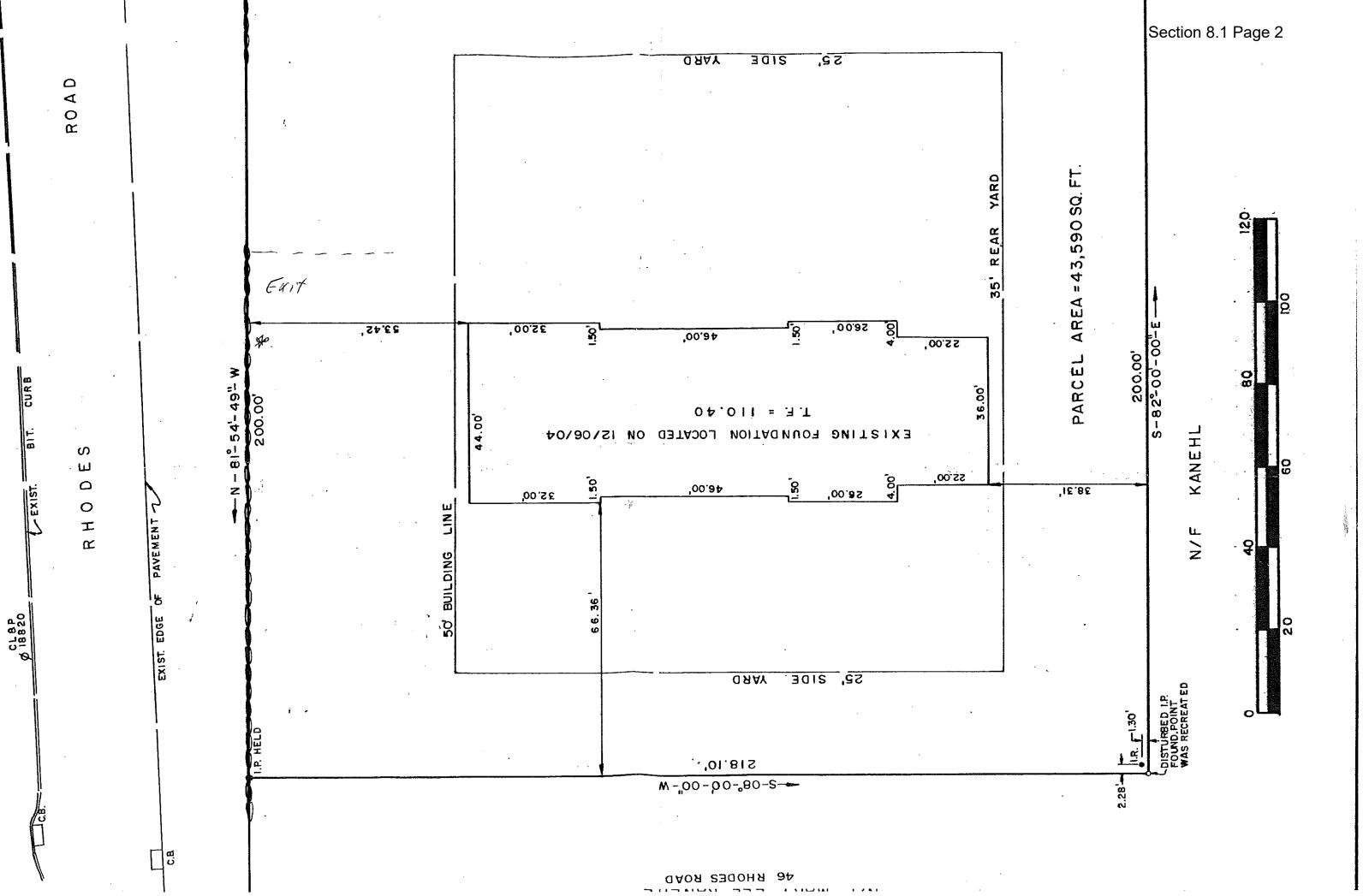
Applicant Name:	SAMI KAHAN	
Business Name:	KID ACADEMY	
Phone Number:	860 991 6681 Email Address:	RSAMIKHAN & YAHDO. Com

Information to Determine Compliance with Regulations			
Type of Sign (per 19-2.D of the Zoning Regulations):			
Square Footage:	Height (if freesta	anding):	
Lighting(check): Internal Indirect	Halo	Channel	None

Please submit the following with this form:

- 1. Written permission from the property owner for erecting the proposed sign.
- 2. A sketch showing dimensions of the sign and information to determine that the proposed sign complies with Section 19-2 of the Zoning Regulations.
- 3. For a free-standing sign, a plot plan showing the proposed location and distance to front, side and rear property lines.
- 4. The fee in the amount of \$25.00 must be submitted to be considered a complete application.

Signature:	Ailly	Date:	11.28.2023
OFFICE USE ONLY			
Is approval by Pla (if yes, add date of a	anning and Zoning Commis pproval or denial)	sion required?	
Fee Amount: Form of	\$25.00	Approved:	
Payment:		Approval Date:	
Date Submitted: (stamp)		Comments:	

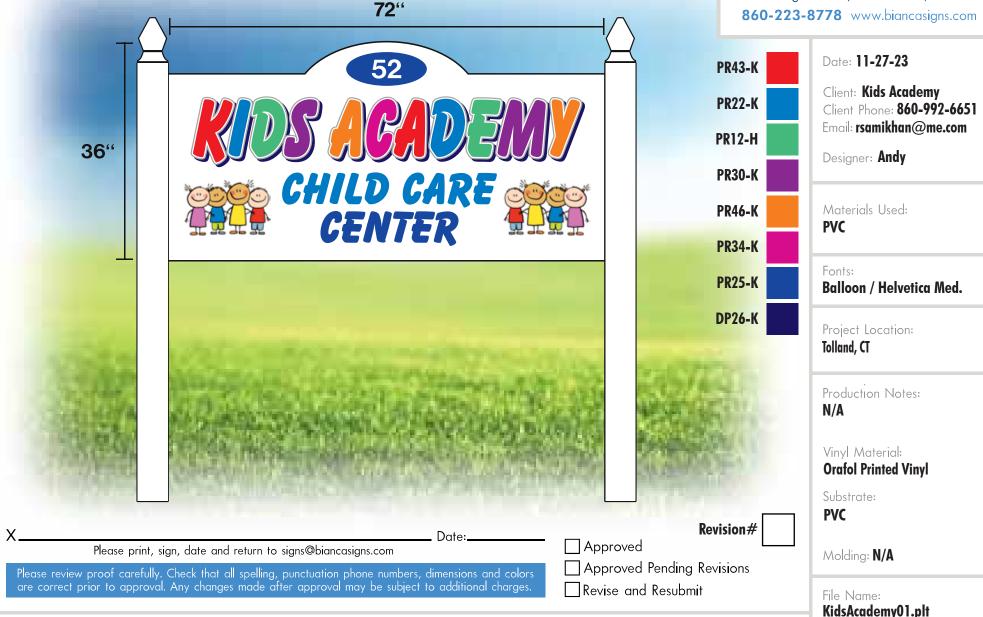


### After deposit, all projects include 2 free proof revisions, thereafter billed at our hourly design rate.

Sign Details: 36" x 72" Post & Panel Sign







This drawing is the sole exlusive property of Bianca Signs, Inc. and is protected under the copyright laws of the United States of America. this drawing was created in conjunction with a project proposed by Bianca Signs, Inc. and is forbidden to copy, transmit or display this drawing to anyone other than an officer of Bianca Signs, Inc. To do so would make the client liable for a design fee to be determined by Bianca Signs, Inc.

File Location: D:/!Jobs!/K/Kids Academy

Meeting Date	Upcoming Items		
Monday, January 8, 2024	Goals for upcoming year		
Monday, January 22, 2024			
Monday, February 12, 2024			
Monday, February 26, 2024			

### Planning and Zoning Two Month Look Ahead

KEY

TO BE RECEIVED HEARINGS NEW/OLD BUSINESS OTHER

**Future Items:** 

#### Tue Dec 5, 2023

#### 9am - 12pm Facilitation Basics Training - Virtual - 2 Days - NOW FULL

Where: Link will be provided after registration Calendar: CT Land Use Commissioner Training Created by: david.dickson@uconn.edu

#### Wed Dec 6, 2023

#### 9am - 12pm Facilitation Basics Training - Virtual - 2 Days - NOW FULL

Where: Link will be provided after registration Calendar: CT Land Use Commissioner Training Created by: david.dickson@uconn.edu

#### Sat Dec 9, 2023

#### 9am - 3pm Land Use Commissioner Advanced Training at CLEAR - In-person - FULL

Where: UConn Extension - Middlesex County Extension Center, 1066 Saybrook Rd, Haddam, CT 06438, USA Calendar: CT Land Use Commissioner Training Created by: david.dickson@uconn.edu

#### Mon Dec 11, 2023

#### 1pm - 2pm

UConn CLEAR Land Use Academy Basic Training - Legal Requirements & Procedures, Roles & Responsibilities - Virtual/online

**Calendar:** CT Land Use Commissioner Training **Created by:** david.dickson@uconn.edu

#### 2pm - 3pm

Addressing the nation's housing crisis: Where will our children and grandchildren live? - Virtual/online

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#### PLANNING & ZONING COMMISSION TOLLAND, CONNECTICUT REGULAR MEETING MINUTES OF NOVEMBER 27, 2023

MEMBERS PRESENT:	Andy Powell, Chair Marilee Beebe, Vice Chair (attended remotely) Joe Matteis Erin Stavens

#### OTHERS PRESENT: David Corcoran, Director of Planning & Development Public

- 1. <u>Call to Order</u>: Andy Powell, Chair, called the meeting to order at 7:03 p.m. in Council Chambers.
- 2. <u>Pledge of Allegiance</u>: Recited.
- 3. <u>Election of Officers</u>: Mr. Powell stepped down from the Chair position and turned the meeting over to Vice Chair, Marilee Beebe. Ms. Beebe entertained motions for nominations for the Chair position.

**MOTION**: Erin Stavens/Joe Matteis to nominate Andy Powell for PZC Chair. Ms. Stavens, Mr. Matteis, Ms. Beebe and Mr. Powell voted in favor. Motion carried.

Ms. Beebe turned the meeting back over to Mr. Powell. Mr. Powell entertained motions for nominations for the Vice Chair position.

**MOTION**: Joe Matteis/Erin Stavens to nominate Marilee Beebe for Vice Chair. Mr. Matteis, Ms. Stavens, Mr. Powell, and Ms. Beebe voted in favor. Motion carried.

Mr. Powell entertained motions for nominations for the Secretary position.

**MOTION**: Erin Stavens/Joe Matteis to nominate Jason Philbin for Secretary. Ms. Stavens, Mr. Matteis, Ms. Beebe and Mr. Powell voted in favor. Motion carried.

- 4. <u>Seating of Alternates</u>: Mr. Powell noted that Alternates have not yet been sworn in by the Town Council, so cannot at this time participate. However, he recognized expected Alternates Amanda Hickey and Brian Mead as being in the audience.
- 5. Additions to Agenda: None.
- 6. **Public Comment**: None.
- 7. Public Hearing(s): None.
- 8. Old Business: None.

#### 9. <u>New Business</u>

9.1 TCZ Discussion – Mr. Corcoran provided a recap. He noted the PZC has been discussing reworking the Technology Campus Zone for a couple of months now, possibly renaming it "Tolland Commercial Zone."

In October, members of the business community and other were invited to a meeting to provide feedback on what they would like this zone to look like. From that conversation, he put together the suggested changes. The purpose of the zone was broadened with a goal to attract high quality, attractive, economic development, preferably larger scale development and to continue to encourage access management. The list of allowed uses was broadened. Most of the dimensional requirements remained the same. Some new design guidelines and standards were added that they hope will be helpful for developers.

He reviewed some of the modifications to the Table of Allowed Uses noting many are allowed by site plan. This should help make some properties more marketable.

There were no comments from the Commission. The discussion was opened to public comment. Local realtor Mark Riesbeck asked if laboratory space is a permitted use. Mr. Powell said it is. There had been discussion at the previous meeting whether or not this should require a Special Permit, but the Commission agreed to make it a permitted use. Mr. Corcoran noted one caveat--that any building over 50,000 square feet in the TCZ will require a Special Permit.

Mr. Matteis discussed Page 5 under the former "Buffer" heading, Item 5. He asked what was being referenced in this item. Mr. Corcoran said he envisioned if there is a long driveway into a complex, if there is an adjacent residential property, then at some point a buffer will need to be started. However, the buffer does not necessarily have to extend all the way to the road. Mr. Matteis said he felt that regulations that can't be enforced should not be included. After some further discussion, there was agreement to reword Item 5 to read: *Driveway access points shall be landscaped while maintaining safe sight lines*.

Mr. Riesbeck asked when these zone changes would officially take effect. Mr. Corcoran said if everyone is good with the new proposal, then they can set a public hearing date for December 11. Mr. Riesbeck said he liked the changes and felt they will help him better market his property.

**MOTION**: Joe Matteis/Erin Stavens to set the public hearing for proposed changes to the TCZ for December 11, 2023. Ms. Stavens, Mr. Matteis, Ms. Beebe and Mr. Powell voted in favor. Motion carried.

9.2 Approve 2024 Meeting Schedule – The Commission reviewed the meeting schedule, noting there will be only one meeting in November, 2024. Ms. Stavens questioned whether or not they might want to cancel the December 23 meeting, as it is so close to Christmas. After a short discussion, it was agreed to leave it on the calendar and cancel it if need be when the date gets closer.

**MOTION**: Joe Matteis/Erin Stavens to approve the 2024 Meeting Schedule as written. Mr. Matteis, Ms. Stavens, Ms. Beebe and Mr. Powell voted in favor. Motion carried.

9.3 <u>PZC #23-15 – 131 Merrow Road</u> – Request for a Special Permit Modification to allow a minor change in the building footprint with a new architectural style and minor site adjustments. Zone: Gateway Design District (GDD). Applicant: Elements Car Wash. *Receive and set Public Hearing for Monday, December 11, 2023.* 

Ms. Beebe recused herself from this agenda item.

Mr. Corcoran asked that because the applicant is modifying the exterior, does the Commission want him to refer it back to the Design Advisory Board (DAB) for their input? He said it is not required. Mr. Matteis asked what size the modification would be. Mr. Corcoran said it would be 100 to 200 square feet maximum. The applicant wants to make the building a bit narrower and a bit longer. Mr. Matteis said the rendering of the building looks nice. After a short discussion, the Commission agreed that a DAB review would not be necessary in this case.

**MOTION**: Erin Stavens/Joe Matteis to receive and set the Public Hearing for PZC #23-15 for December 11, 2023. Ms. Stavens, Mr. Matteis and Mr. Powell voted in favor. Motion carried.

#### 10. <u>Reports</u>

- 10.1 Town Council Liaison No report.
- 10.2 Economic Development Liaison No report.
- 10.3 Capitol Region Council of Governments No report
- 10.4 Zoning Enforcement Report Mr. Corcoran said things have been quiet. They still have the ongoing issue with the woodchips on a property off Goose Lane and the Inland Wetlands Commission is still working on it.

Mr. Powell asked if there was any update on the quarry. Mr. Corcoran said it is still inactive. The owner is looking for a tenant or trying to sell it. If and when they are ready to start quarrying again, they will first need to submit an annual map.

Mr. Corcoran said the CollegeView foreclosure auction was pushed back to December. There are a few interested parties, and ideally, once the property is sold, he expects the project to start up again.

Mr. Corcoran also reported that the Girl Scouts are beginning the process on their facility. They are working through the wetlands process. Permits will be issued as they go.

10.5 Planning Update – There will be two public hearings on December 11, 2023.

#### 11. Other Business: None.

#### 12. Correspondence: None.

- 13. <u>Public Participation</u>: Mr. Riesbeck asked about the December 11 public hearing on the TCZ. He asked if someone is opposed to the proposed changes, will this affect the process? Mr. Powell said it will depend on what the issue is, but the public hearing process allows for more input. It is possible that they could vote on the proposal that same night. Mr. Corcoran noted that there is a 15-day appeal period so they usually make regulation changes effective after that 15-day period.
- 14. Approval of Minutes October 30, 2023 Regular Meeting

**MOTION**: Erin Stavens/Joe Matteis to approve the October 30, 2023 Regular Meeting Minutes as written. Ms. Stavens, Mr. Matteis, Ms. Beebe, and Mr. Powell voted in favor. Motion carried.

### 15. Adjournment

**MOTION**: Joe Matteis/Erin Stavens to adjourn the meeting and pay the clerk at 7:33 p.m. Ms. Stavens, Mr. Matteis, Ms. Beebe and Mr. Powell voted in favor. Motion carried.

Respectfully submitted,

Annie Gentile Clerk