

Agenda
Tolland Agriculture Commission
Monday, December 4, 2023 at 7:00 p.m.
Conference Room B, 2nd Level, 21 Tolland Green, Tolland, Connecticut

1. Call to Order
2. Seat Alternate(s)
3. Public Participation
4. Additions to Agenda
5. New Business
 - 5.1. 2024 Meeting Schedule
 - 5.2. Human Services/food voucher program
 - 5.3. Farmers Market- Website & email
 - 5.4. Agricultural commission budget
 - 5.5. Discuss having a Regional Agricultural meeting (March/April)
 - 5.6. Campbell Farm
 - 5.7. Review Agricultural commission marketing materials
 - 5.8. Student liaison for the commission
6. Other Business – Staff or Commission Members
7. Approve Minutes – November 6, 2023 Regular Meeting
8. List of topics for the next meeting
9. Adjournment

2024
Tolland Agriculture Commission
Regular Meeting Schedule

January	No meeting
February	5
March	4
April	1
May	6
June	3
July	1
August	5
September	16*
October	7
November	4
December	2

The Agriculture Commission meetings will be held at 7:00 p.m. on the 1st Monday of each month unless otherwise noted. Meetings are held in the 2nd level Conference Room B of the Hicks Memorial Municipal Center at 21 Tolland Green, unless otherwise posted.

Any party needing an accommodation should contact the Development Office at 860-871-3601.

Check the Town website for meeting cancellations or special meetings.

* Meeting is not held on the 1st Monday of the month.

YEAR-TO-DATE BUDGET REPORT

FOR 2024 05								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
0001 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENC/REQ		BUDGET	USED
12800072 AGRICULTURAL COMMISSION - EXP								
12800072 733900 PROGRAM MATERIA	200	0	200	.00	.00		200.00	.0%
12800072 733905 PROPERTY MAINTE	300	0	300	.00	.00		300.00	.0%
TOTAL AGRICULTURAL COMMISSION - EXP	500	0	500	.00	.00		500.00	.0%
TOTAL GENERAL FUND	500	0	500	.00	.00		500.00	.0%
TOTAL EXPENSES	500	0	500	.00	.00		500.00	

Tolland Agriculture Commission

Tolland, Connecticut

Monday, November 6, 2023 at 7:00pm

Conference Room B, 2nd Level, 21 Tolland Green, Tolland, Connecticut

Members Present: Steven Lundgren, Sheri Sullivan, Kevin Molloy, Kerri Schneider

Others Present: David Corcoran

1. Call to Order: S. Lundgren called the meeting to order a 7:00 pm
2. Seat Alternate: no alternate was seated
3. Public Participation: no public participation
4. Additions to Agenda: no additions
5. New Business
 - 5.1 Human Services/Food voucher program- no updates at this time. Will continue discussion as new farms hopefully join the farmers market.
 - 5.2 Farmers Market- Website and email- S. Lundgren is meeting with a web designer to establish a website and an email specifically for the market. We will reach out to the market vendors once this is established.
 - 5.3 Agricultural commission budget- The budget has to be submitted by 1/4/2024, The commission will formally document our proposed budget at the December meeting. The present proposed budget is as follows-
 - \$2,500- Mowing for Campbell farm
 - \$1,000- Funds to offer "Double" benefits at the farmers market to help retain community members in town and to give our Seniors better benefits.
 - \$500- Yearly Agricultural commission budget

 - \$4,000 proposed budget.
- 5.4 Farm Viability Grant- S. Sullivan met with the town grant writer, at this time there are no grants available as the funds were used for the

Addition to budget this year-

\$10,000- To have a well installed at Campbell farm as there is presently no water source.

- flooding of farms this past spring. The commission will continue to monitor as funds become available.
- 5.5 Campbell Farm- S. Lundgren will reach out to the volunteers of Campbell farm to see where they are as far as clearing some of the brush around the barn.
6. Other Business- Staff or Commission Members- no additional business
7. Approve Minutes- October 2, 2023 Regular meeting. S. Lundgren extended the motion to approve the minutes, S. Sullivan made the motion, K. Molloy second the motion, All in favor.
8. List of topics for the next meeting
1. Human Services/food voucher program
 2. Farmers Market- Website & email
 3. Agricultural commission budget
 4. Discuss having a Regional Agricultural meeting (March/April)
 5. Campbell Farm
 6. Review Agricultural commission marketing materials
 7. Look into having a student liaison for the commission
9. Adjournment- S. Lundgren made a motion to adjourn, K Molloy second the motion. Motion was approved. Meeting ended at 7:48 pm

Next Meeting on December 4, 2023

Respectfully Submitted,

Sheri Sullivan