

**MEETING AGENDA
COMMISSION ON PEOPLE WITH DISABILITIES
ZOOM REMOTE MEETING
OCTOBER 19, 2023 - 6:30 P.M.**

- 1. Call to Order**
- 2. Public Participation**
- 3. Approval of Minutes –September 21, 2023**
- 4. Approval of 2024 Meeting Schedule**
- 5. Update in ADA Sidewalks on Tolland Green**
- 6. Debrief on Scarecrow Contest and Harvest Fair**
- 7. Progress on Survey**
- 8. Town Council Liaison**
- 9. Staff Liaison**
- 10. Future Public Presentations**
- 11. Public Participation**
- 12. Adjournment**

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**COMMISSION ON PEOPLE WITH DISABILITIES
ZOOM MEETING
MINUTES OF SEPTEMBER 21, 2023, 6:30 P.M.**

1. Call to Order - 6:30 p.m. by Susan Lucek (Chair). Present: Susan Lucek, Ron Freedman, Julie Burns, Robin Lateer, Robert Deichert, Colleen Yudichak, Randa Utter, Beverly Bellody
2. Public Participation - None
3. Approval of Minutes - Ron Freedman moved, seconded by Robin Lateer
4. Update on ADA Sidewalks on Tolland Green - Town Council has approved the plan originally proposed by the Historic Commission. Thanks to everyone. It's been a long road. Commission discussed objections to the poured concrete by the Planning and Zoning Commission. Staff and Council Liaison unsure when the project will begin but will follow up with the Commission. Will also follow up with Town Manager, Brian Foley, re: the possibility of stamped concrete. Great job. Thanks to everyone.
5. Discussion of Survey - Julie Burns distributed survey following our last meeting. Susan Lucek notes that content was great but voiced concerns about the viability of using Google Surveys as the medium. Julie notes that we need to be aware of residents who don't use technology to make sure that we are meeting everyone's needs as we capture information. It will be worth looking into a print version as well as digital. Commission members discussed Survey Monkey as a tool. Bev Bellody will discuss Survey Monkey with Bruce Watt from Recreation. Commission members agree that open ended long form questions are ideal for collecting detailed information. Susan will post poll questions to the FB page to increase engagement. Locations for physical copies of the surveys were discussed including the senior center, library and unified sports.
6. Scarecrow Contest and Harvest Fair - Harvest Fest is October 14th from 12:00-4:00. Scarecrows need to be up by October 1st. Commissioners discussed scarecrow design and agree that the wheelchair would be a good fit for the mission of the Commission. Randa Utter brought up the poor accessibility of the Town website for finding information. Susan Lucek suggested adding the information on the upcoming events to the Commission's section of the website. Randa will coordinate volunteers. Commission members will bring decorations for the booth, flowers, etc. Suggestion to make the wheelchair scarecrow holding something active like a basketball.
7. Town Council Liaison - Colleen Yudichak shared thanks for supporting the ADA walkway. Thanks to everyone for putting in the work.
8. Staff Liaison - Beverly Bellody shared that another staff person is leaving Human Services, the Assistant Director.
9. Future Agenda Items
 - Debrief on Harvest Fair and Scarecrow Event
 - Progress on the survey
 - Future Public Presentations (benefits, employment)
10. Public Participation – None
11. Adjournment – Moved by Ron Freedman, seconded by Randa Utter.

COMMISSION ON PEOPLE WITH DISABILITIES 2024 Meeting Schedule

January 18, 2024
February 15, 2024
March 21, 2024
April 18, 2024
May 16, 2024
June 20, 2024
July 18, 2024
August 15, 2024
September 19, 2024
October 17, 2024
November 21, 2024
December 19, 2024

The Commission on People with Disabilities meetings will be held on the third Thursday of each month unless otherwise noted and will begin at 6:30 p.m.

Unless advised otherwise, all meetings will be held remotely with link to meeting on agendas.

This schedule is subject to change at the discretion of the Commission. Commission on People with Disabilities meetings may be cancelled due to inclement weather or because there is no business to conduct.

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