

Agenda
Tolland Water Pollution Control Authority
Tuesday, October 17, 2023 at 6:00 p.m.
Zoom Remote Meeting

1. Begin recording
2. Call to Order
3. Public Comment (2 minute limit)
4. Operator/Staff Report
5. New Business
 - 5.1 Pump station cleaning
 - 5.2 Extra Mart discussion
 - 5.3 New sewer applications at 59 and 61 Belvedere Drive
 - 5.4 Approve 2024 meeting schedule (motion needed)
6. Old Business
7. Approval of Minutes
 - 7.1 July 18, 2023 Regular Meeting (motion needed)
8. Adjournment

To view Meeting Packet: <https://www.tolland.org/water-pollution-control-authority/pages/remote-meeting-packets-audio-recordings>

Join Zoom Meeting

<https://us02web.zoom.us/j/86986647411?pwd=M1dOayt5dzJRKzUrSjhpbnQrVkdVQT09>

Meeting ID: 869 8664 7411

Passcode: 862742

One tap mobile

+13126266799,,86986647411#,,,,*862742# US (Chicago)

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Dial by your location

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• +1 929 205 6099 US (New York)

AGENDA ITEM

5.4

2024
TOLLAND WATER POLLUTION CONTROL AUTHORITY
MEETING SCHEDULE

January	16
April	16
July	16
October	15

The Water Pollution Control Authority meetings will be held at 6:00 p.m. Meetings are held remotely via Zoom unless otherwise posted. Agendas and instructions to join meeting can be found by clicking [here](#).

Any party needing an accommodation should contact the Scott Lappen, Administrator at (860) 871-3696.

Check the Town website for meeting cancellations or special meetings.

AGENDA ITEM

7.1

**TOWN OF TOLLAND
WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING MINUTES OF JULY 18, 2023**

MEMBERS PRESENT: John Zevetchin, Chair
Vincent Stetson
Bruce Allen

OTHERS PRESENT: Scott Lappen, Public Works Director
Rob Grasis, Director, Vernon Water Pollution Control

1. BEGIN RECORDING

2. CALL TO ORDER: John Zevetchin, Chair, called the remote meeting to order at 6:10 p.m.

3. PUBLIC COMMENT: None.

4. OPERATOR/STAFF REPORT

Scott Lappen reported that everything is functioning as it should. Repairs have been made and everything is holding well.

5. NEW BUSINESS

- 5.1 New sewer connection at 64 Belvedere Drive, and
- 5.2 New sewer connection at 68 Belvedere Drive

Scott Lappen reported the two new connections at Belvedere Drive. Both have been inspected. He said there are still about 45 houses to be built in that area.

6. OLD BUSINESS

Scott Lappen said they had discussed a suggestion last month to move to meeting on a quarterly basis instead of monthly. It has been difficult at times to get a quorum and there isn't usually a lot to discuss. By moving to quarterly meetings, there may be more to discuss, and if anything major comes up in the three-month period between meetings, he can always email everyone to keep them informed.

Bruce Allen said he had no issue with moving to quarterly meetings, but the only problem would be if they missed one meeting, for example due to lack of a quorum, there would be several months between meetings. He asked in that case if they would just pick another date in the same month or perhaps the next month. Scott Lappen said they would have to meet on the next scheduled meeting. Vincent Stetson said

they could always schedule a Special Meeting if necessary. Scott Lappen agreed. Bruce said he was fine with the quarterly meetings so long as they had some flexibility if they needed it.

MOTION: Vincent Stetson/Bruce Allen to move their meeting schedule to a quarterly basis going forward. Meetings would be held in July, October, January, and April. All were in favor. Motion carried.

In other Old Business, Rob Grasis, Director of Vernon Water Pollution Control, was asked for an update on the plant upgrade.

Rob Grasis said they are still in the construction phase but they have a tentative substantial completion date in late October. They are working on the Integrated Fixed-film Activated Sludge (IFAS) system. A tank has been drained and they are scheduled to add the media to it and it should go online next week. They will be draining a second IFAS tank and will be doing the same. All major bypasses are complete and they have a couple of connections still to go into the ground, after which they will pave.

John Zevetchin asked if there is a change in the core structure. Rob Grasis said change orders are at about 4 percent and they put in contingencies for 5 percent, so he expects everything will be fine.

7. APPROVAL OF MINUTES

7.1 May 16, 2023 Regular Meeting minutes

MOTION: Vincent Stetson/Bruce Allen to approve the Regular Meeting minutes of May 16, 2023 as written. Vincent Stetson and Bruce Allen voted in favor. John Zevetchin abstained. Motion carried.

7.2 June 20, 2023 Regular Meeting minutes

MOTION: John Zevetchin/Vincent Stetson to approve the Regular Meeting minutes of June 20, 2023. John Zevetchin and Vincent Stetson voted in favor. Bruce Allen abstained. Motion carried.

8. ADJOURNMENT

MOTION: John Zevetchin/Bruce Allen to adjourn the meeting and pay the clerk at 6:20 p.m. All were in favor. Motion carried.

Respectfully submitted,

Annie Gentile
Clerk