



**TOWN OF TOLLAND
PLANNING AND ZONING COMMISSION
APPLICATION FOR SITE PLAN OR SPECIAL PERMIT APPROVAL**

PZC # _____

What are you applying for? (check one):

☐

Site Plan (new)

☐

Special Permit (new)*

☐

Site Plan Modification

☐

Special Permit Modification*

**Most special permit applications require submittal of a site plan, with no additional fee for site plan required.*

Property Information

Property Address: _____

Property Owner: _____

Zone: _____ Map/Block/Lot: _____

Applicant Information

Applicant Name: _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

Applicable Section of the Zoning Regulations which pertains to the proposed activity:

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Describe proposed buildings, site work, and use:

Please submit the following with this form:

1. The fee must be submitted to be considered a complete application.
2. 7 paper copies and a pdf of the full plans, including all items required on the plans pursuant to Zoning Regulations.
3. The check list contained in Section 20-10 of the Zoning Regulations with an explanation of any submittal requirements for which the applicant seeks a waiver.

All of the above statements and the statements contained in any documents and plans submitted herewith are true to the best of my knowledge:

Applicant Signature: _____ **Date:** _____

Property Owner Signature*: _____ **Date:** _____

*Or submit signed letter authorizing applicant to submit application on property owner's behalf.

OFFICE USE ONLY

P&Z # _____

Administration	
Town Fee:	
State DEEP Fee:	
Engineering Rev Fee:	
Form of Payment:	
Date Submitted:	
Date of Receipt:	
Legal Notice Dates:	
Date of Decision:	
Legal Notice of Decision:	
Extensions: (if any)	

Stamp:

Description:

FEE SCHEDULE FOR SPECIAL PERMITS AND SITE PLANS

Special Permits & Site Plans*

Site Plan or Special Permit

Fee for a new building or addition:

- 1,000 gross square feet or less: \$300
- 1001 to 10,000 gross square feet: \$500
- 10,001 or greater gross square feet: \$750 + \$25 for each additional 1,000 gross square feet

No new building nor building addition:

\$300 plus \$0.005 (half cent) per square foot of newly disturbed land area.

Plus State Fee: \$60

Revision of an Approved Site Plan

Fee: \$150

Plus State Fee: \$60

Multi-Family Special Permit and Site Plan

Fee: Whichever is greater: \$50 per unit OR \$1,000

Plus State Fee: \$60

Golf Course Special Permit and Site Plan

Fee: \$750 plus \$10 per acre

Plus State Fee: \$60

Removal of Earth Products

Fee:

- Less than 1,000 cubic yards (cy): \$250
- 1,001 to 50,000 cy: \$500
- 50,001 – 100,000 cy: \$1,000
- More than 100,001 cubic yards: \$2,000

Plus State Fee: \$60

Removal of Earth Products - Post Approval

Annual Map Fee: \$50

Campground

Fee: \$250 plus \$10 per campsite

Plus State Fee: \$60

Campground – Post Approval

Annual Fee: \$2 per campsite