

AGENDA

TOLLAND GREEN HISTORIC DISTRICT COMMISSION

Wednesday, September 21, 2022 at 7:00 p.m.

REMOTE MEETING

Public Hearing

1. Call to Order
2. Roll Call
3. Reading of Public Notice as appearing in Journal Inquirer
4. Consideration of Application for a COA at 94 Tolland Green for a vinyl fence on the north side of the property to be obscured by eight feet of arborvitae, boxwoods, and white pampas grass
5. Neighbor comments, both for and against
6. Close of Public Hearing

Regular Meeting

7. Call to Order
8. Consideration of COA for 94 Tolland Green by Commission, and vote thereon
9. New Business
10. Miscellaneous
11. Approval of Minutes from August 17, 2022 Regular Meeting
12. Adjournment

To View Meeting Materials:

See <https://www.tolland.org/historic-district-commission/pages/remote-meeting-packets-audio-recordings>

To Join Zoom Meeting:

If using a computer, tablet or smartphone, download Zoom app prior to the meeting.

Go to: <https://us06web.zoom.us/j/85074826188?pwd=ZlRjWi8vUzhxYkpTWElzcUgySEV1QT09>

Meeting ID: 850 7482 6188

Passcode: 09212022

Or call: 929-205-6099 and enter meeting ID 850 7482 6188

Meeting password is 09212022

If you receive an error message after entering the password:

Enter the password again.

If it does not work, click on the meeting link.

If you still cannot get into the meeting, call in.

Public Hearing

Agenda Item 3

Legal Notice
Tolland Green Historic District Commission

The Commission will hold a Public Hearing on September 21, 2022 at 7:00pm to consider an application for a Certificate of Appropriateness by Brendan West for a vinyl fence at 94 Tolland Green. This application is on-line at <https://www.tolland.org/historic-district-commission/pages/applications-pending>

Only remote participation will be allowed. Instructions to participate will be on the agenda, which will be posted by September 19th at www.tolland.org

To run once in the Journal Inquirer on September 8th & 9th

Agenda Item 4



TOLLAND GREEN HISTORIC DISTRICT COMMISSION
Application for a Certification of Appropriateness

RECEIVED
AUG 18 2022

BY: LS

Property Information

Property Address: 94 Tollard Green
Property Owner: Brendan + Meghan West
Phone Number: [REDACTED]

Applicant Information

Applicant Name: Brendan West
Applicant Address: 94 Tollard Green
Phone Number: [REDACTED] Email Address: [REDACTED]

Project Information

Type of Building: Fencing
Nature and description of work to be done as it affects exterior appearance. Attach appropriate drawing or plans giving the position of the house or structure on the site, ground plan of house with proposed addition, and all pertinent elevations showing size and style of windows, dormers, doors, exterior wall finishes, roofing material, chimneys, vents and ornamentation. (If more space needed, attach sheet to application.)

Vinyl Fence installed on north side of property
to be obscured by 8' Arbor vitis, Boxwoods,
and White Pampas Grass

Estimated Start and Completion Dates:

Start: N/A Complete: Completed

1. Attach a photograph of the existing structure or place to be changed as viewed from the street showing that portion of the structure to be altered, together with a drawing of the proposed alteration or change.
2. Application fee of \$75.00 must accompany application (make checks payable to Town of Tollard).
3. Application form, fee, plans, photograph and drawing must be submitted to Planning & Building Department. Public Hearings will be scheduled within not more than sixty-five days after the filing of an application.

Certificate of Appropriateness will expire 1 year from date of approval.

This application form and all accompanying plans and materials are accurate and complete:

Applicant Signature: [Signature] Date: 8/11/22
Property Owner Signature: [Signature] Date: 8/11/22

-----OFFICE USE ONLY-----

Received & Fee Paid:	<u>\$75.00 cash</u> <u>8/16/22 LS</u>	Hearing Scheduled:	<u>9/21/22</u>
Hearing Advertised:		Action:	
Notice of Action to Applicant:		HDC Due Date:	<u>10/15/22</u>





Regular Meeting

Agenda Item 8

Agenda Item 11

MINUTES TOLLAND GREEN HISTORIC DISTRICT COMMISSION
Wednesday, August 17, 2022 at 7:00 p.m.
REMOTE MEETING

Public Hearing

1. Call to Order at 7:03 PM by Chair Jodie Coleman-Marzialo
2. Roll Call: Jodie Coleman-Marzialo, Chair; Rod Hurtuk, Vice-Chair; Kathy Bach, Clerk; Ann Deegan (arr. at 7:13 PM); Mike McGee (seated at 8 PM)
Guests: Dr. Mitchell Doucette (applicant), John Hughes (neighbor), Jeff Kelly (neighbor), Brendan West (neighbor)
3. Reading of Public Notice as appearing in Journal Inquirer by the Clerk
4. Consideration of Application for a COA at 100 Tolland Green for a fence:
Applicant amended the submitted black vinyl chain link fence application to show picket fencing along the street/west facing portion of the request.
5. Neighbor comments: John Hughes was favorable
6. Close of Public Hearing at 7:14 PM Motion by K. Bach, 2nd R. Hurtuk, Vote Unanimous

Regular Meeting

7. Call to Order at 7:15 PM
8. Consideration of COA for 100 Tolland Green by Commission, and vote thereon
Motion to grant a COA for a combination picket and vinyl chain link fence at 100 Tolland Green.
The picket section to be painted white within a year, by K. Bach, 2nd R. Hurtuk, Vote Unanimous
9. Old Business
9.1 The three (3) requested historic streetlights in Historic District are in the budget
10. New Business
10.1 Commission discussed how best to fill the current vacancy and maintain the balance of talent on the commission and the balance between 'on Green' neighbors and Tolland neighbors. It was agreed that the new alternate should be an 'off-Green' neighbor. The Historical Society will be asked for interested alternate volunteers, especially in the area of historic architecture. An experienced alternate is interested in the vacant commission seat.
Motion to advance Celeste Senechal from Alternate to full position and send this recommendation to the Town Council for approval
by K. Bach, 2nd R. Hurtuk, Vote Unanimous
10.2 Discuss enforcement action at 94 Tolland Green – this item needs a public hearing and request arrived too late to advertise for one. This was explained to Mr. West and it is understood that the item will appear on the 9/21 Agenda.
11. Miscellaneous
11.1 Discussion and review guidelines packet will take place later in the fall now that Laura Smith is back from leave. Commissioners should prepare. Available here:
<https://www.dropbox.com/s/vqmt7fr5ydbhey1/TGHDC%20Design%20Guidlelines%20Draft.pdf?dl=0John>
11.2 John Hughes HDC asked about a pergola and a privacy fence or wall he's considering. The pergola location is not within view of a public way and makes it unnecessary to apply for a COA. The proposed location of the fencing/wall is in public view. Mr. Hughes is undecided as to the

materials and specific location, but he does know of the need for a COA when he's ready to submit.

11.3 Town Council received a communication about expanding the Veteran's Memorial on the Green. Katie Murray, the TC Liaison shared the information. Comments included that the current landscaping needs to be attended to and the old Holiday/Christmas Tree was scheduled to be removed in 2005 or 2006.

11.4 The Chair reported that Mr. Jick's painter will be painting the lattice fence once he recovers from Covid. Mr. Jick indicated his intention to move plantings to further block the fence after it's painted in his conversation with the Chair, as reported by her.

11.5 Mrs. Bach asked about the MOA meeting with the Council and other parties. The Chair will follow up with the TC.

Mike McGee seated at 8 PM

12. Motion to approve Minutes from July 20, 2022 Regular Meeting by M. McGee, 2nd R. Hurtuk, Vote Unanimous

13. Motion to Adjourn by K. Bach, 2nd R. Hurtuk, Vote Unanimous

Respectfully Submitted,

Kathleen W. Bach