

# AGENDA

## TOLLAND GREEN HISTORIC DISTRICT COMMISSION

Wednesday, July 29, 2020 at 7:00 p.m.

### REMOTE SPECIAL MEETING

#### Public Hearings

1. Call to Order
2. Roll Call
3. Reading of Public Notice as appearing in Journal Inquirer
4. 51 Tolland Green
  - 4.1 Consideration of Application of COA for replacement windows.
  - 4.2 Neighbor comments, both for and against
  - 4.3 Close of Public Hearing
5. 43 Tolland Green
  - 5.1 Consideration of Application for a COA for a freestanding sign and wall mounted sign
  - 5.2 Neighbor comments, both for and against
  - 5.3 Close of Public Hearing

#### Special Meeting

1. Call to Order
2. New Business
  - 2.1 Determination of COA for 51 Tolland Green and vote thereon
  - 2.2 Determination of COA for 43 Tolland Green and vote thereon
3. Approval of Minutes from June 17, 2020 Regular Meeting
4. Adjournment

#### To View Meeting Materials:

See <https://www.tolland.org/historic-district-commission/pages/remote-meeting-packets-audio-recordings>

#### To Join Zoom Meeting:

If using a computer, tablet or smartphone, download Zoom app prior to the meeting.

Go to: <https://zoom.us/j/4325402030?pwd=NIJjOFVaemZHckpjQS9uOHoxN203UT09> and enter meeting ID 432 540 2030

Password: 12345

Or call: 646-876-9923 and enter meeting ID 432 540 2030

Meeting password is 12345

**Legal Notice**  
**Tolland Green Historic District Commission**

The Commission will hold two Public Hearings at a Special Meeting on July 29, 2020 at 7:00PM.

1. **51 Tolland Green:** to consider an application for a Certificate of Appropriateness by Tolland Board of Education to install 14 replacement windows
2. **43 Tolland Green:** to consider an application for a Certificate of Appropriateness by Bob Stewart for the United Congregational Church for a freestanding sign and a wall sign.

These applications are online at: <https://www.tolland.org/historic-district-commission/pages/applications-pending> Only remote participation will be allowed. Instructions to participate will be on the agenda, which will be posted by July 22, 2020 at [www.tolland.org](http://www.tolland.org).

To run once in the Journal Inquirer on July 22, 2020.



**TOLLAND GREEN HISTORIC DISTRICT COMMISSION**  
**Application for a Certification of Appropriateness**

**Property Information**

Property Address: 51 Tollard Green  
Property Owner: Tollard Board of Education  
Phone Number: 860-870-6850

**Applicant Information**

Applicant Name: Peter Sztaba - Facilities Director  
Applicant Address: 51 Tollard Green  
Phone Number: 860-207-2331 Email Address: psztaba@tollard.k12.ct.us

**Project Information**

Type of Building: Board of Ed Office  
Nature and description of work to be done as it affects exterior appearance. Attach appropriate drawing or plans giving the position of the house or structure on the site, ground plan of house with proposed addition, and all pertinent elevations showing size and style of windows, dormers, doors, exterior wall finishes, roofing material, chimneys, vents and ornamentation. (If more space needed, attach sheet to application.)  
Change out (14) double-hung window and storm windows and replace with weathershield wooden sash replacement kits. Windows to stay white, will be wood and will have 6/6 divider list/grilles to match existing. See attached

Estimated Start and Completion Dates: Info.  
Start: August 2020 Complete: End of August 2020

1. Attach a photograph of the existing structure or place to be changed as viewed from the street showing that portion of the structure to be altered, together with a drawing of the proposed alteration or change.
2. Application fee of \$75.00 must accompany application (make checks payable to Town of Tollard).
3. Application form, fee, plans, photograph and drawing must be submitted to **Planning & Building Department**. Public Hearings will be scheduled within not more than sixty-five days after the filing of an application.

This application form and all accompanying plans and materials are accurate and complete:

Applicant Signature: Peter Sztaba Date: 7/15/2020  
Property Owner Signature: duly authorized Date: 7/15/2020

**OFFICE USE ONLY**

Received & Fee Paid:	<u>MUNICIPAL-WAIVED</u>	Hearing Scheduled:	<u>7/29/2020</u>
Hearing Advertised:	<u>7/22/2020</u>	Action:	
Notice of Action to Applicant:			





### Heavy Duty Protection You Can Count On

Sash exteriors feature low-maintenance, heavy-duty extruded aluminum cladding that resists denting, dimpling, fading and chalking far better than thinner roll-formed aluminum exteriors found on many other brands of windows.

### Weather Stripping

Both sash feature double weather stripping that provides a strong, positive seal for greater resistance to air and water infiltration.

### Everything You Need To Get Started

Tilt sash replacement kits include two sash with sash lock and keeper, two jamb liners with calibrated balances, eight jamb liner brackets with stainless steel screws, two vinyl sash stops and a head parting stop and weather strip.



### INSTALLATION INSTRUCTIONS



**STEP 1:** Remove the old sash by taking out the inside stop mouldings from the side jambs using a pry bar or putty knife.



**STEP 2:** Cut out all cords and weights. Remove the bottom sash first, then the top sash.



**STEP 3:** Prepare the frame by positioning the brackets for the vinyl jamb liner about 4" from the top and bottom. Secure in place.



**STEP 4:** Install the vinyl jamb liner by placing the foam gasket at the top of each liner, place against brackets and snap in.



**STEP 5:** Install the sash by holding the top sash at 90 degrees and level with the cams in the vinyl jamb liner. Engage the corner pins and tilt the sash upright in the vinyl track while sliding the sash down. Repeat with the bottom sash.

# Tilt Sash Replacement Kits

Weather Shield® Premium Windows



## Tilt Sash Replacement Kits

Tilt Sash Replacement Kits from Weather Shield® can breathe new life into older windows with standard and custom sizes that precisely fit existing window frames. These sash replacement kits are easy to install with minimal disturbance to the surrounding wall trim, wallpaper or paint. Plus, their unique tilt-in sash design allows for easier cleaning of both glass surfaces from inside your home. That's something that's not often seen on sash replacement kits offered by other manufacturers.



**Zo·e·shield** is unlike any glass system in the world. It delivers the most energy efficient result you can achieve from the newest glazing technologies. And that means unparalleled performance in lowering energy use and utility bills, preventing sun damage and protecting the environment. Our exclusive Zo·e·shield glazing system features multiple layers of Low E coatings that reflect heat and optimize home heating/cooling systems. To see how you can save up to 30% on your energy bills, go to [zoeshield.com](http://zoeshield.com) and click the "Save Money" icon.



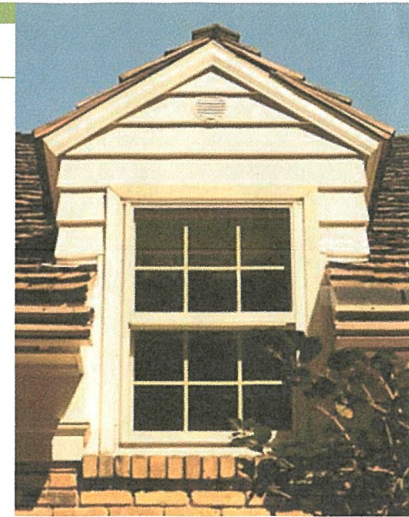
<b>Zo·e·shield 6</b> <ul style="list-style-type: none"> <li>• One pane of glass and one laminated pane</li> <li>• One EasyCare surface</li> <li>• One multi-layer Low E coating</li> <li>• One inert gas-filled insulating airspace</li> <li>• One Real Warm Edge Spacer</li> </ul>	
<b>Zo·e·shield 5</b> <ul style="list-style-type: none"> <li>• Two panes of glass</li> <li>• One EasyCare surface</li> <li>• One multi-layer Low E coating</li> <li>• One inert gas-filled insulating airspace</li> <li>• One Real Warm Edge Spacer</li> </ul>	
<b>Insul Low E<sup>2</sup> with Argon gas</b> <ul style="list-style-type: none"> <li>• Two panes of glass</li> <li>• One Low E<sup>2</sup> surface</li> <li>• One Argon gas-filled insulating airspace</li> <li>• Warm Edge Spacer</li> </ul>	
<b>Insul Low E<sup>2</sup></b> <ul style="list-style-type: none"> <li>• Two panes of glass</li> <li>• One Low E<sup>2</sup> surface</li> <li>• One insulating airspace</li> <li>• Warm Edge Spacer</li> </ul>	

## DIVIDED LITE PROFILE OPTIONS

Give your home its own distinctive look with a choice of Simulated Divided Lite (**SDL**), aluminum airspace or removable wood perimeter grilles in an array of shapes and sizes, including specialty and custom grille patterns.



Additional grille options not shown include: 5/8" Flat Aluminum Airspace Bar, 11/16" Sculptured Aluminum Airspace Bar, 15/16" Sculptured Aluminum Airspace Bar, 5/8" Wood Perimeter Bar, 7/8" Wood Perimeter Bar, and 1-3/8" Wood Perimeter Bar.



## EXTERIOR COLORS

Weather Shield's exclusive Accentuals™ Distinctive Colors & Finishes program offers a choice of eight standard (shown below) and 47 designer colors, or any custom color under the sun. Eight anodized aluminum exterior finishes are also available.

### 8 STANDARD COLORS\*



### 8 ANODIZED ALUMINUM FINISHES\*



\*Exterior colors shown may not be actual representations. Actual color samples are available upon request.

## UNRIVALED INTERIOR WOOD CHOICES

Unlike other window manufacturers that offer few interior wood options, or choices that are actually thin veneers, Weather Shield's exclusive Custom Wood Interiors Collection® includes eight wood species that are machined from solid wood. This makes it easy to elegantly complement cabinets, furniture, floors and trim throughout your home.



The color and grain of natural wood varies. Color and grain shown may not be actual representations. Samples are available upon request.

## HARDWARE OPTIONS

Sash replacement kits offer all-metal hardware that's available in a choice of seven of today's most popular finishes.



Tilt Sash Lock



Tilt Sash Release



[www.weathershield.com](http://www.weathershield.com)

DEALER IMPRINT AREA























**TOLLAND GREEN HISTORIC DISTRICT COMMISSION**  
**Application for a Certification of Appropriateness**

**Property Information**

**Property Address:** 43 Tollard Green

**Property Owner:** United Congregational Church of Tollard

**Phone Number:** 860-604-6899

**Applicant Information**

**Applicant Name:** Bob Stewart on behalf of UCC Tollard

**Applicant Address:** 58 Hartford Turnpike Tollard, CT 06084

**Phone Number:** 860-604-6899 **Email Address:** stewartappraisal@comcast.net

**Project Information**

**Type of Building:** free standing & wall sign at church building

Nature and description of work to be done as it affects exterior appearance. Attach appropriate drawing or plans giving the position of the house or structure on the site, ground plan of house with proposed addition, and all pertinent elevations showing size and style of windows, dormers, doors, exterior wall finishes, roofing material, chimneys, vents and ornamentation. *(If more space needed, attach sheet to application.)*

Install new free standing sign in side / front yard to replace current  
freestanding sign. Install new wall sign in place of current temporary wall sign.

**Estimated Start and Completion Dates:**

**Start:** as soon as all approvals **Complete:** one month of approvals  
are obtained

1. Attach a photograph of the existing structure or place to be changed as viewed from the street showing that portion of the structure to be altered, together with a drawing of the proposed alteration or change.
2. Application fee of \$75.00 must accompany application *(make checks payable to Town of Tollard)*.
3. Application form, fee, plans, photograph and drawing must be submitted to **Planning & Building Department**.  
Public Hearings will be scheduled within not more than sixty-five days after the filing of an application.

This application form and all accompanying plans and materials are accurate and complete:

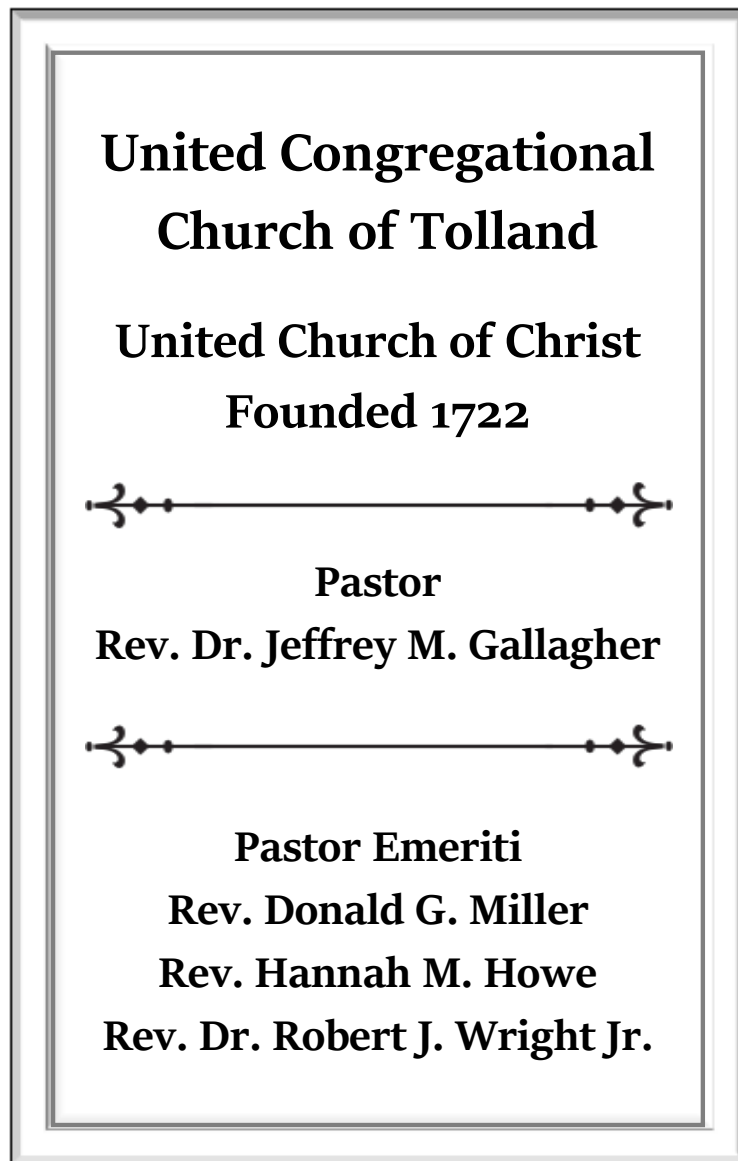
**Applicant Signature:** Robert G Stewart **Date:** 7-16-2020

**Property Owner Signature:** Dave Grant Trustee **Date:** 7-16-2020

**OFFICE USE ONLY**

Received & Fee Paid:	<u>7/16/2020</u>	Hearing Scheduled:	<u>7-29-2020</u>
Hearing Advertised:	<u>7/22/2020</u>	Action:	
Notice of Action to Applicant:			





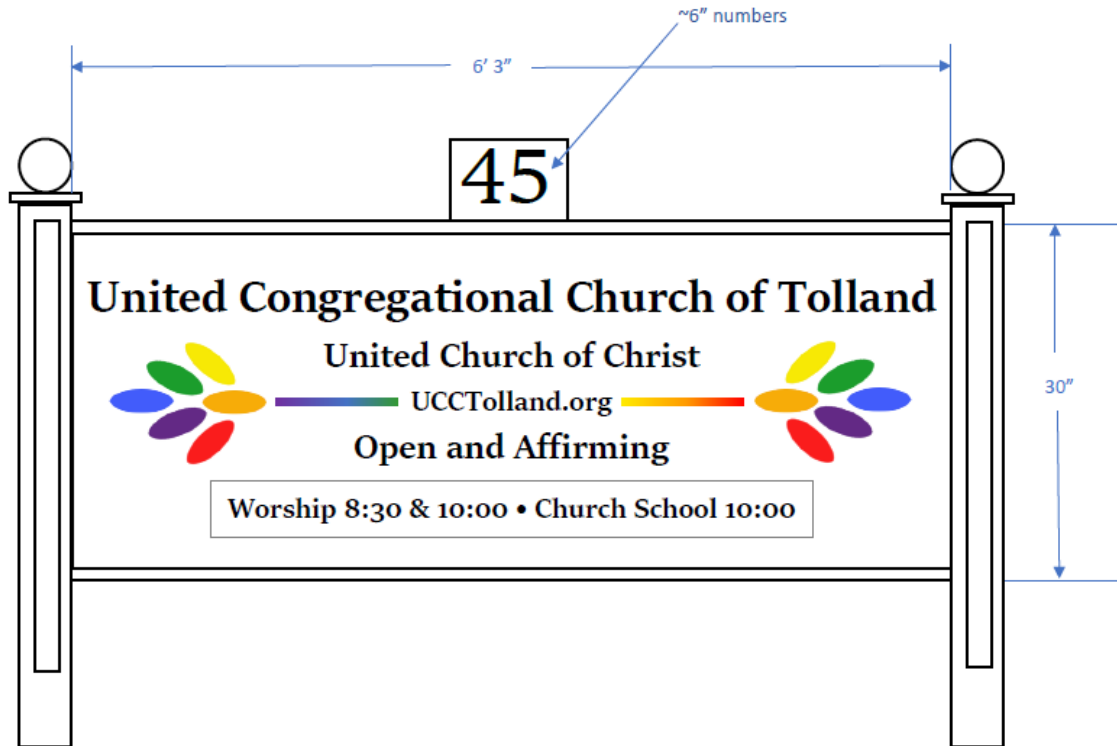
This sign will go on column to the right of the doors where the current temporary sign is as seen on the photograph on the next page.

The sign will be 27 inches wide and 42 inches tall including the frame so as to fit on the 28 inch wide column. This is 1 inch wider than the temporary sign that is on the wall with only a black line frame instead of a defined frame as requested by the Historic District Commission for the temporary sign.





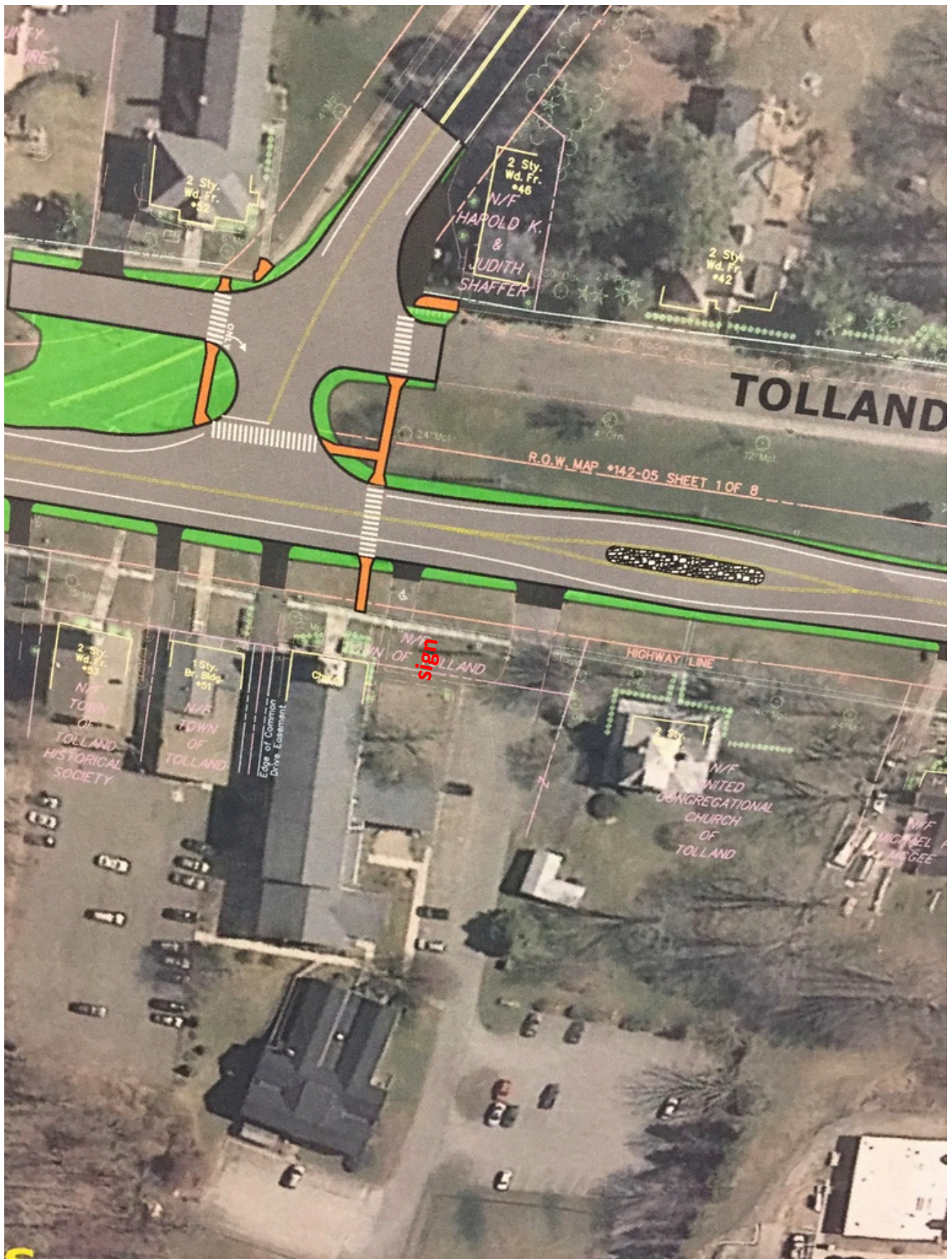
This new freestanding sign will go on the side yard between the church and the church driveway as shown on the aerial shot on the next page and then in the property photographs on the following pages. The sign will be halfway between the two new paver sidewalks that run along the parking lot and along the church to the Town granite sidewalk. The sign will have low level thin LED lighting similar to the one picture below under the top border frame below the 45 that will be hidden from view.















In above photo will be other side of lamp post and in below photo will be on other side of telephone pole. There will be landscaping wood chips and low shrubs around sign.

