TOWN OF TOLLAND



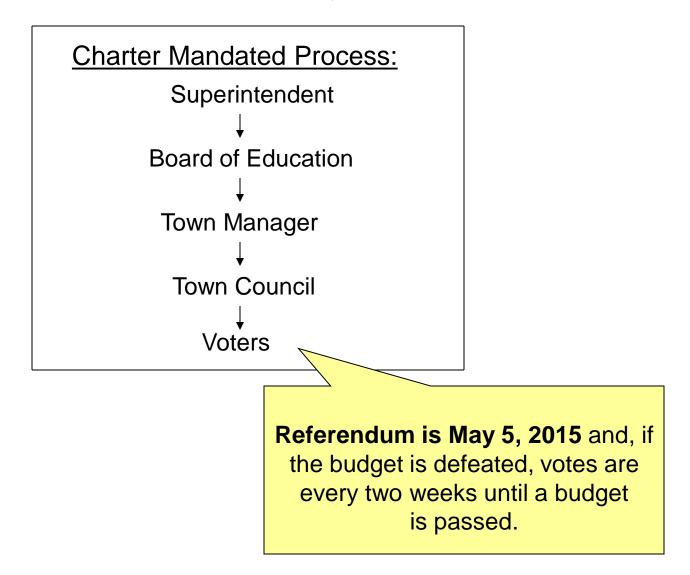
FY 2015-2016 BUDGET PRESENTATION

As Proposed by Town Manager, Steven R. Werbner

March 26, 2015

BUDGET PROCESS

Development of the budget begins in October with the preparation of the Board of Education request and culminates in May with the Town Referendum.



Public Meetings to Date on Budget

Capital Budget Public Hearing – February 19, 2015

Joint Meeting of Town Council/Board of Education – March 3, 2015

Budget Review Sessions with Town Council – March 12, 18 & 24, 2015

Public Hearing on Manager's Proposed Budget – March 26, 2015

Upcoming Meetings

Town Council finalizes Budget – March 31, 2015

Annual Budget Presentation Meeting at THS Auditorium – April 23, 2015 @ 7:30 p.m.

Budget Presentation at Senior Center – April 27, 2015 @ 12:30 p.m.

Budget Referendum -- May 5, 2015

What is a Budget?

• A **financial plan** with sets of priorities and direction that the Town Officials, Town Council and residents believe accurately reflects the most important needs of the Town operations.

 In terms of the Board of Education, the Town Manager and Town Council, by State law, can only determine a bottom line number. The allocation of resources is the sole prerogative of the Board of Education.

TOWN MANAGER'S BUDGET GOAL FOR FY2015-16

Produce a budget that takes into consideration the expenses of all Town Departments and available revenues and is realistic in light of the economic times and can be sustainable in the future Town and Board of Education Services are of the highest quality, yet our cost for such services are in most cases lower than other comparable municipalities.

Tolland compared to State Averages for the 66 Towns with Populations between 10,000-30,000 as of 6/30/13 Source of Information – State Office of Policy & Management

Category	Tolland	State Average
Population	14,915	18,759
Equalized Net Grand List	\$1,781,574,139	\$3,010,118,845
Equalized Mill Rate	21.80	17.88
Education Expenditures	\$40,346,946	\$45,547,838
Town Expenditures	\$15,824,571	\$23,981,102
Total Expenditures	\$56,171,517	\$69,528,940
Annual Debt Service	\$4,974,766	\$4,909,209
Per Capita Income	\$43,846	\$37,892
Median Household Income	\$103,869	\$69,461

LOCAL FINANCIAL CONCERNS GOING FORWARD

The outcome of the review of the Governor's Budget by the State Legislature.

At risk:

- Municipal Aid
- Funding for Resident Troopers
- Funding for Tolland County Mutual Aid
- Increased cost for monitoring storm water impacts
- New costly unfunded mandates
- Motor vehicle tax revenue

Revenues

	2012/13	2013/14	2014/15	2015/16*
State/Federal Grants	\$ 720,747	\$630,667	\$624,942	\$630,480
Investment Income	48,632	46,000	65,000	60,000
Licenses, Permits & Fees	224,800	214,926	229,100	352,600
Charges for Current Services	366,902	383,839	381,480	341,737
Education Grants	10,976,694	10,927,736	11,038,424	11,016,361
Total	\$12,337,775	\$12,203,668	\$12,338,946	\$12,401,178

*Estimated revenues at this time subject to change as the budget process proceeds.

Expenditures

	2011/12	2012/13	2013/14	2014/15	2015/16
Town	1.36%	.74%	.58%	4.12%	1.91%
BOE	2.53%	3.00%	1.00%	3.13%	2.98%
Townwide		1.85%	.94%	2.57%	2.68%

Grand List Growth

2011/12	2012/13	2013/14	2014/15	2015/16
1.10%	.89%	.20%	.39%	-3.51%
\$406,355	\$336,785	\$78,363	\$154,672	-\$1,418,664

Mill Rate Increase

2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
34**	No Change	.84	.20	.86	2.31**

**Revaluation year – The recommended mill rate increase is greatly impacted by the reduced Grand List.

Town Revenues 2015 - 2016

PROJECTED DECREASES/INCREASES FOR 2015/2016 FROM NON-TAX REVENUE SOURCES

(DECREASES)/INCREASES:

State Aid for Education		(22,063)
• ECS	(16,388)	
Transportation	(5,353)	
Adult Education	(322)	
Non–Education State and Federal Grants		5,538
• Mashantucket Pequot	3,461	
 MSRA: Municipal Projects 	5,061	
• PILOT State – Owned Property	6,806	
Bond and Interest Subsidy	(12,990)	
Miscellaneous Grants	5,200	
Town Clerk Preservation Grant	(2,000)	
Interest Income/Other Revenue		(5,000)
Licenses, Permits & Fees	123,500	
Charges for Current Services		(39,743)
NET REVENUE INCREASE		\$62,232

			1		NEW	DWEL	LING ST	ART CH	ART					
		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
2000		8	7	13	13	11	8	10	6	11	12	9	5	113
2001		6	4	7	6	8	16	6	12	6	5	5	11	92
2002		11	10	8	7	11	10	5	11	6	7	4	8	98
2003		6	9	8	7	7	9	9	11	5	7	8	9	95
2004	single family	7	4	9	4	12	4	2	6	6	8	7	4	73
	active adult		3	4	2					4		1		14
	apartments													
2005	single family	4		5	5	3	6	6	5	2	5	4	5	50
	active adult		1		1		2			2		2	1	9
	apartments				12 units		12 units	24 units						48 units - 4 bld
2006	single family	2	2	5	5	3	4	2	2	4	3	4	2	38
	active adult	4	2	1	3		3	1	3		1	1		19
	apartments													
2007	single family		2		4	4	3		12	8	5	1	3	42
	active adult				3	2			2					7
	apartments						8 units				8 units			16 Units-2 bld
2008	single family	0	2	3	3	0	0	1	0	3	3	0	1	16
	active adult						1						1	2
2009	single family	1									2	2	0	5
	active adult	1			1									2
2010	single family	0	1	0	0	2	1	1	1	0	0	0	1	7
2011	single family	0	0	1	1	0	0	1	3	1	0	0	0	7
2012	single family	0	1	1	0	0	0	0	1	2	0	1	2	8
2013	single family	0	0	1	0	1	0	2	2	1	0	1	3	11
2014	single family	1	1	3	1	0	0	6	3	0	3	0	1	19
	multi-family								2 units					2
2015	single family	0	0											0
	active adult													0
	multi-family													0

Fund Balance

An amount of \$250,000 from Fund Balance is recommended to be used as a revenue.

Rating agencies recommend that Fund Balance percentage for towns with a AAA credit rating be in a range of 10%-15% of operating expenditures. At June 30, 2014 Unassigned Fund Balance was 12.4% and estimate year end Unassigned Fund Balance to be at 12.26%.

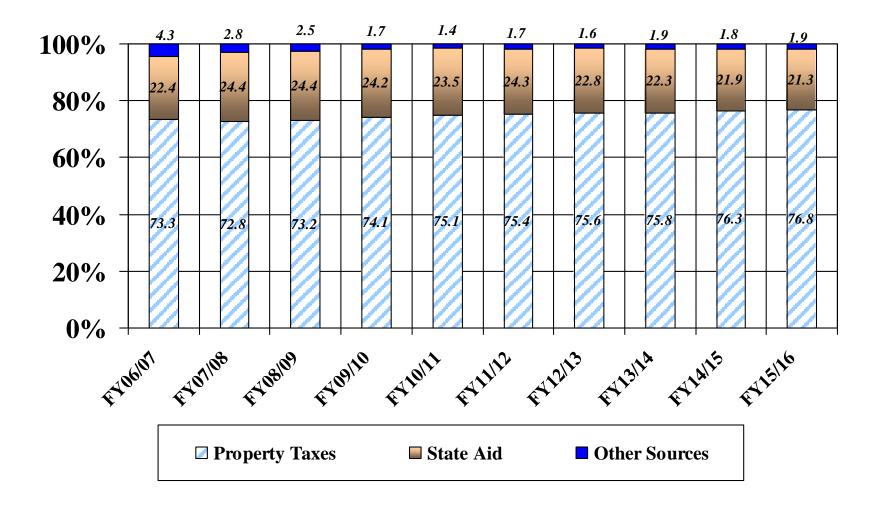
This is not a "revenue source" that should be relied upon in the future. This is a one time use of funds that may not be able to be duplicated in future years.

UNASSIGNED FUND BALANCE

2015 estimated*	\$6,987,473	12.26%
2014	\$7,053,690	12.4%
2013	\$6,649,387	11.77%
2012	\$6,588,695	11.82%
2011	\$6,209,332	12.09%
2010	\$5,884,614	11.60%
2009	\$5,755,314	11.40%
2008	\$5,175,165	10.9%
2007	\$4,386,381	9.1%
2006	\$4,336,381	9.7%
2005	\$3,906,752	9.3%
2004	\$3,516,564	9.0%
2003	\$3,082,745	8.2%

* Includes assumption of use budgeted Fund balance

TRENDS IN GENERAL FUND REVENUE SOURCES



REVALUATION

The Town's Assessor, Jason Lawrence, has recently completed the State mandated revaluation in-house saving the Town thousands of dollars in the process. A revaluation does not raise revenue, it redistributes the tax burden based on the current value of the property. It has been five (5) years since the last revaluation. During that time the real estate market has been changing with increases to some properties and decreases to others. As a result this may cause inequities in values. Eighty nine percent (89%) of the properties in Tolland have decreased in value between 1%-10% due to market forces over the five year period of time. In total the Town's Grand List of taxable property declined by 3.51% or a loss of \$1,418,664 in actual tax dollars. In comparison, Coventry, which is on the same revaluation cycle, had a decline of approximately 7% in their Grand List. With a decline in the Grand List a corresponding increase in the mill rate must occur in order for there to be sufficient tax dollars to fund current and/or future budgetary expenses. The final impact of the revaluation on each homeowner will vary greatly depending on your new assessment, the value of any cars owned and the mill rate established by the Town Council. On our website, www.tolland.org, you can find a tax calculator that will allow you to determine the impact of the revaluation and this budget on your property tax payments.

REVALUATION continued

Each year as part of this budget message I show the tax impact to the average low-middle-higher assessed homes. Due to the Revaluation and change in assessments this becomes more difficult to show. In 2014-15 fiscal year (current fiscal year) the assessment for the average low-middle-high assessment is \$121,972-\$196,130-\$375,384. After Revaluation the average assessment for those same homes decreased to \$117,093-\$188,285-\$360,369. Using the middle valued home which saw on average a decrease of four percent (4%) in property value, the impact of a mill rate of 33.36 is a \$191.35 increase in property taxes.

Further examples of the impact of Revaluation:

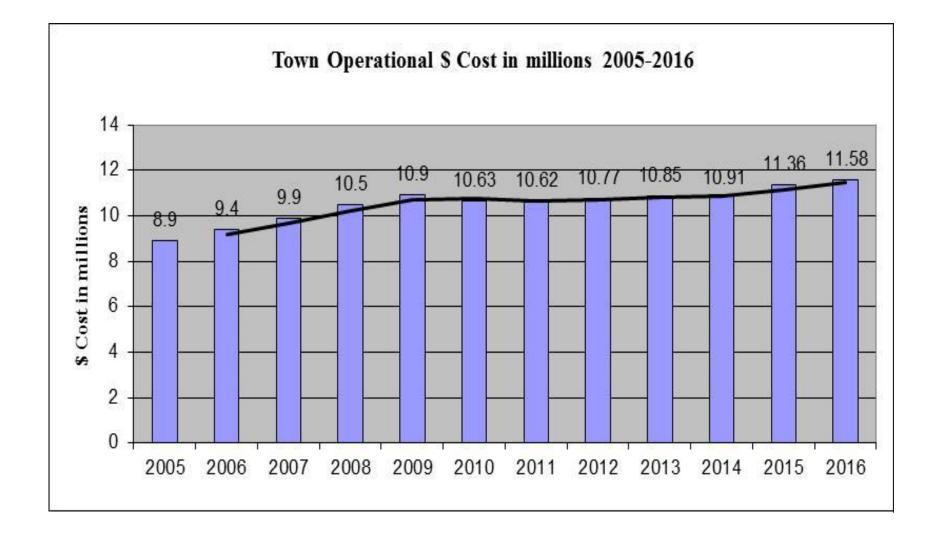
Net Grand List 2013 (used to set FY 14/15 mill rate) Net Grand List 2014 (used to set FY 15/16 mill rate) Overall average percentage decrease		,300,921,026 ,255,231,338 -3.51%
EXAMPLE: Current Year = FY 14/15		
Assessed Value as of Oct. 1, 2013	\$	196,130.00
FY 14/15 mill rate		.03105
FY 14/15 total property taxes (196 x 31.05)	\$	6,089.84
Scenario #1		
2014 Reval Assessed Value (no change)	\$	196,130.00
FY 15/16 mill rate		.03336
	\$	6,542.90
Change in property tax versus current year	\$	453.06
Scenario #2 —		
2014 Reval Assessed Value (based on a decrease of 4%)	\$	188,285.00
FY 15/16 mill rate		.03336
	\$	6,281.19
Change in property tax versus current year	\$	191.35
Scenario #3 —		
2014 Reval Assessed Value (based on a decrease of 8%)	\$	180,439.00
FY 15/16 mill rate		.03336
	\$	6,019.45
Change in property tax versus current year	\$	(-70.39)
Scenario #4 —		
2014 Reval Assessed Value (based on a decrease of 10%)	\$	176,517.00
FY 15/16 mill rate	_	.03336
	\$	5,888.61
Change in property tax versus current year	\$	(-201.23)

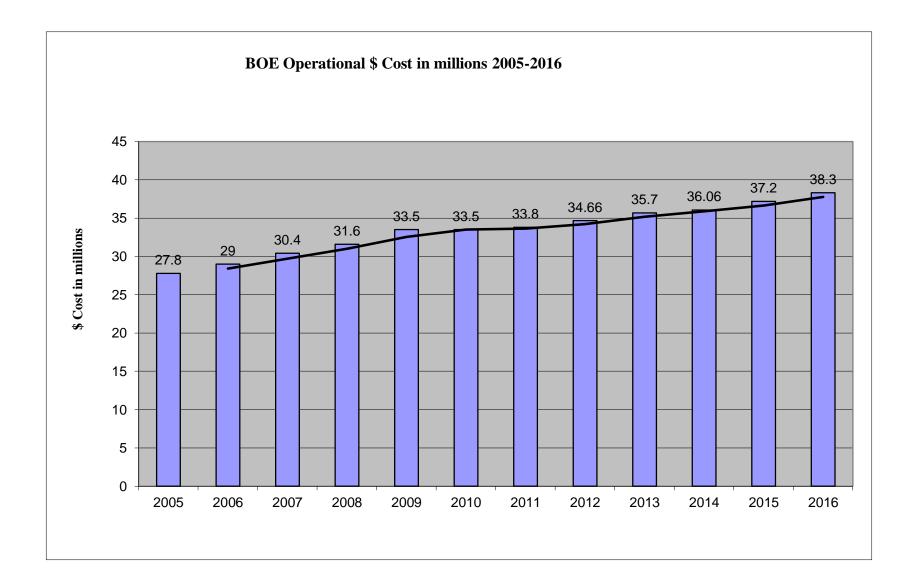
Expenditures

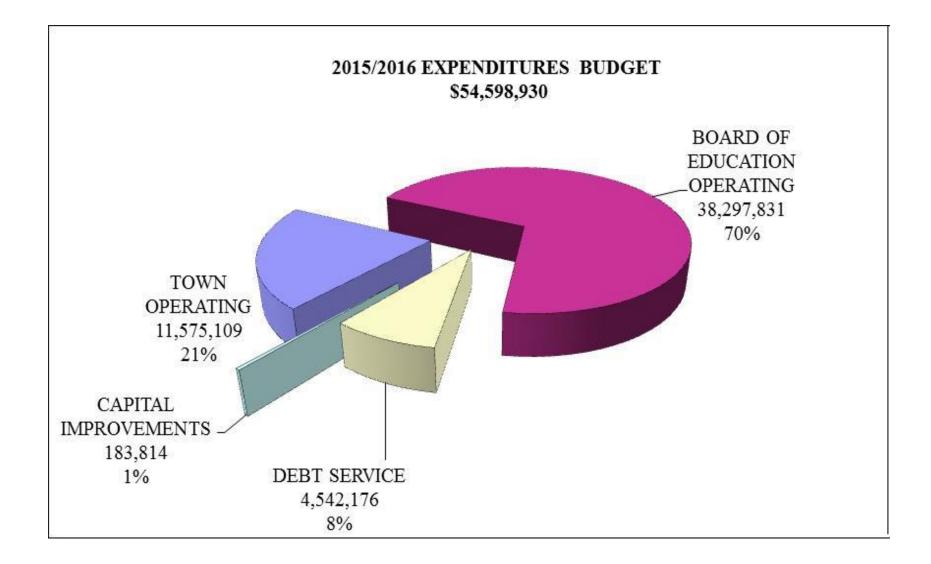
EXPENDITURE SUMMARY

Category	Adopted 14/15	Recommended 15/16	Dollar Change	Percentage Change
Town Depts.	11,357,619	11,575,109	217,490	1.91%
Capital Expenditures	86,456	183,814	97,358	112.61%
Debt Service	4,542,176	4,542,176	-0-	0%
Board of Education *	37,189,581	38,297,831	1,108,250	2.98%
Grand Total	\$53,175,832	\$54,598,930	\$1,423,098	2.68%

*After preparation of the budget we received favorable diesel fuel bids. This saved the Board of Education \$22,000. I would recommend reducing the Board of Education by that amount and increasing the snow budget by a similar amount to reflect the increased cost of overtime and salt used to address school parking lot winter needs.







Town Expenditure Drivers

- Insurances \$6,277
- Salaries \$264,504
- Utilities \$61,478
- Street Sweeping \$26,000
- Revaluation \$20,000 (1/5 of the next full physical revaluation)
- Technology Support & Improvements \$33,414
- Capital Improvements \$97,358

Expenditure Revisions

- Include contractual Street Sweeping \$26,000
- Begin budgeting for next full revaluation \$292,500 (This amount is reduced by \$60,000 due to savings realized from doing current revaluation in house)
- Eliminate a Sergeant and one Trooper from the Resident State Trooper Program to affect cost increases resulting from funding changes
- Transfer funding for 80% of one State Trooper to BOE for School Resource Officer Program if there is no change in the 70/30 State/Town funding arrangement. The 20% is eliminated from the Manager's recommended budget if the Town has to absorb 100% of the cost of the Resident Troopers.

FY 2015-2016 Budgeting Goals

Achievements (Town Only)

- Expansion of the Library into the Hicks Gymnasium area.
- Expansion and renovation of the Highway Garage.
- Development of a cooperative Facility Management arrangement with the Board of Education.
- Implementation of the Town's Five-Year Technology Plan.
- Enhance the capabilities of Public Safety's ability to address State mandated inspections of property with the creation of a Full-Time Deputy Fire Marshal position.
- The conversion of the former Parker School to 37 units of Elderly Housing.

Board of Education

The recommended funding level for the Board of Education is \$38,297,831 or 2.98% over current year budgeted amounts. The total dollar increase is \$1,108,250.

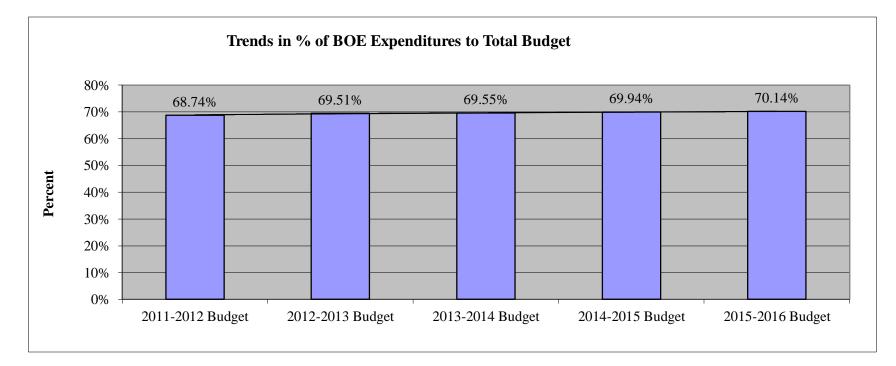
Any decrease in the BOE budget from that originally recommended by the BOE has been achieved without impacting the Superintendent of Schools recommended education plan. The decrease from the 3.44% originally requested by the BOE to the 2.98% I am recommending was achieved through more recent estimates regarding insurance liabilities and funding for post employment benefits.

Town's Commitment to Education

The Town has a strong ongoing <u>Commitment to Education</u>

70.14% of every tax dollar spent goes toward

funding education. More of our limited dollars are each year spent for education.



Tolland Public Schools

- District Priorities
- TPS Budget
- Returns
- Looking forward

Superintendent / District Priorities

Focus on Literacy

- Well articulated and aligned curriculum
- High quality, well-vetted programs (Writers Workshop)
- Corresponding professional development
- Personnel and budgetary support

Focus on Math

- Well articulated and aligned curriculum
- High quality, well vetted programs (*Math in Focus Singapore Math*)
- Corresponding professional development
- Personnel and budgetary support

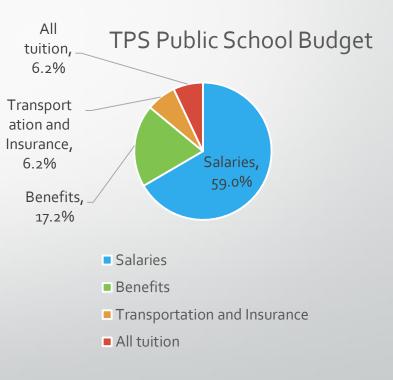
A Relentless focus on Curriculum Development

- Carefully designed
- Emphasizing high rigor, comprehensive coverage of content and skills
- Aligns with the COMMON CORE
 - Paced appropriately

TPS Budget

Conservative, lean, and effective

- 3.44% increase reduced to a 2.98% increase through insurance rate adjustments
- Responds to declining enrollment
- Contains a downward adjustment in the workforce: 15 staff positions
 - Details contained in the Town Manager's Budget



Some returns

Improved Calendar

- More considerate of parents work and time needs (fewer half days)
- More professional development days at an lower overall cost (181 school days, 7 PD)
- Front loaded and more effective Professional Development model

• <u>Superior Math Instruction, Professional Development & Support</u>

- More competitive math program (Singapore Math)
- Consistency in Math Instruction (replacing 3 separate programs with one research based, consistent, and rigorous program)

Superior Language Arts Instruction, Professional Development & Support

• Columbia University : Writers Workshop (2015) and Readers Workshop (2016/2017)

Moving FORWARD

This Budget set the stage for multi-year planning

- Organized Vision, Mission, and Goals
- Cooperative and Shared Facilities Efforts
- Science, Technology, Engineering, Arts, and Math Academy
- New volunteer structures
- Strategic, purposeful, and aligned grant writing for school, town, and community
- New sustainable and mutually beneficial bargaining unit agreements

CAPITAL BUDGET

Everything the Town does, from providing services to its residents and citizens, to equipping employees to effectively perform their jobs, requires the existence of certain basic physical assets.

Assets include:

Streets	School Facilities
➢ Parks	Large Equipment
Buildings	Technology

Assets must be purchased, maintained and replaced on a timely basis or their usefulness in providing public services will diminish.

The Town's Five Year Capital Improvement Program is developed to ensure adequate capital investment in the Town's assets and to provide an orderly method for funding these assets.



FY15-16: SIGNIFICANT CAPITAL PROJECTS FUNDED BY THE GENERAL FUND Total Amount: \$183,814

Public Facilities:

- Pollution abatement final funding for work previously performed at Highway Garage pursuant to a State Consent Order - \$23,770 (General Fund)
- Replacement of Station 140 roof \$35,000 (General Fund)
- Renovation of Board of Education Building \$30,000 (General Fund)

Board of Education:

Birch Grove Primary:

• Extension of existing sidewalk - \$26,281 (General Fund)

Tolland Intermediate School:

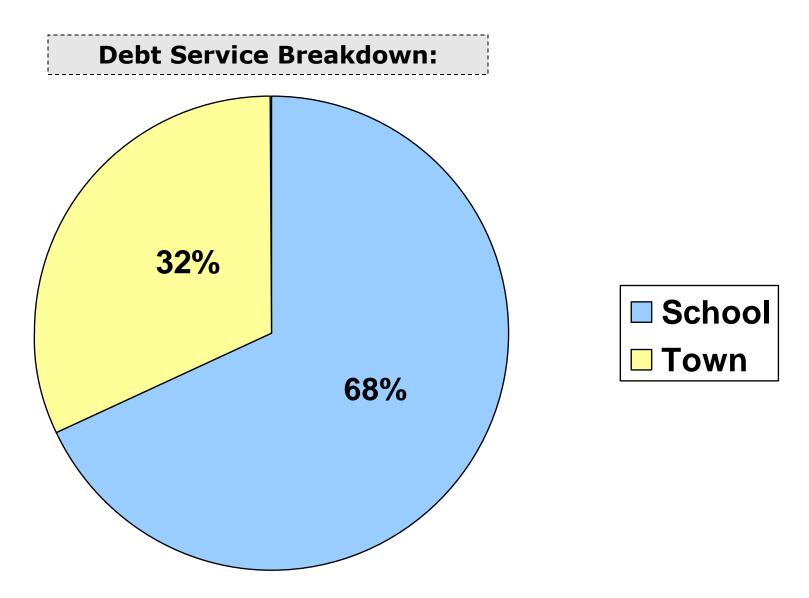
• Replace master fire alarm control panel - \$28,000 (General Fund)



TOLLAND DEBT MANAGEMENT PLAN SCHEDULE 2015-16 THROUGH 2024-25

		<u>% change</u>
FY 15/16 -	\$4,381,994	04%
FY 16/17 -	\$4,383,217	.03%
FY 17/18 -	\$4,378,491	11%
FY 18/19 -	\$4,379,826	.03%
FY 19/20 -	\$4,402,043	.51%
FY 20/21 -	\$4,423,904	.50%
FY 21/22 -	\$4,446,826	.52%
FY 22/23 -	\$4,255,788	-4.30%
FY 23/24 -	\$4,133,278	-2.88%
FY 24/25 -	\$3,878,536	-6.16%

DEBT SERVICE FOR BUDGET YEAR: \$4,542,176



APPROVED TAX/REVALUATION INCREASE/DECREASE OVER THE PAST 6 YEARS FOR THE AVERAGE RESIDENTIAL HOME

FISCAL		MILL	MILL RATE	AVG ASSESS	TAX BASED	TAX \$
YEAR		RATE	INCREASE	OF HOME	ASSESSMENT	INC/DEC
*0040/0044		00.45	0.04	\$400.400		(\$00.00)
*2010/2011		29.15	-0.34	\$196,130	\$5,717.19	(\$66.68)
2011/2012		29.73	0.58	\$196,130	\$5,830.94	\$113.75
2012/2013		29.99	0.26	\$196,130	\$5,881.94	\$51.00
2013/2014		30.19	0.2	\$196,130	\$5,921.16	\$39.22
2014/2015		31.05	0.86	\$196,130	\$6,089.84	\$168.68
*2015/2016	**	33.36	2.31	\$188,285	\$6,281.19	\$191.35
	*	REVALUATI	ON YEAR			
	**	PROPOSED	(4% REDUC1	TION)		
			6 year average household increase in taxes - \$82.8			

<section-header><section-header> Date Calculation Forms Storate Calculation Proposed Council Budget which can be seen an a seen and a see</section-header></section-header>								
This calculator reflects the proposed Council Budget which can be seen in its entirety on the Town's web page. The final mill rate for the Town's budget will be determined after a budget is approved at referendum which is held on May 5, 2015. Should the budget be defeated, additional referendums are held every other Tuesday until a budget is adopted. Known: Old Mill Rate 31.05 Known: New Mill Rate 33.36 Input the Following: (numbers ONLY, no commas or \$) (A) Your Home's New Assessed Value 2014 122523 Your new assessed value can be located by dioking here 2014 Revaluation Calculate Values Your new assessed value can be located by dioking here 2014 Revaluation Calculate Values Your new assessed value can be located by dioking here 2014 Revaluation Click to Calculate Your new assessed value can be located by dioking here 2014 Revaluation Click to Calculate Your new assessed value can be located by dioking here 2014 Revaluation Click to Calculate Your new assessed value can be located by dioking here 2014 Revaluation Click to Calculate Your new assessed Your assessment information including assessment prior Click to Calculate Your new assessed Your assessor's Office. Results Appear Below Clid Taxes Due \$ Annual \$ Monthly Old Taxes Due 3787.23 315.60 <th colspan="8"></th>								
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Your 2013 Assessment multiplied by 31.05, then divided by 1,000.	Description of Taxes	\$ Annual \$ Monthly						
New Taxes Due 4087.37 340.61 Your 2014 Assessment multiplied by 33.36 then divided by 1.000. 340.61 340.61		4087.37 340.61						
Tour 2014 Assessment multiplied by 33.30 then divided by 1,000.	Four 2014 Assessment multiplied by 33.30 then divided by 1,000.							
Tax Change:	Tax Change:							
Description of Change \$ Annual \$ Monthly	Description of Change \$ Ar	nnual \$ Monthly						
Additional Taxes due to Budget 300.14 25.01	Additional Taxes due to Budget							
Increase								

Budget Schedule: Important Upcoming Dates

February 19, 2015 (Thursday)	Capital Budget Public Hearing – Council Room – 7:30 p.m.
March 3, 2015 (Tuesday)	Manager convenes joint meeting between Council and Board of Education (by April 11 per Charter requirement) – Council Room – 7:00 p.m.
March 12, 2015 (Thursday)	Manager submits Budget to Council (by March 27 per Charter requirement)
March 12, 2015 (Thursday)	Advertise Public Hearing
March 12, 2015 (Thursday) March 18, 2015 (Wednesday) March 24, 2015 (Tuesday)	Mgr. discusses Budget w/Council-Council Room - 7:00 p.m. Mgr. discusses Budget w/Council-Council Room - 7:00 p.m. Mgr. discusses Budget w/Council-Council Room - 7:00 p.m.
March 26, 2015 (Thursday)	PUBLIC HEARING on Manager's Recommended Budget: Board of Education, Town Government, Capital Improvement Plan – Tolland Middle School Auditorium – 7:30 p.m.
March 31, 2015 (Tuesday)	Council Discussion – Budget finalized – Council Room – 7:30 p.m.
April 9, 2015 (Thursday)	Advertise Budget
April 23, 2015 (Thursday)	ANNUAL BUDGET PRESENTATION MEETING – Tolland High School Auditorium – 7:30 p.m.
April 27, 2015 (Monday)	Budget Presentation – Senior Center – 12:30 p.m.
May 5, 2015 (Tuesday)	Annual Budget Referendum
By May 12, 2015 (Tuesday)	Council to establish mill rate upon referendum adoption

