

**SPECIAL MEETING MINUTES
TOLLAND TOWN COUNCIL
HICKS MEMORIAL MUNICIPAL CENTER
6th FLOOR COUNCIL ROOM
MARCH 19, 2014**

Present: Jack Scavone, Chairman
George Baker, Vice-Chair
William Eccles
Richard Field
Jan Rubino
Benjamin Stanford
Paul Krasusky

Also Present: Steven Werbner, Town Manager
Michael Wilkinson, Director of Administrative Services
Beverly Bellody, Human Services Director
Nancy Dunn, Asst. Human Services Director
Barbara Pettijohn, Director of Library Services
Tom Ainsworth, Recreation Director
Lisa Hancock, Director of Finance and Records
John Littell, Public Safety Director
Doug Racicot, Asst. Public Safety Director
Betsy Tanner, Admin. Secretary (Fire)

Meeting called to order at 7:01 pm.

Steve Werbner discussed Human Services, Library, Recreation and Public Safety.

Steve Werbner began by discussing the special projects Beverly works on in the area of grants and project administration. The Human Services budget is decreasing \$5,866 mainly due to the restructuring of a position. Library is increasing \$665 due to salary adjustments and a decrease in other accounts. Recreation budget has no change but includes \$4,000 for the Celebrate Tolland Festival. The recent Recreation survey was discussed as well as the planned dedication for the new Cross Farms Concession Stand on 4/26/14 at 1pm which will also feature the ground-breaking of Adam's Adventure. Public Safety Director John Littell and Asst. Public Safety Director Doug Racicot discussed several issues that they feel need to be addressed going forward including the possibility of combining animal control services with Willington and increased hours for the Fire Marshal. Tolland has the same number of licensed dogs as Vernon, but only 30 total hours split among (2) part-timers. The Fire Marshal only has 15 hours which Public Safety believes is challenging for Tolland's future needs. The future need of a large animal trailer was discussed for Animal Control. The Fire department discussed the CERT program and the desire for a standardized team. Various accomplishments, goals and needs were reviewed for all departments.

Jack Scavone, Richard Field, George Baker, Paul Krasusky, Jan Rubino, Benjamin Stanford and William Eccles had questions during the presentation on various topics including Fire department spaces issues, animal control issues, Fire highway call percentages, school inspection times and the number of grant awards Human Services takes in.

Meeting adjourned at 8:01 pm.

Respectfully submitted,

Michael Wilkinson
Director of Administrative Services