

BUDGET SCHEDULE – 2023 – 2024 - REVISED

TARGETED TIMELINES

October 6, 2022 (Thursday)	Capital Improvement Plan data for Department Heads and Boards & Commissions submitted to Manager
October 13, 2022 (Thursday)	Capital Improvement Plan data for Board of Education submitted to Manager
Mid-October	Capital Budget Review meetings
Week of Dec. 5, 2022	Manager submits Capital Improvement Plan to Council
January 5, 2023 (Thursday)	Department Heads submit Budget to Manager
Mid-January	Town Manager meets with Department Heads to discuss their budget requests
January 31, 2023 (Tuesday)	Advertise Public Hearing for Capital Budget
February 9, 2023 (Thursday)	Capital Budget Public Hearing – Council Chambers* – 7:00 p.m.
February 13, 2023 (Monday)	Board of Education submits Budget to Manager
February 23, 2023 (Thursday)	A. Manager convenes joint meeting between Council and Board of Education (by April 11 per Charter requirement). Recommendations & Suggestions to BOE regarding consolidation of non-education services and cost savings (10 days from date of receiving BOE Budget per State Statutes (Public Act 13-60)) B. Discuss Board of Education budget overall request, pursuant to Charter Section C9-4 or C9-1 – Library Program Room* – 7:00 p.m.
March 8, 2023 (Wednesday)	Manager submits Budget to Council
March 9, 2023 (Thursday)	Advertise Public Hearing
March 15, 2023 (Wednesday)	Mgr. discusses Budget w/Council–Council Chambers* – 7:00 p.m.
March 16, 2023 (Thursday)	Mgr. discusses Budget w/Council–Council Chambers* – 7:00 p.m.
March 20, 2023 (Monday)	Mgr. discusses Budget w/Council–Council Chambers* – 7:00 p.m.
April 4, 2023 (Tuesday)	<u>PUBLIC HEARING</u> on Manager’s Recommended Budget: Board of Education, Town Gov’t., Capital Improvement Plan – Council Chambers* – 7:00 p.m.
April 10, 2023 (Monday)	Council Discussion – Budget Finalized – Council Chambers* – 7:00 p.m.
April 12, 2023 (Wednesday)	Advertise Budget
April 19, 2023 (Wednesday)	<u>ANNUAL BUDGET PRESENTATION MEETING</u> – Council Chambers* – 7:00 p.m. – BOE is provided an opportunity to present a revised adopted budget based on funding approved by Town Council and other line item updates
May 2, 2023 (Tuesday)	Annual Budget Referendum
By May 9, 2023 (Tuesday)	Council Establish Mill Rate upon referendum adoption

*Meetings may be Hybrid

3/29/23