

Revised (as of 3/20/19)
BUDGET SCHEDULE – 2019 – 2020

TARGETED TIMELINES

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| October 11, 2018 (Thursday) | Capital Improvement Plan data for Department Heads and Boards & Commissions submitted to Manager |
| Mid-October | Capital Budget Review meetings |
| Week of Dec. 10, 2018 | Manager submits Capital Improvement Plan to Council |
| January 10, 2019 (Thursday) | Department Heads submit Budget to Manager |
| February 5, 2019 (Tuesday) | Advertise Public Hearing |
| February 14, 2019 (Thursday) | Capital Budget Public Hearing – Council Chambers – 7:00 p.m. |
| February 14, 2019 (Thursday) | Board of Education submits Budget to Manager |
| February 25, 2019 (Monday) | Manager convenes joint meeting between Council and Board of Education (by April 11 per Charter requirement). Recommendations & Suggestions to BOE regarding consolidation of non-education services and cost savings (10 days from date of receiving BOE Budget per State Statutes (Public Act 13-60)) – Library Program Room – 7:00 p.m. |
| March 6, 2019 (Wednesday) | Manager submits Budget to Council |
| March 7, 2019 (Thursday) | Advertise Public Hearing |
| March 13, 2019 (Wednesday) | Mgr. discusses Budget w/Council–Council Chambers – 7:00 p.m. |
| March 14, 2019 (Thursday) | Mgr. discusses Budget w/Council–Library Program Room – 7:00 p.m. |
| March 19, 2019 (Tuesday) | Mgr. discusses Budget w/Council–Council Chambers – 7:00 p.m. |
| March 21, 2019 (Thursday) | <u>PUBLIC HEARING</u> on Manager’s Recommended Budget: Board of Education, Town Gov’t., Capital Improvement Plan – THS Auditorium – 7:00 p.m. |
| March 26, 2019 (Tuesday) | Council Discussion – Budget Finalized – Council Chambers – 6:00 p.m. |
| April 8, 2019 (Monday) | Advertise Budget |
| April 22, 2019 (Monday) | <u>ANNUAL BUDGET PRESENTATION MEETING</u> – Library Program Room – 7:00 p.m. – BOE is provided an opportunity to present a revised adopted budget based on funding approved by Town Council and other line item updates |
| April 23, 2019 (Tuesday) | Budget Presentation – Senior Center – 12:30 p.m. |
| May 7, 2019 (Tuesday) | Annual Budget Referendum |
| By May 14, 2019 (Tuesday) | Council Establish Mill Rate upon referendum adoption |