

**BUDGET MEETING MINUTES
TOLLAND TOWN COUNCIL
HYBRID MEETING
COUNCIL CHAMBERS OR ZOOM**

March 15, 2023 – 7:00 P.M.

Members Present: Steve Jones, Chair; John Reagan, Vice Chair; Sami Khan, Lou Luba, Katie Murray, Tammy Nuccio, Colleen Yudichak

Members Absent: none

Also Present: Brian Foley, Town Manager; Lisa Hancock, Director, Finance & Records; Bev Bellody, Director, Human Services; Kim Kowalyshyn, Director, Senior Center (Zoom); Barbara Pettijohn, Director, Library Services; Mike Wilkinson, Director, Administrative Services; Bruce Watt, Director, Recreation (Zoom); Scott Lappen, Director, Public Works; Kevin Eklund, Resident State Trooper (Zoom); Megan Massa, Projects/Grants Manager; Dr. Walter Willett, Superintendent

1. Call to Order: The Chair called the meeting to order at 7:06P.M.

A moment of silence was held to recognize the passing of Ann Uccello, the first female mayor of Hartford and of any capital city in the United States.

2. Consideration of the Town Manager's Proposed FY 2023-2024 Budget

- a. Overview

Mr. Foley provided an overview:

- Proposed 2023/24 budget: \$61,741,357
 - General Fund Expenditure Budget: \$56,671.906
 - Board of Education: \$42,989,855
 - Town Government: \$13,682,051
 - Debt Service: \$4,750,000
 - General Fund share of the Capital Improvement Plan: \$319,451
 - Incorporated into revenue:
 - Unassigned fund balance: \$200,000
 - Committed fund balance for debt: \$68,000
- Town's grand list grew 1.83%; other revenues increased as well
- Proposed mill rate: 37.43 (increase of 2.32% or .85 mills)
- Board of Education
 - Adopted budget: \$44,223,691 (increase of \$2,485,968, 5.96%)
 - Town Manager reduced requested budget by \$1,233,836 to \$42,989,855; increase of \$1,252,132 or 3%)
- Review of 3-year revenue and expenditure comparison
 - Percent change 2022/23 to 2023/24
 - Town Operating Budget: 5.11% increase
 - Board of Education Operating Budget: 3.00%
 - Capital Improvements: 24.84%
 - Debt Service: 1.06%
- Review of Historical and Proposed Budgeted Revenues
 - State/Federal Grants; investment income/other; licenses, permits, fees; charges for current services; education grants

- Review of Historical and Proposed Budgeted Expenditure Percentages
- Review of Historical Grand List Growth
- Review of Historical Mill Rate Increase
- Impact of Governor's Budget on Tolland
- Town Revenues
 - Projected decreases/increases from non-tax revenue sources (2023/24)
 - Fund Balance (\$200,000 is recommended to be used as revenue)
 - Review of Trends in General Fund Revenue Sources
- Town Expenditures
 - Town Departments, Capital Expenditures, Debt Service, Board of Education
 - Town Operational Cost 2010-2024
 - Board of Education Operational Cost 2010-2024
 - 2023/2024 Expenditures Budget: \$61,741,357
 - Board of Education Operating: \$42,989,855; 69.63%
 - Town Operating (Total): \$13,682,051; 22.16%
 - Debt Service: \$4,750,000; 7.69%
 - Capital Improvements: \$319,451; .52%
 - Review of Spending Distribution and Town Operating Expenditures Allocation
 - Review of Town Expenditure Drivers
 - Debt service increase: \$50,000 (mainly due to impact of Birch Grove Project)
 - Capital improvements supported by General Fund increased \$63,571
 - Budget includes 1 free bulky waste pickup
 - Other expenditure drivers
- Mill Rate Impact of the Financial Plan
 - Mill Rate: 37.43; increase of .85 mills
 - Tax Impact/Revaluation Impact and Review of 6-year average

Discussion/Questions

Mr. Wilkinson provided information regarding the increase in waste management. Over the past couple of years, they have paid recycling disposal expenses from a capital account originally set up for cart replacement. These funds have now been depleted so the budget includes the cost of recycling disposal (\$80K). At one time, the town was paid per ton for recycling and a few years ago this reversed. The town now has to pay for recycling per ton (contract has a floating rate that adjusts with the market) and the \$80K is an estimate. Further, the cost of the 1 free bulky pickup is now in the budget whereas it used to come from the capital account. Mr. Wilkinson added that next year is the last year of the current contract. Currently, contracts are in the \$100/ton range and the town is now paying in the \$70/ton range so the expectation is that cost will increase. A brief discussion followed regarding alternatives.

Mr. Jones requested that the spreadsheet shared by Ms. Hancock regarding residential home information and estimated taxes be posted on the budget webpage.

Mr. Jones asked about the funds listed in the Budget Book (p. 55). Ms. Hancock confirmed that the Education COVID Relief Fund will be phased out from the book in future years and will be closed at fiscal year-end. The Artificial Turf Fund has very little funds and any rental revenue

received pays for the part time staff onsite. She added that some groups are no longer using the field. The Youth Center Reserve Fund is from when there was a youth center in town. It is now used when grants, such as the Amplify Grant, are received and it was discussed that the fund's title should be updated. Lastly, Dr. Willett confirmed that the Stevenson Trust is a fiduciary fund with the BOE and is a scholarship fund put aside by the family. Ms. Murray asked if there is a policy associated with each fund. Ms. Hancock explained that special revenue funds, while they do not have a policy per se, have a specific information for how the funds may be used. Information may be found on pages 55-57 of the budget book as well as in the annual audit report. She noted that some are set up in ordinances. Ms. Murray recommended that a policy definition, as well as information about the balances, be created for each fund and be available in a central location.

Ms. Murray asked why the BOE budget was cut in half. The BOE asked for 5.96% and the Town Manager is recommending 3%. Mr. Foley responded that the 5.96% would represent one of the highest increases in a very long time. Given his background, he cannot turn a blind eye to history, politics, emotion, and social media. He was tasked with helping depolarize the town and they have come a long way. He watched many BOE meetings and heard that it was not the Board's job to worry about the finances nor the history of referendums. He saw a 5/4 split vote and did not see consensus. The 5/4 split down party lines is a punt of the ball into his arms and he hands the ball off to the Council for its decision. Mr. Foley explained that he looked at the history of referendums and BOE budget increases. With that, he believed he should recommend something even lower than 3%; however, considering everything the BOE is going through and all that the town, state, and country are going through, he pushed it to 3%. He has to consider the entire town when balancing the budget. It is painful but it is a process. It would be difficult if the BOE vote was 9/0 or 8/1 but he did not see compromise or consensus. The 3% was used to do the best he could to find something he believes will pass referendum. Ms. Murray responded that she appreciates his thought and consideration. The BOE is a duly elected body of the town. To disregard their request is problematic and puts her in a difficult position.

Ms. Murray commented on the budget book. She requested, as she did last year, that the presentations and the information in the budget book correlate. Ms. Hancock explained that they cannot change the format of the budget book. They also need to consider when staff can attend the respective meetings. Ms. Nuccio recommended including the corresponding page of the budget book in the overview presentation. Ms. Murray commented that the chart of the Town Operational \$ Cost in Millions 2010-2024 (budget book p.13) is misleading due to the 3D nature making the more current years look larger. Further, there are charts that are misleading throughout the book. Ms. Murray asked about the first bullet in the budget book p. 82. Ms. Hancock confirmed that the grand list increase is 1.83%. Ms. Murray asked if there was a natural increase of 1.83% and if they are going to bring it to 2.32%. Ms. Hancock explained that the actual property tax increase per se is 2.32%. The impact on the mill rate and taxpayers will be 2.32% Without the increase in the grand list, the impact would have been much higher. Ms. Murray referenced the 2nd bullet. She commented that the town received a motor vehicle supplement that was not included in the budget for the fiscal year when it was voted upon. Ms. Hancock commented that the motor vehicle grant was in the budget as a revenue (\$697,854) last year (budget book p. 86). Ms. Murray asked about p. 82, 3rd bullet, regarding the library fees. Ms. Hancock explained that while the Council voted to eliminate some library fees, others are still collected. She had eliminated all library fees from the budget last year but realized there were

other fees and included them in this year's budget. Ms. Murray referenced the 5th bullet, p. 82 and asked if there is any trend data available. Ms. Hancock responded that a report can be sent to the Council. A report is usually sent to the Council at least once a year with information on the interest rates on the town's investments. Ms. Murray referenced 7th bullet, and asked when they would have an update on the fund balance. Ms. Hancock responded that the Council received information in last month's Town Manager's Report, and it is included in the budget book (p. 74-75). It is where they believe they will end but it constantly changes. It is also on p. 85-87 (estimated actuals). The net difference (p. 116) is estimated to be \$247K. Ms. Murray confirmed that the FY23 budget included \$268K to be used out of fund balance and currently the estimate is \$247K. Ms. Hancock noted that the factors involved are in the Town Manager's Report each quarter. Ms. Murray asked about state and federal grants (p. 86) and the MRSA Sales Tax funds. The estimated actual is twice what was budgeted. Ms. Hancock explained that in FY23, the \$322,977 received annually was included. An additional, unexpected grant which is factored in is to be transferred at year-end after review pursuant to the Municipal Stabilization Fund Ordinance. It was included in the quarterly report. Ms. Murray referenced p.88, Assessments and Property Taxes. Twenty-seven homes were returned to full value. She asked how many are left. Ms. Hancock responded that she will provide this information.

Mr. Luba referenced p. 82 and asked if there is a section that shows how much interest the town is paying on debt. Ms. Hancock referenced the Debt section (p. 331). Current debt with amortization schedules is available as well as the debt management plan with information on where they believe interest rates may go. Mr. Luba commented on the contribution from fund balance. He confirmed that in the FY20/21 budget, to keep a flat mill rate, they agreed to start drawing off. It was projected that they would draw off over a period of 6 years for an offset. Ms. Hancock explained that they look at the end of the year and the next year to see if remaining funds may be used to offset. A few years back they had a situation with the state budget and more of the fund balance needed to be used but the goal is to not continue using that amount. There was a plan to phase-in fund balance use for a specific number of years and also to use some of the stabilization fund. Mr. Jones noted that \$200K was the placeholder. They wanted to level it off as the base over the next 3-5 years as is shown here. Ms. Hancock explained that they need to look at where the year-end is headed as well as the fund balance. They do not want to be at a point where the fund balance is so low that the town cannot respond to emergencies and/or that the town loses its bond rating. Mr. Luba asked what would happen if the bond rating were to be lost. Mr. Foley confirmed that if the town were to lose its bond rating, it would cost the town approximately \$500K/year. Ms. Hancock noted that it could be higher now due to the increase in interest rates. Mr. Luba commented that over the past year or 2, while some revenues have increased, there has also been an increase in the number of families living below the poverty line in town and the number may be double what it was 2 years ago. Mr. Foley confirmed that this is accurate.

Ms. Yudichak commented that she has concern regarding that the 3% for the BOE was discussed before the joint meeting with the BOE. It is almost a slap in the face of the BOE. She would like this process to be done sooner so it is more organic. It would be more appropriate. They heard 3% and it was 3% a few days later. Mr. Foley concurred and will adjust the process.

Mr. Jones asked for the current status of the Tax Stabilization Fund. Ms. Hancock noted that the fund has approximately \$145K and another \$140K may be available at the end of the fiscal year. The information is in the audit report.

Ms. Nuccio requested information on how much has gone into the fund over the last 5-6 years per year. The town and the BOE overbudget and at year-end release unencumbered funds after the audit report is received. When they overbudget, they take money from the taxpayer and this is her concern with fund usage. At some point they need to make an adjusting entry and take out \$200K and state the total budget. She added that government, unlike others, budgets staff at 100%. Budgeting at 100% is padding the budget. In regard to the BOE budget, the BOE role is different than that of the Council. The Council has to look at the impact of a budget on 15K people and what the town's citizens can afford to pay. The BOE, in their own words, does not worry about the financial impact to the town. The Council has to worry about the financial impact to the town and the 4.9% of people living under the poverty line in Tolland. It is not the job of the Council to put forward a budget it believes to be good because of what it believes 1 area needs. It is their job to be fiscally responsible to all residents. Statistics show the percentages of those under the age of 19 and those who are over the age of 60 are comparable. The Council's role is to scrutinize and review what the residents can afford.

Mr. Jones commented that they have discussed succession planning and having quality staff and asked how often they have 100% staffing. Mr. Foley responded that there is always a period when there is vacancy. In terms of a percent, he estimated it to be 90%.

Ms. Nuccio motioned to take a 5-minute recess at 8:25PM.

Mr. Luba seconded the motion.

Discussion: none

All were in favor. Motion passed unanimously.

[The meeting resumed at 8:32PM.]

b. Public Works – Highway and Parks & Facilities

Parks & Facilities

- Total budget: \$1,582,811 (increase of \$39,992, 2.6%)

Streets & Roads

- Total budget: \$2,107,223 (increase of \$178,991, 9.28%)

Street Lights & Traffic Control

- Total budget: \$60,000 (increase of \$5,100, 9.3%)

Mr. Foley reviewed the presentation.

Ms. Yudichak commented on the flow chart in the presentations. Mr. Foley explained that the School Athletic Director (BOE staff) provides information to the Director of Public Works.

Mr. Jones asked about the increase in the cost for road salt. Mr. Lappen explained that last year they were paying approximately \$65/ton for treated road salt. This year, it is \$95/ton and they anticipate the cost to increase due to diesel costs for transport and a possible new tax of .15/mile for trucks. Having had a mild winter, they should have a fair amount of salt left but he cannot

budget on this. While there is an emergency declaration fund, when they secure a contractor, they have to commit to a certain amount, and they commit to what is budgeted. If the town uses less, it is stockpiled. If more is needed, it can be difficult to get and cost more. Mr. Jones asked if they should consider procuring an apparatus for line painting rather than renting. Mr. Lappen responded that the equipment is not something a municipality would purchase.

Ms. Nuccio asked about overtime. It has increased 164% since 2020 (close to \$10K/year). Mr. Lappen explained that while they did not have a lot of snow last year, there were multiple ice events and they had to re-salt frequently. Fortunately, this year the events have been during the daytime, but this is out of his control. The increase is being driven by storms and wage increases. Ms. Nuccio asked about the temporary help reduction. Mr. Lappen responded that this is seasonal help. Ms. Nuccio asked about equipment rental. Mr. Lappen explained that the \$7,500 is for Birch Grove which now has double the number of sidewalks and a contractor is used to clear snow. The amount is based on what was spent last year. The building improvement material increase is based on cost of goods. Ms. Nuccio asked about the contingency. Mr. Lappen noted that \$8K was spent from the account this year to repair an electrical service box and the lines on the Green. They have been notified that the boiler at the jail museum may soon need replacement which would be \$8-10K that would need to be covered. Ms. Nuccio commented that she would rather have Mr. Lappen approach the Council for the money. She would like to keep the contingency around the \$20K mark. A brief discussion regarding use of the emergency fund and timing if funds are needed took place. Ms. Nuccio asked if they are locked into a rate for fuel. Mr. Lappen noted they are locked in at \$3.25 for gas and \$2.97 for diesel. Mr. Wilkinson explained that gas is on a calendar year, so they do not know the amount for half of the fiscal year and an estimate is used. Diesel is for the fiscal year. Heating oil and diesel are renewed in March for July. Gasoline is locked in in October/November. Ms. Nuccio asked about the equipment rental for streets and roads. The town purchased a sweeper for \$175K with ARPA funds. In year 2, they expected to have some outsourced services and asked why she only sees a \$10K reduction under Other Services and Fees (p. 255). Mr. Lappen explained that this line encompasses tree cutting, the yearly tree truck inspections, bottled water for crews, and testing and disposal of material collected from street sweeping and catch basin cleaning. The debris has to be tested by the environmental engineer before anyone will accept it with associated costs. Previously, an outside contractor did the street sweeping. Ms. Nuccio asked where the money is that was being paid to the consultant before purchasing the street sweeper. Mr. Lappen explained that it was reduced to \$30K and costs have increased. Ms. Nuccio requested information on how much was paid previously over the past couple of years for the transport, testing, and the contractor for sweeping and how it compares.

Ms. Yudichak commented on p. 248 where it shows that last year they went over budget for refuse and recycling. Mr. Wilkinson explained that tonnage is estimated, and this will be seen again this year. Mr. Foley added that this was due to more people working from home. Tonnage has increased since COVID.

Ms. Murray referenced p. 246, Equipment Rental. In regard to the increased hardscaping at Birch Grove, much of this was required by updated code. She asked why these costs were not in last year's budget. Mr. Lappen explained that it was taken from contingency. Ms. Murray confirmed that Large Equipment Maintained (p. 247) is the streetsweeper. Ms. Murray asked if the Parks &

Facilities budget provides sufficient funding to meet the program objectives for FY 23/24. Mr. Lappen responded, “hopefully”.

Ms. Murray commented in regard to the Streets and Roads (p. 253) narrative on street sweeping and catch basin cleaning. Her recollection is that the nips funds were going to be used for this and asked Mr. Foley to find more information. She asked why equipment rental increased by \$5,800. Mr. Foley will review this item. Ms. Murray asked if the budget provides sufficient funding to meet the program objectives for streets and roads. Mr. Lappen responded that it does but is dependent on the cost and availability of salt. Ms. Murray asked about streetlights and traffic control – equipment rental \$5,400 (p. 260). Mr. Lappen explained that this is for line painting. Ms. Murray referenced p. 260, Road Materials and Markers. She asked about the impact of the reduction on safety. Mr. Foley responded that it was based off actuals. Ms. Murray asked if budget provides sufficient funding to meet the program objectives for FY 23/24. Mr. Lappen responded that it does.

Mr. Luba asked about overtime actuals and projections. Mr. Foley explained that the budget was based on actuals and can provide the data. The increase was based on hourly wages.

Mr. Khan commented that the town is paying too much for gas but the price of diesel is good. Mr. Wilkinson explained that as part of CROCOG there is a purchasing council which puts out a bid. The town provides how many gallons it needs and companies provide a price. They can either float and pay as needed or lock in. Traditionally, the town locks in given past cost increases. He noted that the lock in is for a calendar year, not a fiscal year. Thus, they estimate for the time the lock in does not cover in the budget.

Mr. Khan asked how much the town is spending on an outside engineer and asked why they do not have a full time or part time engineer in town hall. Mr. Foley responded that he believes what they are spending on a contracted engineer is less. Moreover, with a contracted engineer, they have the backing of an entire firm including software and experience. If they hire an engineer, there would be many additional costs including dues, fees, software, and equipment.

Mr. Jones noted that on May 24, 2022 the Council approved a resolution to authorize using the nip bottle fee revenues toward catch basin/street sweeping debris disposal costs. At that time, \$21K was expected and \$7,150 had been received.

c. Law Enforcement

Total Budget: \$717,958 (decrease of \$41,547)

Mr. Jones asked why there was an increase in communications. Trooper Eklund explained that this is a system that is split with the fire department and the ambulance service. Mr. Foley noted that Tolland Mutual Aid Dispatch (TN) sent a breakdown that can be shared with the Council. It is equally split – the cost for services provided increased.

Ms. Nuccio asked if the budget has an potential impact for the accreditation fees for the SRO. Trooper Eklund responded that this budget does not include anything for that. Mr. Foley noted that they are waiting for more information. Ms. Nuccio commented on the statistics regarding criminal investigations, burglaries, and larcenies. She asked if there is anything they should be looking at in relation to staffing. Trooper Eklund responded that he does not know that is

necessarily a staffing issue. Much of this had to do with the car breaks and they have adjusted shifts. He added that larger cities are having similar issues and have full time police departments so it is difficult to say it is a staffing issue. Ms. Nuccio asked if they have thought about increasing signage in regard to speeding. Trooper Eklund noted that they just received the Rural Road grant through ARPA and are utilizing it and believe it will have a good impact on speeding. He does not believe more signs are needed but they do work. Mr. Luba commented that crime trend seen in Tolland is similar across the region. Looking down the road, it may be something they will need to address.

Ms. Murray asked if the budget provides sufficient funding to meet the program objectives for FY 23/24. Trooper Eklund responded that it does.

Mr. Jones asked if there is any data on how many people have downloaded and are utilizing the Atlas One app for push notifications. Trooper Eklund responded that approximately 700 people have downloaded the app and he would like to see the number increase. The app provides information on major incidents that may cause inconvenience as well as trending issues.

- d. Community Services – Human Services, Library, Recreation
- Human Services
 - Total budget: \$382,922 (increase of \$15,043, 4.09%)
 - Senior Center Services
 - Total budget: \$101,506 (increase of \$5,581, 5.82%)
 - Library
 - Total budget: \$450,569 (increase of \$14,926, 3.4%)
 - Recreation
 - Total budget \$171,236 (increase of \$26,766)

Human Services

Mr. Jones asked about the increase on Interval House and asked how often it is used. Ms. Bellody noted that Interval House assisted 21 families last year. Mr. Foley added that he is trying to increase the town's awareness and effectiveness of dealing with domestic violence. Interval House is fantastic and assists those in crisis. Mr. Jones asked about the pickleball court at the Senior Center. Ms. Bellody explained that the court would be located at the former location of the bocci ball court and now garden area. Ms. Kowalyshyn explained that they currently play at the recreation center on Wednesdays, but it are limited when they can use the court.

Ms. Yudichak asked if Human Services has seen more people asking for assistance. Ms. Bellody responded that they are seeing indicators with people asking about fuel assistance, the food bank, and other issues. People are seeking more information and referrals are done as needed. Ms. Yudichak referenced households assisted with private fuel (p. 226) and noted that the number has decreased. Ms. Bellody explained that they have been able to get more people qualified for the state program and Operation Fuel.

Ms. Nuccio commented on payroll. Mr. Wilkinson confirmed that the increase is the annualization of the support position. She asked about the contract with Interval House. Ms. Bellody explained that this is the first time the town is providing funding. It has been requested in

the past and visiting nurse services are being provided but the town has not been billed. She spoke with Mr. Foley, and they agreed to respond to the request. Ms. Nuccio asked if the 21 people assisted by Interval House is an increase and would like to know if this is something being looked at by the Mental Health Task Force and the Local Prevention Council (LPC). Ms. Bellody will get the number for the Council and noted that she will be working with the new hire to determine the need and spread information. Interval House presented to the Mental Health Task Force. Ms. Nuccio asked about the expectation that the number of Juvenile Review Board cases will double. Ms. Bellody explained that they have 1 active case now and usually see 1/month. From a funding perspective, what is received from the state level has been adequate to address the need.

Senior Center

Ms. Murray referenced the Senior Center and the Summary of Grants. She asked how the grant from the Hartford Foundation for Public Giving is being used. Ms. Kowalyshyn explained that it has been used for a new sign-in system at the senior center. Ms. Murray asked if the budget is sufficient to provide the program's objectives and goals for the next fiscal year. Ms. Kowalyshyn responded that it is.

Ms. Murray commented that she joins her colleagues in thanking and commending Ms. Bellody for all that she does. She is very creative and involves the community. She asked if the budget is sufficient to provide the program's objectives and goals for the next fiscal year. Ms. Bellody responded that it is. She added that having Ms. Massa, who is doing a phenomenal job, is freeing her up to address human services full time.

Ms. Nuccio asked why the YSB supplemental grant is projected to be \$0. Ms. Bellody responded that she believes it was a one-time grant. It was additional funds from COVID. Ms. Nuccio asked about the HVCC grant. Ms. Bellody explained that it is funded by the DOT and is received annually. She will double check if the \$1,200 was a duplicate entry.

Library

Mr. Jones asked if book subscriptions and program materials are being offset by the Friends and the Foundation. Ms. Pettijohn responded that both are fabulous, but they do not fund items they feel should be funded by the town.

Ms. Nuccio asked what about the reduction in books and subscriptions. Ms. Pettijohn explained these are program materials for children's programming – mostly summer reading.

Ms. Murray commented that it is sad to see that they may cutting some programs and asked if there has been a decrease in attendance. Ms. Pettijohn responded that participation in some is steady while in others it has decreased. Ms. Murray if the budget is sufficient to provide the program's objectives and goals for the next fiscal year. Ms. Pettijohn responded that she thinks they can squeak by.

Mr. Jones asked what the library fees encompass. Ms. Pettijohn clarified that they still charge overdue fees for items such as the Nooks, games, lawn games, and hot spots. She thanked the Council for eliminating some of the other fees.

Recreation

Ms. Yudichak referenced p. 235 and asked about the increase in participation. Mr. Watt explained that the numbers are coming back after COVID and the ARPA funds have increased registration. Ms. Yudichak asked about Trips and Special Events. Mr. Watt explained that going back a couple of years they did not have Celebrate Tolland, had virtual trick or treating, and people are coming back after COVID to either normal, if not better numbers.

Ms. Nuccio asked about the 27% increase in payroll. Mr. Watt responded that this is the annualization of the part time recreation coordinator that was added. Ms. Nuccio asked about refurbishing the building at Crandall's. Mr. Foley explained that it is still in the capital improvement plan as athletic fields. The building is being used for storage as well as a nurse's station. Mr. Watt added that summer camp is run out of the building and the campers use the facilities. Even when camp is not in session, the facilities are open for patrons using the beach or when there are pavilion rentals. Mr. Foley added that the tennis courts and playscape also get a lot of action. Ms. Nuccio believes they should look at how they could refurbish the pavilion and get the beach back into working order for the town. She would like to consider the overall vision for Crandall's. Mr. Jones noted that the ARPA subcommittee is looking at Crandall's as well.

Ms. Murray commented that recreation is an important part of the town's culture. She asked if the budget is sufficient to provide the program's objectives and goals for the next fiscal year. Mr. Watt responded that it is.

3. Adjournment

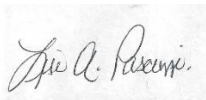
Mr. Luba motioned to adjourn the meeting at 10:23PM

Ms. Murray seconded the motion.

Discussion: none

A roll call vote was taken. Motion passed unanimously.

Respectfully submitted,



Lisa Pascuzzi
Town Council Clerk

Town Council Chair