

BUDGET SCHEDULE – 2021 – 2022

TARGETED TIMELINES

October 8, 2020 (Thursday)	Capital Improvement Plan data for Department Heads and Boards & Commissions submitted to Manager
Mid-October	Capital Budget Review meetings
Week of Dec. 7, 2020	Manager submits Capital Improvement Plan to Council
January 7, 2021 (Thursday)	Department Heads submit Budget to Manager
February 2, 2021 (Tuesday)	Advertise Public Hearing
February 11, 2021 (Thursday)	Capital Budget Public Hearing – Council Chambers* – 7:00 p.m.
February 11, 2021 (Thursday)	Board of Education submits Budget to Manager
February 22, 2021 (Monday)	Manager convenes joint meeting between Council and Board of Education (by April 11 per Charter requirement). Recommendations & Suggestions to BOE regarding consolidation of non-education services and cost savings (10 days from date of receiving BOE Budget per State Statutes (Public Act 13-60)) – Library Program Room* – 7:00 p.m.
March 3, 2021 (Wednesday)	Manager submits Budget to Council
March 4, 2021 (Thursday)	Advertise Public Hearing
March 10, 2021 (Wednesday)	Mgr. discusses Budget w/Council–Council Chambers* – 7:00 p.m.
March 11, 2021 (Thursday)	Mgr. discusses Budget w/Council–Library Program Room* – 7:00 p.m.
March 16, 2021 (Tuesday)	Mgr. discusses Budget w/Council–Library Program Room* – 7:00 p.m.
March 17, 2021 (Wednesday)	<u>PUBLIC HEARING</u> on Manager’s Recommended Budget: Board of Education, Town Gov’t., Capital Improvement Plan – Library Program Room* – 7:00 p.m.
March 23, 2021 (Tuesday)	Council Discussion – Budget Finalized – Council Chambers* – 6:00 p.m.
April 6, 2021 (Tuesday)	Advertise Budget
April 19, 2021 (Monday)	<u>ANNUAL BUDGET PRESENTATION MEETING</u> – Library Program Room* – 7:00 p.m. – BOE is provided an opportunity to present a revised adopted budget based on funding approved by Town Council and other line item updates
April 20, 2021 (Tuesday)	Budget Presentation – Senior Center* – 12:30 p.m.
May 4, 2021 (Tuesday)	Annual Budget Referendum
By May 11, 2021 (Tuesday)	Council Establish Mill Rate upon referendum adoption

8/9/20

**Due to COVID19, Zoom may be used as an alternative*