

Pellet Stoves and Wood Stoves



Permit Application Process, Required Inspections and Code Requirements

Building and Zoning permit applications may be submitted using our [Online Permit Center](#). Paper permit application forms may be downloaded from the [Town website](#) or picked up in the office. Paper permits are accepted by mail, email, in-person or by drop box, located in Parking Lot A on Old Post Road. Payments can be made by cash, check or credit card (there is a processing fee for credit cards).

PERMIT REQUIREMENTS

1. **Building Permit** - The fee is based on the retail cost the pellet/wood stove, plus installation. Once you have the cost, we can provide the fee amount.
2. **We need to know in what room the wood stove will be installed and how it will be vented.** (Ex. Installation of a wood stove in the living room in existing fireplace. Installation of a pellet stove in the kitchen, with a metal chimney through the wall.)
3. **If the wood stove will be installed in a 3-season porch or similar unheated part of the house** and the property is on septic, you will need to apply for a [Public Health Review](#).
4. **Installation specifications, showing clearances**– typically a one-page diagram. This should be provided in the installation manual that comes with the stove or from the stove company. Pellet & wood stove code requires installing to manufacturer’s specifications.

INSPECTIONS

- Final – call after the stove is installed
- The Building Official will check and test all the smoke detectors in the house during the final inspection. See below.

COMMON CODE QUESTIONS

- Smoke detectors required in bedrooms and smoke/carbon monoxide detectors required on each finished or partially finished level. Please see this [handout](#) for more information.